

# Rochester Public Library

## Annual Report For Public And Association Libraries - 2020

### 1. GENERAL LIBRARY INFORMATION

#### Library/Director Information

Please note: Bibliostat CollectConnect is now compatible with major browsers including Google Chrome, Mozilla Firefox, Safari and Internet Explorer.

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link [here](#) and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2020, except for questions related to the current library director/manager (questions 1.37 through 1.44).

- |     |  |                                       |
|-----|--|---------------------------------------|
| 1.1 | Library ID Number  | 4200265610                            |
| 1.2 | Library Name   | ROCHESTER PUBLIC LIBRARY              |
| 1.3 | Name Status (State use only)   | 00 (for no change from previous year) |
| 1.4 | Structure Status (State use only)  | 00 (for no change from previous year) |
| 1.5 | Community  | Rochester *                           |
| 1.6 | Beginning Fiscal Reporting Year  | 07/01/2019                            |
| 1.7 | Ending Fiscal Reporting Year   | 06/30/2020                            |
| 1.8 | Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report? | No                                    |
| 1.9 | If yes, please indicate the beginning date of library's new reporting year. Enter                          | N/A                                   |

N/A if No was answered to Question 1.8.

- 1.10 Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8. N/A
- 1.11 Beginning Local Fiscal Year 07/01/2019
- 1.12 Ending Local Fiscal Year 06/30/2020
- 1.13 Address Status 00 (for no change from previous year)
- 1.14 Street Address 115 SOUTH AVENUE
- 1.15 City ROCHESTER
- 1.16 Zip Code 14604
- 1.17 Mailing Address 115 SOUTH AVENUE
- 1.18 City ROCHESTER
- 1.19 Zip Code 14604
- 1.20 Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number) (585) 428-7300
- 1.21 Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number) (585) 428-8535
- 1.22 E-Mail Address to Contact the Library (Enter N/A if no e-mail address) patricia.uttaro@libraryweb.org
- 1.23 Library Home Page URL (Enter N/A if no home page URL) <https://roccitylibrary.org>
- 1.24 Population Chartered to Serve (per 2010 Census) 210,565
- 1.25 Indicate the type of library as stated in the library's charter (select one): PUBLIC

- 1.26 Indicate the area chartered to serve as stated in the library's charter (select one): City
- 1.27 During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No. N
- 1.28 Indicate the type of charter the library currently holds (select one): Absolute
- 1.29 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter 06/16/1989
- 1.30 Date the library was last registered 12/27/1917
- 1.31 Federal Employer Identification Number 167002551
- 1.32 County MONROE
- 1.33 School District Rochester City School District
- 1.34 Town/City City of Rochester
- 1.35 Library System Monroe County Library System

**THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.**

- 1.36a President/CEO Name N/A
- 1.36b President/CEO Phone Number N/A
- 1.36c President/CEO Email N/A

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

- 1.37 First Name of Library Director/Manager Patricia
- 1.38 Last Name of Library Director/Manager Uttaro

- 1.39 NYS Public Librarian Certification Number 18640
- 1.40 What is the highest education level of the library manager/director? Master's Degree
- 1.41 If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science? Y
- 1.42 Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note. Y
- 1.43 E-mail Address of the Director/Manager patricia.uttaro@libraryweb.org
- 1.44 Fax Number of the Director/Manager (585) 428-8353
- 1.45 Does the library charge fees for library cards to people residing outside the system's service area? Y

**Public Votes/Contracts**

- 1.46 Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2020? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47. N
1. Name of municipality or district holding the public vote N/A
2. Indicate the type of municipality or district holding the public vote N/A
3. Date the vote was held (mm/dd/2020) N/A

- |     |  |     |
|-----|--|-----|
| 4.  | Was the vote successful? Y/N   | N/A |
| 5.  | What type of public vote was it?   | N/A |
| 6a. | Most recent prior year approved appropriation from a public vote:  | N/A |
| 6b. | Proposed increase in appropriation as a result of the vote held on the date reported in question number 3: | N/A |
| 6c. | Total proposed appropriation (sum of 6a and 6b):   | N/A |

**This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.**

- 1.47 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2020) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48. N
- |    |   |     |
|----|---|-----|
| 1. | Name of municipality or district holding the public vote  | N/A |
| 2. | Indicate the type of municipality or district holding the public vote   |     |
| 3. | Date the last successful vote was held (mm/dd/yyyy)   | N/A |
| 4. | What type of public vote was it?  |     |
| 5. | What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote? | N/A |

**Unusual Circumstances**

1.48 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.49. N

1. Name of contracting municipality or district N/A

2. Is this a written contractual agreement? N/A

3. Population of the geographic area served by this contract N/A

4. Dollar amount of contract N/A

5. Enter the appropriate code for range of services provided (select one): N/A

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection. Y

## 2. LIBRARY COLLECTION

### Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please [read](#) general information instructions below before completing this section.

**NOTE:** This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a

donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

## **PRINT MATERIALS**

### **Cataloged Books**

2.1	Adult Fiction Books	115,885
2.2	Adult Non-fiction Books	431,720
2.3	Total Adult Books (Total questions 2.1 & 2.2)	547,605
2.4	Children's Fiction Books	46,387
2.5	Children's Non-fiction Books	46,988
2.6	Total Children's Books (Total questions 2.4 & 2.5)	93,375
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	640,980

### **Other Print Materials**

2.8	Total Uncataloged Books	3,635
2.9	Total Print Serials	6,390
2.10	All Other Print Materials	124,139
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	134,164
2.12	Total Print Materials (Total questions 2.7 and 2.11)	775,144

## **ALL OTHER MATERIALS**

### **Electronic Materials**

2.13	Electronic Books	58,559
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2.14	Local Electronic Collections	35
2.15	NOVEL <sub>NY</sub> Electronic Collections	15
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	50
2.17	Audio - Downloadable Units	26,324
2.18	Video - Downloadable Units	5,895
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	26,706
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	117,534

**Non-Electronic Materials**

2.21	Audio - Physical Units	64,446
2.22	Video - Physical Units	94,702
2.23	Other Non-Electronic Materials (includes films, slides, etc.)	3,532
2.24	Total Other Materials Holdings (Total questions 2.21 through 2.23)	162,680

**Grand Total/Additions to Holdings**

2.25	<b>GRAND TOTAL HOLDINGS</b> (Total questions 2.12, 2.20 and 2.24)	1,055,358
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**ADDITIONS TO HOLDINGS** - Do not subtract withdrawals or discards.

2.26	Cataloged Books	20,760
2.27	All Other Print Materials	4,707



2.28	Electronic Materials	20,269
2.29	All Other Materials	1,888
2.30	Total Additions (Total questions 2.26 through 2.29)	47,624

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

#### Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the fiscal year reported in Part 1; report information on questions 3.30 through 3.83 for the 2020 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

#### LIBRARY USE

3.1	Library visits (total annual attendance)	866,784
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
3.2	Registered resident borrowers	127,480
3.3	Registered non-resident borrowers	603

Please report information on WRITTEN POLICIES as of 12/31/20.

#### WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4	Does the library have an open meeting policy?	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y
3.6	Does the library have an Internet use policy?	Y
3.7	Does the library have a disaster plan?	Y

- 3.8 Does the library have a board-approved conflict of interest policy? Y
- 3.9 Does the library have a board-approved whistle blower policy? Y
- 3.10 Does the library have a board-approved sexual harassment prevention policy? Y

Please report information on ACCESSIBILITY as of 12/31/20.

**ACCESSIBILITY (Answer Y for Yes, N for No)**

- 3.11 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? Y
- 3.12 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)? Y
- 3.13 Does the library have large print books? Y
- 3.14 Does the library have assistive technology for people who are visually impaired or blind? Y

3.15 - If so, what do you have?

screen reader, such as JAWS, Windoweyes or NVDA Yes

refreshable Braille commonly referred to as a refreshable Braille display No

screen magnification software, such as Zoomtext No

electronic scanning and reading software, such as OpenBook No

- 3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell

Braille and Talking Book Library (The  
New York Public Library, New York)?

**Library Sponsored Programs/Summer Reading Program**

Please report information on LIBRARY SPONSORED PROGRAMS as of the end of the fiscal year reported in Part 1.

**LIBRARY SPONSORED PROGRAMS**

3.17	Adult Program Sessions	2,126
3.18	Young Adult Program Sessions	768
3.19	Children's Program Sessions	1,803
3.20	All Other Program Sessions	2,016
3.21	<b>Total Number of Program Sessions (Total questions 3.17 through 3.20)</b>	6,713
3.22	One-on-One Program Sessions	220
3.23	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes
3.24	Adult Program Attendance	68,518
3.25	Young Adult Program Attendance	18,922
3.26	Children's Program Attendance	14,603
3.27	All Other Program Attendance	31,015
3.28	<b>Total Program Attendance (Total questions 3.24 through 3.27)</b>	133,058
3.29	One-on-One Program Attendance	290

Please report information on SUMMER READING PROGRAMS for the 2020 calendar year.

### SUMMER READING PROGRAM

3.30 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2020 (check all that apply):

- |    |   |     |
|----|---|-----|
| a. | Program(s) for children   | Yes |
| b. | Program(s) for young adults   | Yes |
| c. | Program(s) for Adults   | Yes |
| d. | Summer Reading at New York Libraries name and/or logo used  | Yes |
| e. | Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used) | Yes |
| f. | N/A   | No  |

- |      |   |     |
|------|---|-----|
| 3.31 | Library outlets offering the summer reading program   | 2   |
| 3.32 | Children registered for the library's summer reading program                                | 98  |
| 3.33 | Young adults registered for the library's summer reading program                            | 16  |
| 3.34 | Adults registered for the library's summer reading program                                  | 42  |
| 3.35 | Total number registered for the library's summer reading program (total 3.32 + 3.33 + 3.34) | 156 |
| 3.36 | Children's program sessions - Summer 2020   | 24  |
| 3.37 | Young adult program sessions - Summer 2020  | 8   |

3.38	Adult program sessions - Summer 2020	1
3.39	Total program sessions - Summer 2020 (total 3.36 + 3.37 + 3.38)	33
3.40	Children's program attendance - Summer 2020	425
3.41	Young adult program attendance - Summer 2020	12
3.42	Adult program attendance - Summer 2020	42
3.43	Total program attendance - Summer 2020 (total 3.40 + 3.41 + 3.42)	479

#### COLLABORATORS

3.44	Public school district(s) and/or BOCES	0
3.45	Non-public school(s)	0
3.46	Childcare center(s)	1
3.47	Summer camp(s)	0
3.48	Municipality/Municipalities	1
3.49	Literacy provider(s)	0
3.50	Other (describe using the State note)	1
3.51	Total Collaborators (total 3.44 through 3.50)	3

#### Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2020 calendar year.

#### EARLY LITERACY PROGRAMS

3.52	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y
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3.53 - Indicate types of programs offered (check all that apply)

- |    |  |     |
|----|--|-----|
| a. | Focus on birth - school entry (kindergarten) | Yes |
| b. | Focus on parents & caregivers                | No  |
| c. | Combined audience                            | Yes |
| d. | N/A  | No  |

3.54 - Number of sessions

- |    |  |     |
|----|--|-----|
| a. | Focus on birth - school entry (kindergarten) | 137 |
| b. | Focus on parents & caregivers                | 0   |
| c. | Combined audience                            | 9   |
| d. | N/A  | 0   |

3.55 **Total Sessions** 146

3.56 - Attendance at sessions

- |    |  |       |
|----|--|-------|
| a. | Focus on birth - school entry (kindergarten) | 2,921 |
| b. | Focus on parents & caregivers                | 0     |
| c. | Combined audience                            | 86    |
| d. | N/A  | 0     |

3.57 **Total Attendance** 3,007

3.58 - Collaborators (check all that apply):

- |    |  |     |
|----|--|-----|
| a. | Childcare center(s)                    | Yes |
| b. | Public School District(s) and/or BOCES | Yes |
| c. | Non-Public School(s)                   | Yes |

- d. Health care providers/agencies Yes
- e. Other (describe using the State note) Yes

Please report information on ADULT LITERACY for the 2020 calendar year.

**ADULT LITERACY**

- 3.59 Did the library offer adult literacy programs? Yes
- 3.60 Total group program sessions 80
- 3.61 Total one-on-one program sessions 32
- 3.62 Total group program attendance 241
- 3.63 Total one-on-one program attendance 32
- 3.64 - Collaborators (check all that apply)
  - a. Literacy NY (Literacy Volunteers of America) Yes
  - b. Public School District(s) and/or BOCES No
  - c. Non-Public Schools No
  - d. Other (see instructions and describe using Note) No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2020 calendar year.

**PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)**

- 3.65 Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No) Y
- 3.66 Children's program sessions 0
- 3.67 Young adult program sessions 0

3.68	Adult program sessions	106
3.69	Total program sessions (total 3.66 + 3.67 + 3.68)	106
3.70	One-on-one program sessions	128
3.71	Children's program attendance	0
3.72	Young adult program attendance	0
3.73	Adult program attendance	417
3.74	Total program attendance (total 3.71 + 3.72 + 3.73)	417
3.75	One-on-one program attendance	129
3.76 - Collaborators (check all that apply):		
a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	No
d.	Other (describe using the Note)	No

Please report information on DIGITAL LITERACY for the 2020 calendar year.

**DIGITAL LITERACY**

3.77	Did the library offer digital literacy programs?	Y
3.78	Total group program sessions	106
3.79	Total one-on-one program sessions	60
3.80	Total group program attendance	353
3.81	Total one-on-one program attendance	129



3.82 Did your library offer teen-led activities during the 2020 calendar year? Y

#### 4. LIBRARY TRANSACTIONS

##### Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

##### CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	69,961
4.2	Adult Non-fiction Books	100,904
4.3	Total Adult Books (Total questions 4.1 & 4.2)	170,865
4.4	Children's Fiction Books	19,160
4.5	Children's Non-fiction Books	14,604
4.6	Total Children's Books (Total questions 4.4 & 4.5)	33,764
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	204,629

##### CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	162,914
4.9	Circulation of Children's Other Materials	45,668
4.10	Total Circulation of Other Materials (Total questions 4.8, 4.9)	208,582
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	413,211

##### ELECTRONIC USE

4.12	Use of Electronic Material	158,077
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4.13	Successful Retrieval of Electronic Information	41,465
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	199,542
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	571,288
4.16	Total Collection Use (Total questions 4.13 & 4.15)	612,753
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	79,432

#### REFERENCE TRANSACTIONS

4.18	Total Reference Transactions	112,402
4.18a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
4.19	Does the library offer virtual reference?	Y

#### Interlibrary Loan

#### INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.20	TOTAL MATERIALS RECEIVED	115
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#### INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.21	TOTAL MATERIALS PROVIDED	800
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### 5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2020.

#### SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y

5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	163,978
5.5	Does the library use Internet filtering software on any computer?	Y
5.6	Does your library use social media?	Y
5.7	Does the library file for E-rate benefits?	N
5.8	Is the library part of a consortium for E-rate benefits?	Y
5.9	If yes, in which consortium are you participating?	Monroe County Library System
5.10	Name of the person responsible for the library's Information Technology (IT) services	Brenda LaCrosse
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(585) 428-8034
5.12	IT contact's email address	Brenda.LaCrosse@libraryweb.org

## 6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

### FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	37.5
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### BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
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6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	47.0
6.5	Vacant Librarian (certified)	2.0
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	10.0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	1.0
6.10	Other Staff	129.0
6.11	Vacant Other Staff	29.0
6.12	<b>TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 &amp; 6.10)</b>	187.00
6.13	<b>VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 &amp; 6.11)</b>	32.00

#### **SALARY INFORMATION**

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	\$47,210
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	\$141,522
6.18	FTE - Library Manager (not certified)	0
6.19	Salary - Library Manager (not certified)	\$0

## 7. MINIMUM PUBLIC LIBRARY STANDARDS (CURRENT)

Report all information as of December 31, 2020. Please click [here](#) to read general instructions before completing this section.

7.1 1. Is governed by board-approved written bylaws which outline the responsibilities and procedures of the library board of trustees. Y

7.2 2. Has a board-approved written long range plan of service. Y

7.3 3. Presents a board-approved annual report to the community on the library's progress in meeting its goals and objectives. Y

7.4 4. Has board-approved written policies for the operation of the library. Y

7.5 5. Presents annually to appropriate funding agencies a written board-approved budget which would enable the library to meet or exceed these standards and to carry out its long-range plan of service. Y

7.6 6. Periodically evaluates the effectiveness of the library's collection and services in meeting community needs. Y

7.7 7. Is open the minimum standard number of public service hours for population served. (see instructions) N

8. Maintains a facility to meet community needs, including adequate:

7.8 8a. space Y

7.9 8b. lighting Y

7.10 8c. shelving Y

7.11 8d. seating Y

7.12 8e. restroom (see instructions) Y

9. Provides equipment and connections to meet community needs and provide access to other library catalogs and other electronic information, including but not limited to the following:

- |      |  |   |
|------|--|---|
| 7.13 | 9a. telephone  | Y |
| 7.14 | 9b. photocopier (see instructions)   | Y |
| 7.15 | 9c. microcomputer or terminal  | Y |
| 7.16 | 9d. printer  | Y |
| 7.17 | 9e. Fax capability (see instructions)  | Y |
| 7.18 | 10. Distributes board-approved printed information listing the library's hours open, borrowing rules, services, location and phone number. | Y |
| 7.19 | 11. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.   | Y |

## 7. MINIMUM PUBLIC LIBRARY STANDARDS (AS OF 2021)

As of January 1, 2021 all public, free association and Indian libraries in New York State will be required to meet the minimum standards listed below. Please indicate which of these standards your library already meets as of **December 31, 2020**. This 2020 data will be helpful in informing statewide and regional efforts to ensure that all of New York's libraries are able to successfully comply with the new minimum standards. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website. Questions about the new standards should be directed to your library system.

1. Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law. Y
2. Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff. Y

- |  |   |   |
|--|---|---|
| 3.   | Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service. | Y |
| 4.   | Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law.                           | Y |
| 5.   | Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.            | Y |
| 6.   | Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.                 | Y |
| 7.   | Is open the minimum standard number of public service hours for population served. (see instructions)   | N |
| 8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate: |   |   |
| 8a.  | space   | Y |
| 8b.  | lighting  | Y |
| 8c.  | shelving  | Y |
| 8d.  | seating   | Y |
| 8e.  | power infrastructure  | Y |
| 8f.  | data infrastructure   | Y |
| 8g.  | public restroom   | Y |
| 9.   | Provides programming to address community needs, as outlined in the   | Y |

library's long-range plan of service.

10. Provides

10a. a circulation system that facilitates access to the local library collection and other library catalogs Y

10b. equipment, technology, and internet connectivity to address community needs and facilitate access to information. Y

11. Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. Y

12. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8. Y

13. Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service. Y

14. Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service. Y

**8. PUBLIC SERVICE INFORMATION**

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1 Main Library 1

8.2 Branches 10



8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	<b>TOTAL PUBLIC SERVICE OUTLETS</b> (Total questions 8.1 - 8.4)	11

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	55.00
8.7	Minimum Weekly Total Hours - Branch Libraries	400.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00
8.9	<b>Minimum Weekly Total Hours - Total Hours Open</b> (Total questions 8.6 - 8.8)	455.00
8.10	Annual Total Hours - Main Library	1,160.00
8.11	Annual Total Hours - Branch Libraries	5,105.00
8.12	Annual Total Hours - Bookmobiles	0.00
8.13	<b>Annual Hours Open - Total Hours Open</b> (Total questions 8.10 through 8.12)	6,265.00

## 8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID-19 pandemic. Report all information in Part 8A from March 7, 2020 to December 31, 2020.

CV1	Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?	Yes
CV2	Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?	Yes

CV3	Did the library add or increase access to electronic collection materials due to the Coronavirus (COVID-19) pandemic?	Yes
CV4	Did the library allow users to complete registration for library cards online without having to come to the library before the Coronavirus (COVID-19) pandemic?	Yes
CV5	Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic?	Yes
CV6	Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?	Yes
CV7	Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic?	Yes
CV8	Did the library provide live, virtual programs via the Internet during the Coronavirus (COVID-19) pandemic?	Yes
CV9	Did the library create and provide recordings of program content via the Internet during the Coronavirus (COVID-19) pandemic?	Yes
CV10	Report total number of recordings of program content during COVID-19 pandemic. <b>Optional response. Responses to new questions requiring numerical data may be estimated or left blank the first year.</b>	97
CV11	Did the library provide Wi-Fi Internet access to users outside the building at one or more outlets before the Coronavirus (COVID-19) pandemic?	Yes

- CV12 Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic? Yes
- CV13 Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic? Yes
- CV14 Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic? Yes

## 9. SERVICE OUTLET INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking [here](#). Complete this form and email it to [collectconnect@baker-taylor.com](mailto:collectconnect@baker-taylor.com)

1. Outlet Name Arnett Branch
2. Outlet Name Status 00 (for no change)
3. Street Address 310 Arnett Boulevard
4. Outlet Street Address Status 00 (for no change)
5. City Rochester
6. Zip Code 14619
7. Phone (enter 10 digits only) (585) 428-8214

8. Fax Number (enter 10 digits only) (585) 328-5294
9. E-mail Address bruce.tehan@libraryweb.org
10. Outlet URL <https://roccitylibrary.org/>
11. County Monroe
12. School District Rochester
13. Library System Monroe County Library System
14. Outlet Type Code (select one): BR
15. Public Service Hours Per Year for This Outlet 839
16. Number of Weeks This Outlet is Open 31
- 16a Number of weeks an outlet closed due to COVID-19 21
- 16b Number of weeks an outlet had limited occupancy due to COVID-19 21
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
18. Is the meeting space available for public use even when the outlet is closed? Y
19. Total number of non-library sponsored programs, meetings and/or events at this outlet 0
20. Enter the appropriate outlet code (select one): LRF
21. Who owns this outlet building? City
22. Who owns the land on which this outlet City

is built?

23. Indicate the year this outlet was initially constructed 1971
24. Indicate the year this outlet underwent a major renovation costing \$25,000 or more 2001
25. Square footage of the outlet 14,304
26. Number of internet computers at this outlet used by general public 47
27. Number of uses (sessions) of public Internet computers per year 6,008
28. Type of connection on the outlet's public Internet computers Fiber
29. Maximum download speed of connection on the outlet's public Internet computers 11 Greater than or equal to 100 mbps and less than 1 gbps
30. Maximum upload speed of connection on the outlet's public Internet computers 11 Greater than or equal to 100 mbps and less than 1 gbps
31. Internet Provider Other (specify using the State note)
32. WiFi Access No restrictions to access
33. Number of wireless sessions provided by the library wireless service per year 3,977
34. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y
35. Is every public part of the outlet accessible to a person in a wheelchair? Y
36. Does your **outlet** have a Makerspace? N
37. *LIBID* 4200265610

38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Charlotte Branch
2.	Outlet Name Status	00 (for no change)
3.	Street Address	3557 Lake Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Rochester
6.	Zip Code	14612
7.	Phone (enter 10 digits only)	(585) 428-8216
8.	Fax Number (enter 10 digits only)	(585) 621-2443
9.	E-mail Address	dennis.williams@libraryweb.org
10.	Outlet URL	<a href="https://roccitylibrary.org/">https://roccitylibrary.org/</a>
11.	County	Monroe
12.	School District	Rochester
13.	Library System	Monroe County Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	413
16.	Number of Weeks This Outlet is Open	10

16a	Number of weeks an outlet closed due to COVID-19	42
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1939
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	1995
25.	Square footage of the outlet	9,756
26.	Number of internet computers at this outlet used by general public	14
27.	Number of uses (sessions) of public Internet computers per year	1,217
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of	11 Greater than or equal to 100 mbps and less

connection on the outlet's public Internet than 1 gbps computers

- |     |   |   |
|-----|---|---|
| 30. | Maximum <u>upload</u> speed of connection on the outlet's public Internet computers                 | 11 Greater than or equal to 100 mbps and less than 1 gbps |
| 31. | Internet Provider   | Other (specify using the State note)                      |
| 32. | WiFi Access   | No restrictions to access                                 |
| 33. | Number of wireless sessions provided by the library wireless service per year                       | 1,150   |
| 34. | Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? | Y   |
| 35. | Is every public part of the outlet accessible to a person in a wheelchair?                          | Y   |
| 36. | Does your <b>outlet</b> have a Makerspace?  | N   |
| 37. | <i>LIBID</i>  | 4200265610  |
| 38. | <i>FSCSID</i>   | NY0521  |
| 39. | <i>Number of Bookmobiles in the Bookmobile Outlet Record</i>  | 0   |
| 40. | <i>Outlet Structure Status</i>  | 00 (for no change from previous year)                     |
| 1.  | Outlet Name   | Frederick Douglass Community Library                      |
| 2.  | Outlet Name Status  | 00 (for no change)  |
| 3.  | Street Address  | 971 South Avenue  |
| 4.  | Outlet Street Address Status  | 00 (for no change)  |
| 5.  | City  | Rochester   |
| 6.  | Zip Code  | 14620   |



7. Phone (enter 10 digits only) (585) 428-8206
8. Fax Number (enter 10 digits only) (585) 271-5796
9. E-mail Address erin.clarke@libraryweb.org
10. Outlet URL <https://roccitylibrary.org/>
11. County Monroe
12. School District Rochester
13. Library System Monroe County Library System
14. Outlet Type Code (select one): BR
15. Public Service Hours Per Year for This Outlet 412
16. Number of Weeks This Outlet is Open 10
- 16a. Number of weeks an outlet closed due to COVID-19 42
- 16b. Number of weeks an outlet had limited occupancy due to COVID-19 0
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? N
18. Is the meeting space available for public use even when the outlet is closed? N
19. Total number of non-library sponsored programs, meetings and/or events at this outlet 0
20. Enter the appropriate outlet code (select one): LRF

21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1986
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A
25.	Square footage of the outlet	4,618
26.	Number of internet computers at this outlet used by general public	12
27.	Number of uses (sessions) of public Internet computers per year	1,720
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	No restrictions to access
33.	Number of wireless sessions provided by the library wireless service per year	1,446
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y

36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Lincoln Branch
2.	Outlet Name Status	00 (for no change)
3.	Street Address	851 Joseph Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Rochester
6.	Zip Code	14621
7.	Phone (enter 10 digits only)	(585) 428-8210
8.	Fax Number (enter 10 digits only)	(585) 266-2584
9.	E-mail Address	sarah.lehman@libraryweb.org
10.	Outlet URL	<a href="https://roccitylibrary.org/">https://roccitylibrary.org/</a>
11.	County	Monroe
12.	School District	Rochester
13.	Library System	Monroe County Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	613

16.	Number of Weeks This Outlet is Open	31
16a	Number of weeks an outlet closed due to COVID-19	21
16b	Number of weeks an outlet had limited occupancy due to COVID-19	21
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1994
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2006
25.	Square footage of the outlet	15,024
26.	Number of internet computers at this outlet used by general public	27
27.	Number of uses (sessions) of public Internet computers per year	1,238

28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	No restrictions to access
33.	Number of wireless sessions provided by the library wireless service per year	5,662
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Lyell Branch
2.	Outlet Name Status	00 (for no change)
3.	Street Address	956 Lyell Avenue
4.	Outlet Street Address Status	00 (for no change)

5.	City	Rochester
6.	Zip Code	14606
7.	Phone (enter 10 digits only)	(585) 428-8218
8.	Fax Number (enter 10 digits only)	(585) 254-0303
9.	E-mail Address	shamika.fusco@libraryweb.org
10.	Outlet URL	<a href="https://roccitylibrary.org/">https://roccitylibrary.org/</a>
11.	County	Monroe
12.	School District	Rochester
13.	Library System	Monroe County Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	365
16.	Number of Weeks This Outlet is Open	10
16a	Number of weeks an outlet closed due to COVID-19	42
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0

20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1985
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A
25.	Square footage of the outlet	5,022
26.	Number of internet computers at this outlet used by general public	17
27.	Number of uses (sessions) of public Internet computers per year	1,989
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	No restrictions to access
33.	Number of wireless sessions provided by the library wireless service per year	3,884
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y

35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Maplewood Branch
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1111 Dewey Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Rochester
6.	Zip Code	14613
7.	Phone (enter 10 digits only)	(585) 428-8220
8.	Fax Number (enter 10 digits only)	(585) 428-7365
9.	E-mail Address	johanna.buran@libraryweb.org
10.	Outlet URL	<a href="https://roccitylibrary.org/">https://roccitylibrary.org/</a>
11.	County	Monroe
12.	School District	Rochester
13.	Library System	Monroe County Library System
14.	Outlet Type Code (select one):	BR



15.	Public Service Hours Per Year for This Outlet	619
16.	Number of Weeks This Outlet is Open	31
16a	Number of weeks an outlet closed due to COVID-19	21
16b	Number of weeks an outlet had limited occupancy due to COVID-19	21
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1959
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A
25.	Square footage of the outlet	7,548
26.	Number of internet computers at this outlet used by general public	32

27.	Number of uses (sessions) of public Internet computers per year	5,066
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	No restrictions to access
33.	Number of wireless sessions provided by the library wireless service per year	6,659
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Monroe Branch
2.	Outlet Name Status	00 (for no change)
3.	Street Address	809 Monroe Avenue

4.	Outlet Street Address Status	00 (for no change)
5.	City	Rochester
6.	Zip Code	14607
7.	Phone (enter 10 digits only)	(585) 428-8202
8.	Fax Number (enter 10 digits only)	(585) 271-0136
9.	E-mail Address	mary.scheg@libraryweb.org
10.	Outlet URL	<a href="https://roccitylibrary.org/">https://roccitylibrary.org/</a>
11.	County	Monroe
12.	School District	Rochester
13.	Library System	Monroe County Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	409
16.	Number of Weeks This Outlet is Open	10
16a	Number of weeks an outlet closed due to COVID-19	42
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	N
18.	Is the meeting space available for public use even when the outlet is closed?	N

19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1930
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2004
25.	Square footage of the outlet	8,404
26.	Number of internet computers at this outlet used by general public	16
27.	Number of uses (sessions) of public Internet computers per year	1,501
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	No restrictions to access
33.	Number of wireless sessions provided by the library wireless service per year	1,335

34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Rochester Public Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	115 South Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Rochester
6.	Zip Code	14604
7.	Phone (enter 10 digits only)	(585) 428-8045
8.	Fax Number (enter 10 digits only)	(585) 428-8353
9.	E-mail Address	puttaro@libraryweb.org
10.	Outlet URL	<a href="https://roccitylibrary.org/">https://roccitylibrary.org/</a>
11.	County	Monroe
12.	School District	Rochester

13.	Library System	Monroe County Library System
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	1,160
16.	Number of Weeks This Outlet is Open	26
16a	Number of weeks an outlet closed due to COVID-19	26
16b	Number of weeks an outlet had limited occupancy due to COVID-19	10
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1936
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	1997
25.	Square footage of the outlet	330,000

26.	Number of internet computers at this outlet used by general public	110
27.	Number of uses (sessions) of public Internet computers per year	19,911
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	12 Greater than or equal to 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	12 Greater than or equal to 1 gbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	No restrictions to access
33.	Number of wireless sessions provided by the library wireless service per year	24,276
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Sully Branch

2.	Outlet Name Status	00 (for no change)
3.	Street Address	530 Webster Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Rochester
6.	Zip Code	14609
7.	Phone (enter 10 digits only)	(585) 428-8208
8.	Fax Number (enter 10 digits only)	(585) 288-1318
9.	E-mail Address	maria.heeks-heinlein@libraryweb.org
10.	Outlet URL	<a href="https://roccitylibrary.org/">https://roccitylibrary.org/</a>
11.	County	Monroe
12.	School District	Rochester
13.	Library System	Monroe County Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	413
16.	Number of Weeks This Outlet is Open	10
16a	Number of weeks an outlet closed due to COVID-19	42
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	N



18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1953
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A
25.	Square footage of the outlet	7,000
26.	Number of internet computers at this outlet used by general public	23
27.	Number of uses (sessions) of public Internet computers per year	2,882
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	No restrictions to access

33.	Number of wireless sessions provided by the library wireless service per year	2,970
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Wheatley Branch
2.	Outlet Name Status	00 (for no change)
3.	Street Address	33 Dr Samuel McCree Way
4.	Outlet Street Address Status	00 (for no change)
5.	City	Rochester
6.	Zip Code	14608
7.	Phone (enter 10 digits only)	(585) 428-8212
8.	Fax Number (enter 10 digits only)	N/A
9.	E-mail Address	lfrankun@libraryweb.org
10.	Outlet URL	<a href="https://roccitylibrary.org/">https://roccitylibrary.org/</a>
11.	County	Monroe

- |     |  |                              |
|-----|--|------------------------------|
| 12. | School District  | Rochester                    |
| 13. | Library System   | Monroe County Library System |
| 14. | Outlet Type Code (select one):   | BR                           |
| 15. | Public Service Hours Per Year for This Outlet  | 412                          |
| 16. | Number of Weeks This Outlet is Open  | 10                           |
| 16a | Number of weeks an outlet closed due to COVID-19   | 42                           |
| 16b | Number of weeks an outlet had limited occupancy due to COVID-19  | 0                            |
| 17. | Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? | Y                            |
| 18. | Is the meeting space available for public use even when the outlet is closed?  | Y                            |
| 19. | Total number of non-library sponsored programs, meetings and/or events at this outlet                                  | 0                            |
| 20. | Enter the appropriate outlet code (select one):  | LRF                          |
| 21. | Who owns this outlet building?   | City                         |
| 22. | Who owns the land on which this outlet is built?   | City                         |
| 23. | Indicate the year this outlet was initially constructed  | 1971                         |
| 24. | Indicate the year this outlet underwent a major renovation costing \$25,000 or more                                    | 2006                         |

25.	Square footage of the outlet	11,306
26.	Number of internet computers at this outlet used by general public	34
27.	Number of uses (sessions) of public Internet computers per year	2,613
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	No restrictions to access
33.	Number of wireless sessions provided by the library wireless service per year	3,081
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

1.	Outlet Name	Winton Branch
2.	Outlet Name Status	00 (for no change)
3.	Street Address	611 Winton Road North
4.	Outlet Street Address Status	00 (for no change)
5.	City	Rochester
6.	Zip Code	14609
7.	Phone (enter 10 digits only)	(585) 428-8204
8.	Fax Number (enter 10 digits only)	(585) 288-8243
9.	E-mail Address	kathy.wolf@libraryweb.org
10.	Outlet URL	<a href="https://roccitylibrary.org/">https://roccitylibrary.org/</a>
11.	County	Monroe
12.	School District	Rochester
13.	Library System	Monroe County Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	612
16.	Number of Weeks This Outlet is Open	31
16a	Number of weeks an outlet closed due to COVID-19	21
16b	Number of weeks an outlet had limited occupancy due to COVID-19	21
17.	Does this outlet have meeting space available for public use (non-library	Y

sponsored programs, meetings and/or events)?

- |     |   |   |
|-----|---|---|
| 18. | Is the meeting space available for public use even when the outlet is closed?         | Y   |
| 19. | Total number of non-library sponsored programs, meetings and/or events at this outlet | 0   |
| 20. | Enter the appropriate outlet code (select one):                                       | LRF   |
| 21. | Who owns this outlet building?  | City  |
| 22. | Who owns the land on which this outlet is built?                                      | City  |
| 23. | Indicate the year this outlet was initially constructed                               | 1967  |
| 24. | Indicate the year this outlet underwent a major renovation costing \$25,000 or more   | N/A   |
| 25. | Square footage of the outlet  | 13,447  |
| 26. | Number of internet computers at this outlet used by general public                    | 17  |
| 27. | Number of uses (sessions) of public Internet computers per year                       | 3,311   |
| 28. | Type of connection on the outlet's public Internet computers                          | Fiber   |
| 29. | Maximum <u>download</u> speed of connection on the outlet's public Internet computers | 11 Greater than or equal to 100 mbps and less than 1 gbps |
| 30. | Maximum <u>upload</u> speed of connection on the outlet's public Internet computers   | 11 Greater than or equal to 100 mbps and less than 1 gbps |
| 31. | Internet Provider   | Other (specify using the State note)                      |

32.	WiFi Access	No restrictions to access
33.	Number of wireless sessions provided by the library wireless service per year	4,442
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

## 10. OFFICERS AND TRUSTEES

### Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2020. All public and association libraries are required by Education Law to hold at least four meetings a year.

### BOARD MEETINGS

10.1 Total number of board meetings held during calendar year (January 1, 2020 to December 31, 2020) 10

### NUMBER OF TRUSTEES AND TERMS

10.2 Does your library have a range of trustees stated in the library's charter documents (incorporation)? Yes

10.3 If yes, what is the range? 5-11

- 10.4 If your library has a range, how many voting positions are stated in the library's current by-laws? 11
- 10.6 Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note. Yes
- 10.7 If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)? 5 years

### BOARD MEMBER SELECTION

- 10.8 Enter Board Member Selection Code (select one): A - board members are appointed by municipality(ies)

List Officers and Board Members as of February 1, 2021. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

### BOARD PRESIDENT

- 10.9 First Name Katherine
- 10.10 Last Name Baynes
- 10.11 Mailing Address 210 Dartmouth St
- 10.12 City Rochester
- 10.13 Zip Code (5 digits only) 14607
- 10.14 Phone (enter 10 digits only) (585) 413-1191
- 10.15 E-mail Address kbaynes@nixonpeabody.com
- 10.16 Term Begins - Month January
- 10.17 Term Begins - Year (yyyy) 2020
- 10.18 Term Expires - Month December
- 10.19 Term Expires - Year (yyyy) 2024



- 10.20 Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes
- 10.21 The date the Oath of Office was taken (mm/dd/yyyy) 02/22/2021
- 10.22 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 02/23/2021
- 10.23 Is this a brand new trustee? N

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (**but do not include the Board President—this information should still be entered directly into the survey**). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#). Complete this form and email it to [collectconnect@baker-taylor.com](mailto:collectconnect@baker-taylor.com).

1. Status Filled
2. First Name of Board Member Donna
3. Last Name of Board Member Benjamin
4. Mailing Address 770 Thurston Road
5. City Rochester
6. Zip Code (5 digits only) 14619
7. E-mail address donna.benjamin@excellus.com
8. Office Held or Trustee Trustee
9. Term Begins - Month January
10. Term Begins - Year (year) 2019

- |     |  |                                 |
|-----|--|---------------------------------|
| 11. | Term Expires   | December                        |
| 12. | Term Expires - Year (yyyy)   | 2023                            |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.<br>Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes                             |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken   | 03/05/2021                      |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   | 03/08/2021                      |
| 16. | Is this a brand new trustee?   | N                               |
| 1.  | Status   | Filled                          |
| 2.  | First Name of Board Member   | Carolee                         |
| 3.  | Last Name of Board Member  | Conklin                         |
| 4.  | Mailing Address  | 310 Exchange Blvd Apt 257       |
| 5.  | City   | Rochester                       |
| 6.  | Zip Code (5 digits only)   | 14608                           |
| 7.  | E-mail address   | CaroleeConklin@rochester.rr.com |
| 8.  | Office Held or Trustee   | Trustee                         |
| 9.  | Term Begins - Month  | January                         |
| 10. | Term Begins - Year (year)  | 2018                            |

- |     |  |                           |
|-----|--|---------------------------|
| 11. | Term Expires   | December                  |
| 12. | Term Expires - Year (yyyy)   | 2022                      |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.<br>Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes                       |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken   | 03/28/2018                |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   | 03/28/2018                |
| 16. | Is this a brand new trustee?   | N                         |
| 1.  | Status   | Filled                    |
| 2.  | First Name of Board Member   | Glenn                     |
| 3.  | Last Name of Board Member  | Gardner                   |
| 4.  | Mailing Address  | 35 Coburg Street          |
| 5.  | City   | Rochester                 |
| 6.  | Zip Code (5 digits only)   | 14612                     |
| 7.  | E-mail address   | ggardner@rochester.rr.com |
| 8.  | Office Held or Trustee   | Trustee                   |
| 9.  | Term Begins - Month  | January                   |
| 10. | Term Begins - Year (year)  | 2020                      |

11. Term Expires December
12. Term Expires - Year (yyyy) 2024
13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. No
14. The date the Oath of Office (mm/dd/yyyy) was taken 03/23/2021
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 03/25/2021
16. Is this a brand new trustee? N
1. Status Filled
2. First Name of Board Member Richard
3. Last Name of Board Member Hamilton
4. Mailing Address 230 Dartmouth
5. City Rochester
6. Zip Code (5 digits only) 14607
7. E-mail address dick.hamilton@jpmorgan.com
8. Office Held or Trustee Trustee
9. Term Begins - Month January
10. Term Begins - Year (year) 2020

- |     |  |                      |
|-----|--|----------------------|
| 11. | Term Expires   | December             |
| 12. | Term Expires - Year (yyyy)   | 2024                 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.<br>Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes                  |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken   | 02/18/2021           |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   | 02/22/2021           |
| 16. | Is this a brand new trustee?   | N                    |
| 1.  | Status   | Filled               |
| 2.  | First Name of Board Member   | John                 |
| 3.  | Last Name of Board Member  | Lovenheim            |
| 4.  | Mailing Address  | 24 Grove Street      |
| 5.  | City   | Rochester            |
| 6.  | Zip Code (5 digits only)   | 14605                |
| 7.  | E-mail address   | theFuzbear@gmail.com |
| 8.  | Office Held or Trustee   | Trustee              |
| 9.  | Term Begins - Month  | January              |
| 10. | Term Begins - Year (year)  | 2016                 |

- |     |  |                               |
|-----|--|-------------------------------|
| 11. | Term Expires   | December                      |
| 12. | Term Expires - Year (yyyy)   | 2020                          |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.<br>Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes                           |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken   | 02/24/2016                    |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   | 02/24/2016                    |
| 16. | Is this a brand new trustee?   | N                             |
| 1.  | Status   | Filled                        |
| 2.  | First Name of Board Member   | Wanda                         |
| 3.  | Last Name of Board Member  | Martinez                      |
| 4.  | Mailing Address  | 8 Treyer Street               |
| 5.  | City   | Rochester                     |
| 6.  | Zip Code (5 digits only)   | 14621                         |
| 7.  | E-mail address   | wanda.martinez@libraryweb.org |
| 8.  | Office Held or Trustee   | Trustee                       |
| 9.  | Term Begins - Month  | January                       |
| 10. | Term Begins - Year (year)  | 2019                          |

- |     |  |                         |
|-----|--|-------------------------|
| 11. | Term Expires   | December                |
| 12. | Term Expires - Year (yyyy)   | 2023                    |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.<br>Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes                     |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken   | 06/27/2018              |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   | 06/27/2018              |
| 16. | Is this a brand new trustee?   | N                       |
| 1.  | Status   | Filled                  |
| 2.  | First Name of Board Member   | Alinda                  |
| 3.  | Last Name of Board Member  | Drury                   |
| 4.  | Mailing Address  | 430 Yarmouth Road       |
| 5.  | City   | Rochester               |
| 6.  | Zip Code (5 digits only)   | 14610                   |
| 7.  | E-mail address   | AlindaDrury@hotmail.com |
| 8.  | Office Held or Trustee   | Trustee                 |
| 9.  | Term Begins - Month  | February                |
| 10. | Term Begins - Year (year)  | 2018                    |

- |     |  |                    |
|-----|--|--------------------|
| 11. | Term Expires   | December           |
| 12. | Term Expires - Year (yyyy)   | 2021               |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.<br>Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | No                 |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken   | 03/28/2018         |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   | 03/28/2018         |
| 16. | Is this a brand new trustee?   | N                  |
| 1.  | Status   | Filled             |
| 2.  | First Name of Board Member   | Sharon             |
| 3.  | Last Name of Board Member  | Salluzzo           |
| 4.  | Mailing Address  | 211 Royal View     |
| 5.  | City   | Pittsford          |
| 6.  | Zip Code (5 digits only)   | 14534              |
| 7.  | E-mail address   | mssalluzzo@aol.com |
| 8.  | Office Held or Trustee   | Trustee            |
| 9.  | Term Begins - Month  | January            |
| 10. | Term Begins - Year (year)  | 2021               |



- |     |  |                    |
|-----|--|--------------------|
| 11. | Term Expires   | December           |
| 12. | Term Expires - Year (yyyy)   | 2025               |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.<br>Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes                |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken   | 02/25/2021         |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   | 03/01/2021         |
| 16. | Is this a brand new trustee?   | N                  |
| 1.  | Status   | Filled             |
| 2.  | First Name of Board Member   | Gary               |
| 3.  | Last Name of Board Member  | Brandt             |
| 4.  | Mailing Address  | 27 Landsdowne Lane |
| 5.  | City   | Rochester          |
| 6.  | Zip Code (5 digits only)   | 14618              |
| 7.  | E-mail address   | gab10@cornell.edu  |
| 8.  | Office Held or Trustee   | Trustee            |
| 9.  | Term Begins - Month  | January            |
| 10. | Term Begins - Year (year)  | 2020               |

- |     |  |                      |
|-----|--|----------------------|
| 11. | Term Expires   | December             |
| 12. | Term Expires - Year (yyyy)   | 2021                 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.<br>Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | No                   |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken   | 09/19/2016           |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   | 09/19/2016           |
| 16. | Is this a brand new trustee?   | N                    |
| 1.  | Status   | Filled               |
| 2.  | First Name of Board Member   | Daniel B             |
| 3.  | Last Name of Board Member  | Karin                |
| 4.  | Mailing Address  | 191 Highland Parkway |
| 5.  | City   | Rochester            |
| 6.  | Zip Code (5 digits only)   | 14620                |
| 7.  | E-mail address   | dbkarin@yahoo.com    |
| 8.  | Office Held or Trustee   | Trustee              |
| 9.  | Term Begins - Month  | January              |
| 10. | Term Begins - Year (year)  | 2018                 |

- |     |  |            |
|-----|--|------------|
| 11. | Term Expires   | December   |
| 12. | Term Expires - Year (yyyy)   | 2022       |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.<br>Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes        |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken   | 03/28/2018 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   | 03/28/2018 |
| 16. | Is this a brand new trustee?   | N          |

**Trustee Education**

Complete one record for each person serving as a trustee as of December 31, 2020. These trustees will not be exactly the same as the trustees listed in the section above.

1.	Trustee Name	Katherine Baynes
----	--------------	------------------

2.	Has the trustee participated in trustee education in the last calendar year (2020)?	Y
----	---	---

1.	Trustee Name	Donna Benjamin
----	--------------	----------------

2.	Has the trustee participated in trustee education in the last calendar year (2020)?	Y
----	---	---

1.	Trustee Name	Carolee Conklin
----	--------------	-----------------

2.	Has the trustee participated in trustee	N
----	---	---

education in the last calendar year  
(2020)?

1. Trustee Name Daniel Karin

2. Has the trustee participated in trustee  
education in the last calendar year  
(2020)? Y

1. Trustee Name Gary Brandt

2. Has the trustee participated in trustee  
education in the last calendar year  
(2020)? Y

1. Trustee Name Alinda Drury

2. Has the trustee participated in trustee  
education in the last calendar year  
(2020)? Y

1. Trustee Name Glenn Gardner

2. Has the trustee participated in trustee  
education in the last calendar year  
(2020)? Y

1. Trustee Name Richard Hamilton

2. Has the trustee participated in trustee  
education in the last calendar year  
(2020)? Y

1. Trustee Name John Lovenheim

2. Has the trustee participated in trustee  
education in the last calendar year  
(2020)? Y

- |    |   |                |
|----|---|----------------|
| 1. | Trustee Name  | Wanda Martinez |
| 2. | Has the trustee participated in trustee education in the last calendar year (2020)? | N              |

- |    |   |                 |
|----|---|-----------------|
| 1. | Trustee Name  | Sharon Salluzzo |
| 2. | Has the trustee participated in trustee education in the last calendar year (2020)? | N               |

## 11. OPERATING FUNDS RECEIPTS

### Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

### LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.

- |      |   |   |
|------|---|---|
| 11.1 | Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. | Y |
|------|---|---|

- |    |   |                   |
|----|---|-------------------|
| 1. | Source of Funds   | City              |
| 2. | Name of funding County, Municipality or School District                           | CITY OF ROCHESTER |
| 3. | Amount  | \$4,970,962       |
| 4. | Subject to public vote held in reporting year or in a previous reporting year(s). | N                 |
| 5. | Written Contractual Agreement   | N                 |

- |    |                 |        |
|----|-----------------|--------|
| 1. | Source of Funds | County |
|----|-----------------|--------|

2.	Name of funding County, Municipality or School District	COUNTY OF MONROE
3.	Amount	\$6,646,252
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	Y
11.2	<b>TOTAL LOCAL PUBLIC FUNDS</b>	\$11,617,214

**SYSTEM CASH GRANTS TO MEMBER LIBRARY**

11.3	Local Library Services Aid (LLSA)	\$78,130
11.4	Central Library Aid (CLDA and/or CBA)	\$228,314
11.5	Additional State Aid received from the System	\$103,039
11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$55,944
11.8	<b>TOTAL SYSTEM CASH GRANTS</b> (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$465,427

**OTHER STATE AID**

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$11,214
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**Federal Aid/Other Receipts**

**FEDERAL AID FOR LIBRARY OPERATION**

11.10	LSTA	\$0
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11.11	Other Federal Aid	\$0
11.12	<b>TOTAL FEDERAL AID</b> (Add Questions 11.10 and 11.11)	\$0
11.13	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$2,692,718

**OTHER RECEIPTS**

11.14	Gifts and Endowments	\$435,285
11.15	Fund Raising	\$82,500
11.16	Income from Investments	\$134,187
11.17	Library Charges	\$162,052
11.18	Other	\$120,500
11.19	<b>TOTAL OTHER RECEIPTS</b> (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$934,524
11.20	<b>TOTAL OPERATING FUND RECEIPTS</b> (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$15,721,097
11.21	<b>BUDGET LOANS</b>	\$0

**Transfers/Grant Total**

**TRANSFERS**

11.22	From Capital Fund (Same as Question 14.8)	\$0
11.23	From Other Funds	\$0
11.24	<b>TOTAL TRANSFERS</b> (Add Questions 11.22 and 11.23)	\$0

11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2020 (Same as Question 12.40 of previous year if fiscal year has not changed)	\$752,928
11.26	<b>GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE</b> (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.41)	\$16,474,025

## 12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

### STAFF EXPENDITURES

#### Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$2,846,020
12.2	Other Staff	\$4,081,527
12.3	<b>Total Salaries &amp; Wages Expenditures</b> (Add Questions 12.1 and 12.2)	\$6,927,547
12.4	<b>Employee Benefits Expenditures</b>	\$5,435,533
12.5	<b>Total Staff Expenditures (Add Questions 12.3 and 12.4)</b>	\$12,363,080

### COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$761,776
12.7	Electronic Materials Expenditures	\$245,664
12.8	Other Materials Expenditures	\$97,944
12.9	<b>Total Collection Expenditures (Add</b>	\$1,105,384



Questions 12.6, 12.7 and 12.8)

#### **CAPITAL EXPENDITURES FROM OPERATING FUNDS**

12.10	From Local Public Funds (71PF)	\$0
12.11	From Other Funds (71OF)	\$0
12.12	<b>Total Capital Expenditures</b> (Add Questions 12.10 and 12.11)	\$0

#### **OPERATION AND MAINTENANCE OF BUILDINGS**

##### **Repairs to Building & Building Equipment**

12.13	From Local Public Funds (72PF)	\$168,172
12.14	From Other Funds (72OF)	\$0
12.15	<b>Total Repairs</b> (Add Questions 12.13 and 12.14)	\$168,172
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$846,797
12.17	<b>Total Operation &amp; Maintenance of Buildings</b> (Add Questions 12.15 and 12.16)	\$1,014,969

#### **MISCELLANEOUS EXPENSES**

12.18	Office and Library Supplies	\$60,134
12.19	Telecommunications	\$12,477
12.20	Binding Expenses	\$0
12.21	Postage and Freight	\$0
12.22	Professional & Consultant Fees	\$62,253
12.23	Equipment	\$3,789
12.24	Other Miscellaneous	\$627,159
12.25	<b>Total Miscellaneous Expenses</b> (Add	\$765,812

Questions 12.18, 12.19, 12.20, 12.21,  
12.22, 12.23 and 12.24)

**Contracts/Debt Service/Transfers/Grand Total**

12.26	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0
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**DEBT SERVICE**

**Capital Purposes Loans (Principal and Interest)**

12.27	From Local Public Funds (73PF)	\$0
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12.28	From Other Funds (73OF)	\$0
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12.29	<b>Total</b> (Add Questions 12.27 and 12.28)	\$0
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Other Loans

12.30	Budget Loans (Principal and Interest)	\$0
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12.31	Short-Term Loans	\$0
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12.32	<b>Total Debt Service</b> (Add Questions 12.29, 12.30 and 12.31)	\$0
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12.33	<b>TOTAL OPERATING FUND DISBURSEMENTS</b> (Add Questions 12.5, 12.9, 12.12, 12.17, 12.25, 12.26 and 12.32)	\$15,249,245
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**TRANSFERS**

**Transfers to Capital Fund**

12.34	From Local Public Funds (76PF)	\$0
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12.35	From Other Funds (76OF)	\$0
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12.36	<b>Total Transfers to Capital Fund</b> (Add Questions 12.34 and 12.35; same as Question 13.8)	\$0
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12.37	<b>Transfer to Other Funds</b>	\$0
12.38	<b>TOTAL TRANSFERS</b> (Add Questions 12.36 and 12.37)	\$0
12.39	<b>TOTAL DISBURSEMENTS AND TRANSFERS</b> (Add Questions 12.33 and 12.38)	\$15,249,245
12.40	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2020	\$1,224,780
12.41	<b>GRAND TOTAL DISBURSEMENTS, TRANSFERS &amp; BALANCE</b> (Add Questions 12.39 and 12.40; same as Question 11.26)	\$16,474,025

#### ASSURANCE

12.42 The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).

#### FISCAL AUDIT

12.43 Last audit performed (mm/dd/yyyy) 12/23/2020

12.44 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 06/30/2019-06/30/2020

12.45 Indicate type of audit (select one): Private Accounting Firm

#### CAPITAL FUND

12.46 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. Y

### 13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

**REVENUES FROM LOCAL SOURCES**

13.1	Revenues from Local Government Sources	\$0
13.2	All Other Revenues from Local Sources	\$0
13.3	<b>Total Revenues from Local Sources</b> (Add Questions 13.1 and 13.2)	\$0

**STATE AID FOR CAPITAL PROJECTS**

13.4	State Aid Received for Construction	\$18,834
13.5	Other State Aid	\$0
13.6	<b>Total State Aid</b> (Add Questions 13.4 and 13.5)	\$18,834

**FEDERAL AID FOR CAPITAL PROJECTS**

13.7	<b>TOTAL FEDERAL AID</b>	\$0
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**INTERFUND REVENUE**

13.8	Transfer from Operating Fund (Same as Question 12.36)	\$0
13.9	<b>TOTAL REVENUES</b> (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$18,834
13.10	<b>NON-REVENUE RECEIPTS</b>	\$0
13.11	<b>TOTAL CASH RECEIPTS</b> (Add Questions 13.9 and 13.10)	\$18,834
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2020 (Same as Question 14.11 of \$472,713 previous year, if fiscal year has not changed)	
13.13	<b>TOTAL CASH RECEIPTS AND BALANCE</b> (Add Questions 13.11 and 13.12; same as Question 14.12)	\$491,547

## 14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

### PROJECT EXPENDITURES

14.1 Construction \$491,547

14.2 Incidental Construction \$0

### Other Disbursements

14.3 Purchase of Buildings \$0

14.4 Interest \$0

14.5 Collection Expenditures \$0

14.6 Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5) \$0

14.7 **TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6) \$491,547

14.8 **TRANSFER TO OPERATING FUND** (Same as Question 11.22) \$0

14.9 **NON-PROJECT EXPENDITURES** \$0

14.10 **TOTAL CASH DISBURSEMENTS AND TRANSFERS** (Add Questions 14.7, 14.8 and 14.9) \$491,547

14.11 **BALANCE IN CAPITAL FUND -** Ending Balance for the Fiscal Year Ending 2020 \$0

14.12 **TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13) \$491,547

## 15. CENTRAL LIBRARIES

CENTRAL BOOK AID (CBA)

**Statutory** Education Law § 272, 273(1)(b)(2)

**Reference:** Commissioners Regulations 90.4

Central Book Aid is a flat sum of \$71,500 to each public library system. The fiscal year for Central Book Aid is the calendar year. Please see the Central Library Program Guidelines at <http://www.nysl.nysed.gov/libdev/clda/index.html> for more information.

Include in this category library expenditures for CBA library materials. CBA funds may only be expended for adult non-fiction and foreign language library materials, including electronic content. Record the central/co-central library's actual disbursement of these State Aid funds as allocated to the Library by the public library system. Report here only those funds actually expended by the Library during the calendar year ending December 31, 2020. Do not report funds spent by the public library system on the Library's behalf.

15.1.1 **Purchased Services:** Did the central/co-central library expend CBA funds for purchased services for CBA library materials? Enter Y for Yes, N for No. Y

**Note:** For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

List services purchased with CBA funds in separate repeating groups, itemizing by vendor contract. If yes, complete one record for each allowable expenditure; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

- |    |                      |  |
|----|----------------------|--|
| 1. | Expenditure Category | Commercial electronic content vendor contracts |
| 2. | Provider of Services | Database USA LLC, A to Z Subscription          |
| 3. | Expenditure          | \$18,540                                       |
| 1. | Expenditure Category | Commercial electronic content vendor contracts |
| 2. | Provider of Services | Frost & Sullivan                               |

3.	Expenditure	\$12,500
1.	Expenditure Category	Commercial electronic content vendor contracts
2.	Provider of Services	Statista Inc
3.	Expenditure	\$10,828

15.1.2 **Total Expenditure - Purchased Services** \$41,868

15.1.3 **Supplies and Materials:** Did the central/co-central library expend CBA funds for adult non-fiction and foreign language library materials? Enter Y for Yes, N for No. Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group.

1.	Expenditure Category	Books and other print materials
2.	Quantity	345
3.	Unit Cost	\$32
4.	Expenditure	\$10,867

15.1.4 **Total Expenditure - Supplies and Materials** \$10,867

15.1.5 **Total Expenditure (total 15.1.2 and 15.1.4)** \$52,735

15.1.6 **Cash Balance at the Opening of the Current Fiscal Year**  
NOTE: The opening balance must be the \$23 same as the closing balance of the previous year.

15.1.7	<b>Total Allocation received from the system.</b>	\$52,712
15.1.8	<b>Cash Balance at the End of the Current Fiscal Year (total 15.1.7 - 15.1.5 + 15.1.6)</b>	\$0
15.1.9	<b>Final Narrative:</b> Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.	In 2020, Rochester Public Library made adaptations to provide equivalent support to our branches with less CLBA state aid. The funds provided for additional foreign language and adult non fiction materials to increase the depth and breadth of the Central library collection in addition to the referenced electronic subscriptions purchased

**Central Library Development Aid**

CENTRAL LIBRARY DEVELOPMENT AID (CLDA)

**Statutory** Education Law § 272, 273(1)(b)(1)

**Reference:** Commissioners Regulations 90.4

The formula is \$0.32 per capita or \$105,000 whichever is greater, to each public library system. Please see the Central Library Program Guidelines at

<http://www.nysl.nysed.gov/libdev/clda/index.html>

for more information. Note: CLDA funds which are expended for library materials must be used for adult non-fiction and foreign language, including electronic content. The fiscal year for Central Library Development Aid (CLDA) is the calendar year. Record the central/co-central library's actual disbursement of these State Aid funds as allocated to the Library by the public library system. Report here only those funds actually expended by the Library during the calendar year ending December 31, 2020. Do not report funds spent by the public library system on the Library's behalf.

15.2.1 - 15.2.2 **Professional Salaries:** Indicate total FTE and salaries for all professional central/co-central library employees (paid from CLDA funds).

15.2.1 Total Full-Time Equivalent (FTE) 0

15.2.2 Total Expenditure for Professional Salaries \$0



15.2.3 - 15.2.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other central/co-central library employees (paid from CLDA funds).

15.2.3 Total Full-Time Equivalent (FTE) 0

15.2.4 Total Expenditures for Other Staff Salaries \$0

15.2.5 **Employee Benefits:** Indicate the total expenditures for all central/co-central library employee benefits (paid from CLDA funds). \$0

15.2.6 **Purchased Services:** Did the central/co-central library expend CLDA funds for purchased services? Enter Y for Yes, N for No. Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Expenditure Category Commercial electronic content vendor contracts

2. Provider of Services JAMES LYNCH

3. Expenditure \$4,640

15.2.7 **Total Expenditure - Purchased Services** \$4,640

15.2.8 **Supplies and Materials:** Did the central/co-central library expend funds for supply items, postage, adult nonfiction and foreign language library materials, or equipment and furnishings with a unit cost less than \$5,000? Enter Y for Yes, N for No. Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Expenditure Category Office/library supplies and postage

2. Expenditure \$460

1. Expenditure Category Non-print resources (electronic content)

2. Expenditure \$161,600

1. Expenditure Category Books and other print materials

2. Expenditure \$9,450

15.2.9 **Total Expenditure - Supplies and Materials** \$171,510

15.2.10 **Travel Expenditures:** Did the central/co-central library expend funds for travel? Enter Y for Yes, N for No. N

If yes, complete one record for each type of travel; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Type of travel N/A

2. Expenditure N/A

15.2.11 **Total Expenditures - Travel** \$0

15.2.12 **Equipment and Furnishings:** Did the central/co-central library expend funds for equipment and furnishings with a unit cost of \$5,000 or more and having a useful life of more than one year? Enter Y for Yes, N for No. N

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3 and 4 of one repeating group.

1. Type of item N/A

2.	Quantity	N/A
3.	Unit cost	N/A
4.	Expenditure	N/A
15.2.13	<b>Total Expenditure - Equipment and Furnishings</b>	\$0
15.2.14	<b>Total Expenditure (total 15.2.2, 15.2.4, 15.2.5, 15.2.7, 15.2.9, 15.2.11 and 15.2.13)</b>	\$176,150
15.2.15	<b>Cash Balance at the Opening of the Fiscal Year</b> NOTE: The opening balance must be the \$548 same as the closing balance of the previous year.	
15.2.16	<b>Total Allocation received from the system:</b>	\$175,602
15.2.17	<b>Cash Balance at the end of the Current Fiscal Year (total 15.2.16 - 15.2.14 + 15.2.15)</b>	\$0
15.2.18	<b>Final Narrative:</b> Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.	Due to COVID-19 and an increase in patron interest in electronic materials and related support for those services, more expense was allocated towards electronic content in lieu of printed. These funds were used to purchase Overdrive, CLIO, Cambridge Scientific, Cengage Learning, EBSCO and Ingram Library Services content to expand the depth and breadth of the collection and help fill out hold lists.

## 16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

*Note:* See instructions for definitions and calculations of each of these Federal Totals.

16.1	<b>Total ALA-MLS</b>	46.88
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16.2	Total Librarians	57.19
16.3	All Other Paid Staff	148.13
16.4	Total Paid Employees	205.32
16.5	State Government Revenue	\$420,697
16.6	Federal Government Revenue	\$0
16.7	Other Operating Revenue	\$3,683,186
16.8	Total Operating Revenue	\$15,721,097
16.9	Other Operating Expenditures	\$1,780,781
16.10	Total Operating Expenditures	\$15,249,245
16.11	Total Capital Expenditures	\$491,547
16.12	Print Materials	651,005
16.13	Total Registered Borrowers	128,083
16.14	Other Capital Revenue and Receipts	\$0
16.15	Total Number of Internet Terminals Used by the General Public	349
16.16	Total Uses (sessions) of Public Internet Computers Per Year	47,456
16.17	Total Wireless Sessions Provided by the Library Wireless Service Per Year	58,882
16.18	Total Capital Revenue	\$18,834

**17. FOR NEW YORK STATE LIBRARY USE ONLY**

17.1	<i>LIB ID</i>	4200265610
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17.2	<i>Interlibrary Relationship Code</i>	ME
17.3	<i>Legal Basis Code</i>	CI
17.4	<i>Administrative Structure Code</i>	MO
17.5	<i>FSCS Public Library Definition</i>	Y
17.6	<i>Geographic Code</i>	CI1
17.7	<i>FSCS ID</i>	NY0521
17.8	<i>SED CODE</i>	261600700040
17.9	<i>INSTITUTION ID</i>	800000050219

## **SUGGESTED IMPROVEMENTS**

Library Name: ROCHESTER PUBLIC LIBRARY

Library System: Monroe County Library System

Name of Person Completing Form: Adam Traub

Phone Number: (585) 428-8051

I am satisfied that this resource (Collect) is meeting library needs: Agree

Applying this resource (Collect) will help improve library services to the public: Agree

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!