

**Rochester
Public Library**

More Than You Think

115 South Avenue | Rochester | New York | 14604

**Rochester Public Library Board of Trustees Meeting
Board Room, Rundel Memorial Library Building
January 31, 2024, 9:00 a.m.
Agenda**

I. PUBLIC COMMENTS

Benjamin

II. ACTION ITEMS

- | | | |
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| 1. Minutes of Prior Meeting | Benjamin | page 3 |
| 2. Personnel Changes | Suro | page 7 |
| 3. Financial Reports | Harrison | page 9 |
| 4. Accept Grant-In-Aid from Senator Brouk | Uttaro | page 13 |
| 5. Professional Services Agreement with FFRPL | Uttaro | page 13 |
| 6. Tummonds Report | Uttaro | page 13 |
| 7. RPL FY23 Audit | Harrison | page 13 & Att. |
| 8. Agreement, Outreach Van Design and Buildout | Lewis | page 14 |
| 9. Term Services Agreement, Family Crisis Support | Uttaro | page 14 |
| 10. ATM Rochester Agreement Extension | Harrison | page 14 |
| 11. Agreement, Expanded Library Resource and Service Outreach | Harrison | page 15 |

III. REPORT/DISCUSSION ITEMS

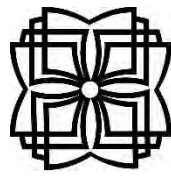
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|--------------------------------|---------|---------|
| 1. Liaison & Committee Reports | | |
| a. Liaison to the MCLS Board | Uttaro | |
| b. Friends & Foundation of RPL | Borgus | |
| 2. Staff Reports | | |
| a. Director's Report | Uttaro | page 15 |
| b. Central Library | Clasper | page 17 |
| c. Community Libraries | Lewis | page 31 |

IV. OTHER BUSINESS

V. EXECUTIVE SESSION

VI. ADJOURNMENT

**Next Meeting:
February 28, 2024
Central Library, Rundel Memorial Building, 3rd floor, Kusler-Cox Auditorium**



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**Meeting of the RPL Board of Trustees
Central Library, Rundel Memorial Building
November 29, 2023
Minutes**

RPL Trustees Present: Katherine Baynes, Donna Benjamin, Alinda Drury, Glenn Gardner, Daniel Karin, James Kraus, Sharon Salluzzo, Suzanne Stockman (quorum present)

RPL Trustees Excused: Ellen Brenner, Jeffrey Tucker

Staff and Guests: City Law Liaison, Johanna Brennan; Friends & Foundation of RPL Liaison, Donna Borgus; staff members, Emily Clasper, Brie Harrison, Melanie Lewis, Debi Mansour, Jennifer Smathers, Ana Suro, Patty Uttaro

Call to Order

Mr. Gardner called the meeting to order at 9:02 a.m., welcomed trustees, staff, and guests, and confirmed a quorum was present.

Public Comments

No members of the public were present who wished to address the board.

Meeting Minutes

Mr. Karin MADE A MOTION to approve the minutes of the October 25, 2023, meeting. THE MOTION PASSED UNANIMOUSLY.

Personnel Changes

Ms. Suro called attention to the personnel changes and staffing levels for October 10, 2023—November 9, 2023, and offered to answer questions. Mr. Kraus MADE A MOTION to approve the personnel changes. THE MOTION PASSED UNANIMOUSLY.

Financial Reports

Ms. Harrison reviewed the financial reports with the trustees and offered to answer questions.

Ms. Benjamin joined the meeting at 9:07 a.m.

Ms. Baynes joined the meeting at 9:08 a.m.

Ms. Salluzzo MADE A MOTION to approve the monthly financial reports as presented and approved by the RPL Finance Committee. THE MOTION PASSED UNANIMOUSLY.

Library RPL-MCLS Staff Association Vending Agreement

Ms. Harrison reviewed the item with the trustees and recommended a change to remove the term of the agreement. She explained that the agreement has not changed and has been renewed year after year.

Ms. Drury MADE A MOTION to approve the Vending Commissions Agreement with the RPL-MCLS Staff Association without an ending date. THE MOTION PASSED UNANIMOUSLY.

Term Services Agreement, Digitization Services

Ms. Clasper reviewed the action item with the trustees. Ms. Benjamin MADE A MOTION to approve a Term Services Agreement with the Northern New York Library Network for the period of January 1, 2024, through December 31, 2026. THE MOTION PASSED UNANIMOUSLY.

Appointment and Reappointment of Trustees

Ms. Baynes MADE A MOTION to approve the forwarding of Ms. Benjamin’s and Dr. Soanes' names to the mayor for recommendation to the City Council for reappointment and appointment, respectively, to the RPL Board of Trustees for 5-year terms from January 1, 2024–December 31, 2028. THE MOTION PASSED UNANIMOUSLY.

Election of Officers

The Nominating Committee recommends that the following trustees serve as officers for 2024:

- President– Donna Benjamin (first term)
- Vice President– Katie Baynes (first term)
- Treasurer– Ellen Brenner (second term)
- Secretary– Daniel Karin (first term)

Ms. Drury MADE A MOTION to approve the slate of officers for 2024 as presented and recommended by the Nominating Committee. THE MOTION PASSED UNANIMOUSLY.

Liaison to the Monroe County Library System Board

Ms. Uttaro reported that the MCLS Board did not have a quorum and no actions were taken.

Liaison to the Reynolds Library Board

Ms. Salluzzo reported that the Reynolds Board has two new members, Mike Burns and Becky Wehle. At its last meeting, the Board elected the following officers: Justin Stevens, President, Kathy Nixon, Treasurer, and herself, Sharon Salluzzo as Secretary.

Friends and Foundation of Rochester Public Library (FFRPL)

Ms. Borgus reported that at the end of October, the Annual Campaign was approximately \$10,000 above the same time last year. The results from the Roc the Day campaign are still being tallied but the preliminary results are good and should be sufficient to purchase the new tables for the Kate Gleason Auditorium.

Next, she reported the Season’s Readings Sale is ready to start on December 4. In addition to books, there will be DVDs, puzzles, games, and toys for sale.

The Tuesday Topics brochures were sent out with the new schedule which features services and programming from the Branch Libraries.

The deadline for submissions to the Sokol High School Literary Awards is Wednesday, January 31, 2024. The contest is open to all Monroe County residents in grades nine through twelve. She asked trustees to help spread the word and encourage youth to participate.

Lastly, she reported that FFRPL completed another year as the acting fiscal sponsor for the Children’s Book Festival, Festival to Go, and the Greater Rochester Teen Read.

Director’s Report

Ms. Uttaro offered to answer questions about the written report. She passed around the first issue of the Rochester History Journal produced by RIT Press. It will be available online and she offered to get additional printed copies for any trustees who would like one.

Next, she drew everyone’s attention to the 2022 Annual Report to the Community and offered to answer questions.

She reported that there was one response to the Social Services RFP and that she will be meeting with Tonia Burton to review the response. The current goal is to have an agreement in place by January and services beginning in March or April.

Next, she reported on the status of the potential to merge City and County Historian services. Unfortunately, the consultant report did not give as much information to answer that question as had been hoped for. Rather, the consultant focused on the development of a regional history center. She is working with Christine Ridarsky and Emily Clasper to determine the next steps and budgeting proposals. She offered to share the consultant’s report and trustees Drury, Karin, Salluzzo, and Stockman asked to see it. In response to a question, she explained what the consultant meant by a “regional history center,” which is a physical space to house City, County, and possibly town and other history archives from around Monroe County.

She then introduced the idea of expanding the number of trustees on the Board from 11 to 15. She explained that she and trustee Benjamin have had some discussions about this. She stated that such a change would require an amendment to the charter through the Board of Regents, however, this should not be too difficult. Further, she stated that fifteen trustees would not be unusual for a library the size of RPL. She asked trustees to share their thoughts. Ms. Benjamin added that a change of time for the meetings is also something she would like everyone to consider. Working professionals are sometimes willing to serve on the board but unable to attend at 9:00 a.m. due to work commitments. After a discussion on various pros and cons of changing the meeting time and increasing the number of trustees, it was decided that Ms. Mansour would poll the current trustees about their availability for afternoon and evening times, and the discussion will continue at the January meeting.

Central Library

Ms. Clasper offered to answer questions about the written report. She encouraged everyone to view the sand mandala in Harold Hacker Hall as it was due to be swept away that evening during a ceremony featuring an Indigenous dancer.

Community Libraries

Ms. Lewis offered to answer questions about the written report. She drew everyone’s attention to the item in her report about Brian DiNitto from the Maplewood Branch taking his peer discussion for English language learners group activity to the Public Market. This activity is typically held in the library and Ms. Lewis felt taking it to another public place was an excellent idea.

She then reminded everyone to attend the final Mobile Library presentation at RIT on December 8 from 9:00 to noon.

Next, she acknowledged Amy Discenza for her excellent work in the Branch Administration office, especially during her second week there when she staffed the office by herself due to everyone else being home with the coronavirus.

She reported that she and Ms. Uttaro were hoping to get Alice Walker for the next Author Series however, her publicist informed them she will no longer be booking speaking engagements due to her failing health. The publicist offered Rebecca Walker who is an author of mostly non-fiction books about gender and class. Ms. Lewis is considering her, but no decisions have been made yet. The other author she is hoping to get is Jesmyn Ward. When Jason Reynolds was in Rochester for the Author Series in 2023, he said his favorite author was Jesmyn Ward.

Other Business

Mr. Karin thanked Mr. Gardner for fulfilling the role of President after the mid-term resignation of the previous President.

Adjournment

Ms. Benjamin made a motion to adjourn the meeting. THE MOTION PASSED UNANIMOUSLY, and the meeting adjourned at 9:54 a.m.

Submitted by Donna Benjamin, Secretary

**ROCHESTER PUBLIC LIBRARY
PERSONNEL CHANGES
November 13, 2023 to January 5, 2024**

➤ **NEW HIRES**

Ahmed, Nefisa	Literacy Aide/PT/Sully Branch	11/20/2023
Arnold, Chelsea	Family Services Coord/FT/Central/Children's Center	11/20/2023
Barrett, Sarah	Library Finance Specialist/FT/Central/Finance Office	12/27/2023
Bartlett, Yusef	Building Maintenance Helper/PT/Lincoln Branch	12/18/2023
Dukes, Tiffany	Clerk Typist/PT/Central/MCLS Office	12/04/2023
Eckl, Natalie	Literacy Aide/PT/Maplewood Branch	01/03/2024
Mathieu, Mark	Security Guard/PT/Lincoln Branch	12/04/2023
Patterson, Migdalia	Library Assistant/PT/Central/Children's Center	01/02/2024
Rivet, Norman	Library Page/PT/Sully Branch	12/06/2023
Taher, Fikria	Literacy Aide/PT/Sully Branch	11/13/2023
Vargas, Amanda	Librarian I/PT/Central/MCLS Office	12/18/2023
Worthy, Shalis	Librarian I/PT/Lyell Branch	12/04/2023

➤ **TRANSFERS**

Freitag, Ronald	FROM: Librarian I/FT/Central/Technology Center	01/02/2024
	TO: Librarian I/FT/Central/Outreach Department	

➤ **PROMOTIONS**

Kyle, Maren	FROM: Librarian I/FT/Central/Outreach Department	12/04/2023
	TO: Library Outreach Coord/FT/Central/Outreach Department	

➤ **RETIREMENTS**

Cotton, Erice	Supervising Security Guard/Central/Security	01/05/2024
	31 Years of Service	
Montione, James	Library Assistant/PT/Central/Information Center	01/02/2024
	24 Years of Service	

➤ **RESIGNATION**

Austin, Rayjean	Security Guard/PT/Monroe Branch	11/13/2023
Fleming, Jay	Cleaner/PT/Winton Branch	11/15/2023
Reynolds, Emma	Clerk III/Typing/PT/Douglass Branch	12/15/2023

STAFFING
November 13, 2023 to January 5, 2024

Full-Time Positions	Central	Branches
Budgeted	78	26
Filled	74	25
Vacancies	4	1
Part-time Positions	Central	Branches
Budgeted	122	136
Filled	73	112
Vacancies	49	24

**Rochester Public Library
Financial Report Summary
January 2024**

Central Financial Report, December 2023

Salary & Benefits: Salaries, wages and overtime within budget. The annual retirement lump contribution will occur in January.

Equipment & Supplies: Materials purchases and other expenses are projected within budget.

Services & Charges: Utilities charges posted for the quarter. Professional services includes OCLC lump-sum charges for the year.

Cash Capital: Funds are reserved for planned expenses (HVAC) and unknown needs with upcoming construction projects.

Community Financial Report, December 2023

Salary & Benefits: Salaries, wages and overtime are within budget – little use of overtime as almost no “Cool Sweep” heat support hours.

Equipment & Supplies: Materials purchases and supplies are within budget.

Services & Charges: Utility charges are partially posted. Facility maintenance includes cleaning and other supply orders for the year. Professional fees includes first System Services billing for MCLS.

Cash Capital: Funds are reserved for planned expenses including some exterior painting and site work.

Central Financial Report, Fiscal Year 2023-24

Category	Description	December			Expenses FISCAL YTD	Remaining Balance	% of Budget
		Original Budget	Revised Budget				
Salary & Benefits	Full-Time Salaries	4,765,600	4,765,600	2,120,298	2,645,302	44.5%	
	Part-Time/Temp Salaries	1,518,200	1,518,200	587,050	931,150	38.7%	
	Overtime	15,000	15,000	6,097	8,903	40.6%	
	Employee Benefits	3,201,300	3,201,300	615,231	2,586,069	19.2%	
	Employee Development	21,000	21,713	9,856	11,858	45.4%	
	Other	118,400	118,400	15,071	103,329	12.7%	
	Sub Total	9,639,500	9,640,213	3,353,603	6,286,611	34.8%	
	Equipment & Supplies	Materials Budget	504,800	656,935	290,421	366,513	44.2%
		Other Furnishings & Equipment	8,500	8,631	2,416	6,215	28.0%
		Office Supplies	52,100	62,386	33,429	28,957	53.6%
Other Materials & Supplies		50,500	54,050	14,552	39,498	26.9%	
Sub Total		615,900	782,001	340,818	441,183	43.6%	
Services & Charges	Utilities	464,600	583,964	180,938	403,026	31.0%	
	Facility Maintenance	121,900	173,528	45,963	127,565	26.5%	
	Professional Services/Fees	266,000	288,928	185,798	103,131	64.3%	
	Chargebacks	80,100	85,340	13,711	71,629	16.1%	
	Service Charges - Other Gov't	51,400	51,400	11,905	39,495	23.2%	
	Telecommunications	16,700	17,444	4,710	12,734	27.0%	
	Other Expenses	210,200	223,883	40,261	183,623	18.0%	
	Sub Total	1,210,900	1,424,488	483,285	941,202	33.9%	
	TOTAL EXPENSED	11,466,300	11,846,702	4,177,706	7,668,996	36.4%	
	Central Cash Capital		92,000	17,840	122,050	12.8%	

	Original Budget	Revised Budget	Outstanding Revenue
REVENUE RECEIPTS	11,466,300	11,466,300	9,785,608

**Community Financial Report, Fiscal Year 2023-24
December**

Category	Description	Expenses FISCAL			Remaining Balance	% of Budget
		Original Budget	Revised Budget	YTD		
Salary & Benefits						
	Full-Time Salaries	1,095,500	902,568	380,619	521,949	42.2%
	Part-Time/Temp Salaries	2,296,600	2,108,855	916,387	1,192,469	43.5%
	Overtime	1,170,900	1,093,905	481,834	612,071	44.0%
	Employee Development	22,900	35,679	3,099	32,580	8.7%
	Other	68,900	68,900	2,898	66,002	4.2%
	Sub Total	4,654,800	4,209,907	1,784,837	2,359,068	42.4%
Equipment & Supplies						
	Materials Budget	109,700	543,041	179,106	363,935	33.0%
	Office Supplies	37,700	44,444	19,784	24,660	44.5%
	Other Materials & Supplies	491,500	434,419	182,710	251,708	42.1%
	Sub Total	638,900	1,021,904	381,601	640,303	37.3%
Services & Charges						
	Utilities	222,000	225,433	91,295	134,138	40.5%
	Facility Maintenance	21,500	22,969	9,512	13,457	41.4%
	Professional Services/Fees	404,600	441,801	178,508	263,293	40.4%
	Chargebacks	36,900	46,667	5,148	41,518	11.0%
	Telecommunications	13,100	13,100	5,342	7,758	40.8%
	Other Expenses	47,300	62,547	3,729	58,818	6.0%
	Sub Total	745,400	812,516	293,535	518,981	36.1%
TOTAL EXPENSED		6,039,100	6,044,327	2,459,973	3,518,352	40.7%
Community Cash Capital	Computers & Equipment	10,000	77,672	1,024	76,648	1.3%
	Library Furnishings	22,000	44,000	0	44,000	0.0%
	Library Facilities	54,000	146,449	0	146,449	0.0%
	Library Capital Projects*	576,000				
	Cash Capital Total	662,000	268,121	1,024	267,097	0.4%
		390,461	390,461	173,657	216,804	

Original Budget Revised Budget Receipts FISCAL YTD Revenue
Outstanding

* Projects administered by City DES

Trust Funds Financial Report, Fiscal Year 2023-24
Fiscal YTD (through December 31, 2023)

	Allocation	Carry-forward	TOTAL	YTD Expenses	% of Total
Reynolds Fund - RPL	\$143,734	\$968	\$144,702	\$39,992	27.6%
Fenevessy (Central + Branch bal)	\$30,006	\$8,448	\$38,454	\$0	0.0%
Kenyon-Jeffries Fund	\$19,863	\$6,633	\$26,496	\$0	0.0%
Purton Fund	\$16,714	\$0	\$16,714	\$9,882	59.1%
Gleason Fund	\$15,590				
Gleason Fund (FFRPL)	\$12,144	\$28,125	\$55,859	\$8,607	15.4%
Gervickas Fund	\$5,942	\$6,391	\$12,333	\$1,113	9.0%
Taylor Fund	\$3,548	\$3,351	\$6,899	\$1,769	25.6%
Boland Fund	\$1,514	\$443	\$1,957	\$0	0.0%
Carnahan Fund	\$1,529	\$799	\$2,328	\$1,613	69.3%
Poletto Fund	\$1,529	\$2,233	\$3,762	\$0	0.0%
Beeney Fund (FFRPL)	\$4,839	\$60	\$4,899	\$43	0.9%
Craig Fund (FFRPL)	\$2,708	\$738	\$3,446	\$125	3.6%
Holtzman Fund (FFRPL)	\$1,551	\$474	\$2,025	\$0	0.0%
Lee Fund (FFRPL)	\$1,477	\$1,694	\$3,171	\$0	0.0%
Vietnam Veterans Fund (FFRPL)	\$698	\$1,390	\$2,088	\$42	2.0%
Tummonds Fund (FFRPL)	\$35,562	\$20,956	\$56,518	\$20,871	36.9%
TOTAL	\$298,948	\$82,704	\$381,652	\$84,055	22.0%

Gift Fund Financial Report, Fiscal Year 2023-24
Fiscal YTD (through December 31, 2023)

Fund	Allocation	Transfer In	TOTAL	YTD Expenses	% of Total
Gift Fund	\$10,252	\$525	\$10,777	\$6,108	56.7%



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TO: RPL Board of Trustees
FROM: Patricia Uttaro, Director
DATE: January 31, 2024
SUBJECT: Monthly Report–January 2024

Action Items

Accept Grant-In-Aid from Senator Brouk (Uttaro)

Senator Brouk has provided \$20,000 in aid to RPL to fund an author visit. This is the second year of funding from the Senator and will be used to engage author Rebecca Walker for an event on June 1 in Hacker Hall. Ms. Walker, author of What's Your Story and Black, White & Jewish, will provide a talk on storytelling. This will be part of a Spring Author Series presented by several MCLS libraries.

Board Action Requested: Accept the \$20,000 grant-in-aid from Senator Brouk to fund an appearance by author Rebecca Walker

Professional Services Agreement with FFRPL (Uttaro)

We request a professional services agreement with FFRPL to manage the Rebecca Walker author appearance. FFRPL has agreed to supplement the grant-in-aid and will provide up to \$8000 in additional funding to cover travel and other expenses for Ms. Walker and the purchase of Ms. Walker's books to distribute at the event. This agreement will transfer the \$20,000 grant-in-aid from RPL to FFRPL. FFRPL will manage the payments for Ms. Walker's appearance and will be acknowledged as a co-sponsor of the event.

Board Action Requested: Approve a professional services agreement with FFRPL of \$20,000.

Tummonds Report (Uttaro)

Friends and Foundation of RPL annually request board approval of the purchases made in the prior year with money allocated from the Tummonds Fund. This anonymous private fund is used to supplement popular reading material in print, audio, and electronic formats. Libraries in MCLS (except Irondequoit), the OWWL System (except Wyoming County), and NIOGA System members in Genesee and Orleans Counties receive money annually based on circulation in the previous year. In 2023, the Rochester Public Library used its FFRPL Tummonds Fund grant to purchase supplemental circulating materials of 950 e-books and 117 e-audio books, at a cost equal to or exceeding \$35,561.66.

Board Action Requested: Approve the 2023 Tummonds Fund report.

RPL FY23 Audit (Harrison)

The library's new auditors, EFPR Group, have completed their audit of the 2022-23 RPL fiscal year and met with the RPL Board Finance Committee on January 9th to review their findings. The Board Finance Committee

members will provide their summary and recommendation to the Board, with the attached management report and financial statements.

Board Action Requested: Accept EFPR's audit of the 2022-23 fiscal year.

Agreement, Outreach Van Design and Buildout (Lewis)

Creative Library Concepts is a New Jersey-based firm that has completed several furnishing projects at the Central Library and town libraries. They source both design and installation teams while utilizing multiple furnishing and display vendor products. Their owner, Brad Kingsburg, worked with the RIT student teams involved in the preliminary design concepts for the outreach van as part of the fall semester project and December presentations. Creative Library Concepts will assist the outreach van team in finalizing design and product options, placing orders, retrofitting interiors, and sub-contract lift and awning installations with local providers. The van will remain at the Central Library BLB loading dock during construction. The remaining grant from Senator Cooney (\$47,025) and a minor operating allocation for new van maintenance (\$2,975) will be used for a contract value of \$50,000. The van "wrap" with the final logo will be done through the City Term Contract after the retrofit, which is anticipated no later than June 1, 2024.

Board Action Requested: Authorize an Agreement with Creative Library Concepts, Inc. for the terms and amount described.

Term Services Agreement, Family Crisis Support (Uttaro)

In fall 2023 the RPL made a series of recommendations to City administration for additional support for social services at the Central Library, based on the continuing and expanding need for immediate support and referral needs for library users. Both adult and family service supports were given pilot funding approval from Mayor Evans, and a Request for Proposals (RFP) was released in October 2023 for scheduled and on-call family crisis services to support the expansion of a Family Resource Center at the Central Library Children's Center.

Central Library Children's staff have developed a Family Resource Center over the past several years where families can access formal and informal support to promote their health and well-being. Staff offers classes, parent skill training, school readiness programs, and access to other services in the Central Library. The pilot proposal included some funds to offer minor food and clothing banks in addition to the RFP-requested crisis support and referral services.

Father Tracy Advocacy Center was the sole respondent to the family services RFP. They have proposed both on-site (\$100/hour) scheduled hours at the Children's Center and on-call (\$50/hour) availability for RPL Children's staff to contact for service needs off-hours. Father Tracy will bill monthly on hours used and establish a monthly budget, not to exceed \$50,000 for the term, which concludes on December 31, 2025. Funding for this two-year pilot is provided through the city administration/Mayor's Office.

Board Action Requested: Authorize an Agreement with Father Tracy Advocacy Center for the terms and not-to-exceed amount described.

ATM Rochester Agreement Extension (Harrison)

ATM Rochester has provided ATM equipment to the Central Library since 2013, located on the first floor of the Bausch & Lomb building. ATM Rochester has agreed to retain all current terms (\$2.50 customer charge per

RPL Director's Report—January 2024 (Continued)

transaction, 40% of gross receipts to RPL) and we recommend a two-year extension on the current agreement which expired in December 2023.

Board Action Requested: Approve an Agreement Amendment with ATM Rochester LLC for the term through December 31, 2026.

Agreement, Expanded Library Resource and Service Outreach (Harrison)

Person Centered Housing Options, Inc. (PCHO) seeks to enhance its outreach services by introducing Health Home Care Management services at Central Library's Library Resource Outreach Center (LROC). The goal is to improve access to health services for individuals experiencing homelessness while supporting their journey toward securing housing. Under the agreement, a health home care management staff member would be added to LROC rotations from PCHO one day a week. The Health Home program is federally supported to assist Medicaid recipients with support for various medical and social services to improve individual health outcomes. The staff will provide connections to regular care and services from doctors and providers, help secure safe housing, and find ways to get to medical appointments.

Funding is estimated at \$10,000 per year for staff and administrative costs and is funded through the Mayor's pilot program for expanded social services support at the Central Library. The agreement will commence February 1, 2024, and end January 31, 2024.

Board Action Requested: Authorize an agreement with Person Centered Housing Options, Inc. for the terms and not-to-exceed amount described.

Report & Discussion Items

RPL Director Patricia Uttaro reporting

Recommended Reading & Viewing

- Citizenship in the Age of Data: The Critical Role of Libraries for Digital Literacy - https://www.thestar.com/opinion/contributors/citizenship-in-the-age-of-data-the-critical-role-of-libraries-for-digital-literacy/article_d76beadc-9f8d-11ee-a0b4-3748b15f9758.html
- Reading Can Reawaken Your Curiosity and Enthusiasm - <https://action.everylibrary.org/reading-can-reawaken-your-curiosity-and-enthusiasm>
- Paying More Attention to the Health & Social Benefit of Libraries is Overdue - <https://www.theglobeandmail.com/opinion/article-paying-more-attention-to-the-health-and-social-benefits-of-libraries/>
- Best ROI: Monroe County Library System - <https://www.roccitymag.com/special-sections/best-of-rochester-recreation-17109725?storyPage=2>

Upcoming Events

- February 3, Saturday – Take Your Child to the Library Day – multiple events scheduled throughout MCLS and RPL. Check your local library listings on www.libraryweb.org.

City/County Opioid Settlement – Monroe County and the City of Rochester are working together to determine how to spend funds both received as part of a national opioid settlement case. The City's Director of Special Projects Liliana Ruiz is leading a team to determine how and where those funds will be directed to mitigate the effect of opioids in Rochester. RPL staff will participate on this team given the impact opioid use has had on

RPL Director’s Report–January 2024 (Continued)

Branches and Central. Since December 1, we’ve had two overdoses at Central, with one being fatal. In early December, I was asked to participate in a phone interview with City Attorney John Campolieto who is working with a firm to determine damages incurred by City Departments and residents related to opioid use. The trauma experienced by library staff who have had to respond to overdoses and administer Narcan is a real thing that the administration is trying to address.

City News “Best Of” – For the last several years, Director Uttaro has been unsuccessful in convincing the editor of *City News* to restore the “Favorite Library” category to their “Best Of Rochester” issue. This year, new editor Leah Stacy agreed that libraries should be included and will make the change for next year. She assigned a reporter to interview Uttaro and added an addendum to the Best Of...Recreation” that describes the ROI of owning a library card. See the article here <https://www.roccitymag.com/special-sections/best-of-rochester-recreation-17109725?storyPage=2>

More Libraries Go Fine Free – More of the MCLS member libraries eliminated fines at the start of 2024. Webster, Ogden, and Brighton are notable additions to the libraries already fine free or almost fine free. MCLS Librarian Alicia Gunther maintains a handy list of fines and other fees currently charged by member libraries. A copy of that is included here for your information. The removal of fines has erased a barrier to use that many Monroe County residents experienced. Early looks at year-end usage metrics for RPL show remarkable increases in the number of visitors, number of new library cards issued, number of people who attended programs, and increased borrowing of materials. For the first time ever, MCLS recorded more than 1 million individual loans of e-content in 2023, becoming one of 152 libraries in the world to break 1M borrows. We only expect those numbers to continue to improve.

Director Search Process – Uttaro met in December with RPL Board President Donna Benjamin and MCLS Board President Chris Corcoran to discuss the process for searching for a new director. Each President will call an executive session at the January board meetings to discuss the process in detail, including a discussion on hiring a search firm.

Social Media

November 2023	RPL X (Twitter)	MCLS X (Twitter)	Facebook	Facebook Groups	Instagram	YouTube
Profile/ Page Visits	-	-	935	-	89	-
New Followers/ Page Likes			19	14	30	12
Engagements	103	80	828	27	115	51
Check-In/ Mentions	-	-	-	-	5	5
Post Reach	4,500	3,000	5,650	-	892	12,968
Video/Story Views	-	-	367	-	892	1,411

December 2023	RPL X (Twitter)	MCLS X (Twitter)	Facebook	Facebook Groups	Instagram	YouTube
Profile/ Page Visits	-	-	3,087	-	188	-
New Followers/ Page Likes	12 (2,144)	0 (2,253)	154 (6,012)	8	34 (2,639)	13 (605)
Engagements	45	24	35,484	11	481	36
Check-In/ Mentions	-	-	-	-	2	6
Post Reach	1,300	886	490,803	-	1,711	11,384
Video/Story Views	-	-	574	-	1,529	964

Central Library Updates

Emily Clasper reporting

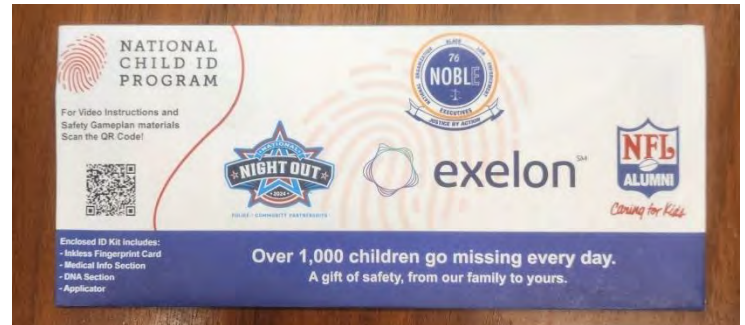
In November, Emily Clasper attended the Annual New York Library Association Conference, representing RPL and MCLS at meetings of the Public Library Systems Directors Organization (PULISDO), New York Alliance of Library Systems (NYALS), and New York State Central Library directors. She also attended meetings related to her past committee work with the NYLA Intellectual Freedom Committee and connected with former colleagues from the Suffolk Cooperative Library System to discuss library advocacy and public relations efforts. She met with Urban Librarians Unite Executive Director Lauren Comito to talk about support library administration can give to employees experiencing workplace trauma and measures for improving security at library programs.

Security issues and staff management topics were also discussed with colleagues from the Queens Library, Buffalo and Erie County Library System, Mid-Hudson Library System, and Southern Adirondack Library System. Clasper also connected with current ALA President Emily Drabinski, who gave a rousing keynote address to the conference attendees, to discuss intellectual freedom challenges currently being experienced by libraries nationwide. At the end of the conference, incoming NYLA President Lisa Kropp asked Clasper to serve on the NYLA Civil Service committee in the coming year as libraries attempt to address some of the systemic difficulties faced in hiring, promoting, and retaining employees, and to look for ways the current system can be adjusted to make these processes more equitable and inclusive.

Clasper coordinated a team of RPL staff (Wes Becker, Margarita Chaves, Chad Cunningham, Rosa Diaz, Diane Gardner, Melissa Manczuk, and Nanci Rosenberg-Nugent) to identify potential vendors for providing on-demand telephone and video language Interpreting services. The Interpretation Services Evaluation Team reviewed eight vendors, ranking them based on a set of evaluation criteria developed by the team. Ultimately, the team recommended LanguageLine as the vendor with the highest ranking and most affordable pricing model. The team is now working on an implementation and staff training plan to begin offering and promoting this service in early 2024. Once implemented, staff assisting patrons with low English-language skills or ASL interpreting needs will be able to call a professional interpreter at any time to help navigate the interaction more effectively.

RPL Director's Report—January 2024 (Continued)

In cooperation with the Rochester Police Department and Rochester Central School District, all RPL branches and Central are distribution locations for National Child Identification Program kits. These are used by parents and caregivers to document their children's identifying features so that this can be made available to law enforcement should a child go missing. It is important to note that these kits are administered and then kept by the families themselves, and do not involve the submission of the child's fingerprints, DNA, photo, and other information to the police or other government agencies. Clasper spoke at a joint press conference for the launch of this campaign, affirming the RPL's commitment to supporting community efforts protecting the safety of families and children, in alignment with our priorities of collaboration, community engagement, and education. She coordinated the delivery of the kits to the Central library, where they were then distributed to all branches to be made available to families across the City.



Clasper and Brie Harrison attended the Rochester Downtown Development Corporation's Vision Future 2023 event, where the Monroe County Executive and City of Rochester Mayor spoke on the opportunities and challenges for Rochester and its downtown in 2024 and beyond. This event was attended by many leaders from within City and County Government as well as the local business community. The event provided an excellent opportunity to connect with our current and potential partners in developing Rochester's Downtown areas for the future.

Kathy Pottetti, Resident Services & Community Outreach Coordinator for Valley Manor requested through FFRPL a tour of the *Art of the Book* exhibit and the Rundel 1st floor. The group was very interested in the framed print collection and the Cooper Doll Collection. Cynthia Dana was asked to be the tour guide and she had a delightful time with 7 very engaged seniors. The group spent an hour together discussing the artwork; everyone was impressed with the number of entries we received and the various locations, the level of creativity and the work that goes into displaying the pieces. They had great questions about the exhibit and the library in general. The highlight for Dana was the sole male in attendance, Winn McCray, a former RPL librarian. Mr. McCray started as a Junior Librarian in the Teen Lounge (Central) in 1961! He worked as a Librarian Trainee at Sully and then went back to Central in the same title. In 1974, he became the History/Travel Division Head. He retired from RPL in 1988. Dana, who was a teen when she first met him, couldn't bring herself to call him by his first name, even when he asked her to. The two shared a nice trip down memory lane, talking about the "good old days." Mr. McCray is now 90 and still as dapper as ever.

The Central Programming team has been working to establish shared goals for library programming in the spring of 2024 and to increase the potential for cross-departmental collaboration in the provision of programs for the community. As a result, we are already seeing interdepartmental crossover for programs that relate to upcoming exhibits and community events. As a next step, the team hopes to develop its broad goals to create a more robust system for program assessment and improve efforts to market programming to targeted demographics.

Arts/Literature, Melissa Manczuk reporting

Programs

- November was Native American Heritage Month, and one of the ways Central Library celebrated was with a sand painting of the animals that Native Americans celebrate in their diverse culture. Librarian Nanci Nugent invited artist KatieJo Suddaby to create one of her mesmerizing sand mandalas. This mandala was created in Hacker Hall and commemorated the Bear, Eagle, Bison, and Wolf. She brought Native culture to life with a special tool called a Chak-pur, which distributes thousands of grains of colorful sand, allowing the artist to create paintings with a high level of detail. Sand mandalas are sacred works of art used by many cultures around the world to practice mindfulness, bring healing, and pray for peace. Many patrons stopped in to watch Suddaby work. Sand paintings are impermanent works of art and brushing them away reminds us that everything is always changing- like sands blown by the wind. At the end of November, a Dissolution Ceremony was held to sweep the mandala away.



- Melissa Manczuk taught a fun and colorful fall centerpiece program for patrons with her acorn luminary project. Patrons used foraged acorns and painted them to create unique, autumn-based designs. Manczuk explained about foraging for acorns and how to make them safe to use. Patrons asked questions about where Manczuk had found the acorns and what else could be made with them.



RPL Director's Report—January 2024 (Continued)

- Patrons enjoy learning about new art mediums, and staff are frequently asked for watercolor classes. Watercolor is one of the most difficult painting mediums to learn and master because of its unpredictable nature. Artist Michelle Garlock brought her mastery of this technique to our patrons. She showed them how to use the brushes to get the effects they wanted and patrons practiced their new skills by creating a lovely red fox.



Business Insight Center (BIC), Jennifer Byrnes, reporting

Programs

Business First Wednesday: 2024 Sales Forecasting. Demystifying Financial Data to Chart Next Year's Sales Success with Certified Business Advisor Gina Mangiamiele of the Small Business Development Center.

Outreach/Meetings/Training

Melissa Cobo presented at the Urban League Community Business Academy.

Anecdotes

Through the American Library Association's Business Research section, Byrnes is now a mentor to three librarians at the following institutions: American University, San Francisco Public Library, and the China Europe International Business School in Shanghai.

Consulting

- Hours of in-depth market research/prior art searching: 30
- The Carlson Center for Intellectual Property assisted:
 - In person: 4
 - Email: 17
 - Mail: 1
 - Phone: 2
 - Zoom: 3
- Webpage views: 36
- Requests Outside Greater Rochester Area: 3

Database Usage Statistics

- Frost & Sullivan: Downloads: 26 Value: \$84,550
- IBISWorld: Page views: 59 Value: \$22,290
- InnovationQ: 66
- Mintel: 12 Page views: 41 Downloads: 1
- PitchBook: Logins: 21
- Statista: Page views: 40 Downloads: 12

New Mintel Database: From July-Dec 2023, we have viewed 193 unique reports which would cost a total of \$964,035 if purchased individually.

Children's Center, Tonia Burton reporting

Programs

- Creative Movement with Draper Center concluded its five-week course. This was a great introductory dance program for three- and four-year-olds. We had the same families coming each week and they all appreciated the ongoing and free class. We will look to offer more programs like this in the future.
- The Donkey Hodie Pop Up Experience opened in the Kate Gleason Auditorium. This exhibit from PBS included six activity stations for children. We watched participants try the activities and work at each one to master the skills. We had the opportunity to converse with adults about their experiences. One family recently moved from Seattle to Henrietta and discussed food insecurity which led to sharing information about Foodlink and how to access local services. Others mentioned not having childcare.



- As part of the exhibit, home childcare providers attended an evening workshop to learn how to use PBS Kids content and how they can engage with their local library. One result of these conversations will be a summer literacy summit for home childcare providers to share new books, how to engage with children and books, how to implement summer reading in their home childcare, and summer PBS Kids activities.

Community Outreach/Meetings/Training

- Children's Center supported the Grupo Cultural Latinos en Rochester families through giving out books.
- Chelsea Arnold, Katie Powell, and Nadia Morales attended the Reason for the Season Toy Drive Holiday Event for children who are patients of Rochester Regional Health, giving away books to children.

Anecdotes/Other

Miranda Hazen decorated both the display area and bulletin board with some cave dwelling animal friends to keep cozy together this winter and quite a few patrons have recognized the picture book they were modeled after. One young person was so excited he ran to see if the book (*Bear Snores On* by Karma Wilson) was on the shelf.



Circulation/Information, Chad Cunningham reporting

Statistics

- Curbside Pickup Appointments- 2
- New Borrowers- 159
- RRLC Access Cards Issued- 26
- Notarial Acts- 180

Anecdotes

Library Assistant Jim Montione retired at the end of December. Jim has worked in the Monroe County Library System since the summer of 1986. Jim’s pleasant, easy-going manner and strong customer service skills have proved a great asset to the library. Whether it’s helping a patron use the elevator, greeting everyone who reads the daily newspapers by name, printing out puzzles, or patiently answering the same question a dozen times, Jim has always brought his best self to his job. Congratulations on your retirement, Jim!

Local History & Genealogy, Christine L. Ridarsky reporting

Programs

- In November, Mario Castillo hosted the fifth and final meeting of the reading and discussion series on the theme “Rights and Recognition: The Haudenosaunee in the New Nation.” In this program series, Castillo led participants through a close examination of the book *Peacemakers: The Iroquois, the United States, and the Treaty of Canandaigua, 1794* by Michael Leroy Oberg, a professor of Native American history at SUNY Geneseo. This last meeting featured a question-and-answer session with Oberg, which was very positively received by the participants. The program series ended the week of the 229th anniversary of the Canandaigua Treaty, and Castillo attended a commemorative event at the Ontario County Federal Courthouse along with eight participants from the reading group. The group caught the attention of Cody Grabhorn, Executive Director of Ontario County Historical Society, who thanked Castillo and the Local History & Genealogy Division for developing the program.
- In December, the division hosted an Author Spotlight with Lisa Kleman, whose article was featured in the Fall 2023 issue of the Rochester History journal, published through RIT Press in partnership with the Department of History at the Rochester Institute of Technology. In her talk, “The Musical Dossenbachs in

Europe, 1911-1912," Kleman discussed the research behind her article about a yearlong European trip taken by Rochester conductor Hermann Dossenbach and his family and the influence of that trip on Rochester's early-20th century music scene.

Outreach/Meetings/Training

- The division hosted a second visit of a class from St. John Fisher University in November. The students are working on a project to document and map immigrants from Germany to Rochester between 1848 and 1967. Their research has drawn heavily from the division's genealogy databases, directories, maps, and other resources.
- In November, Antoine McDonald represented the Local History & Genealogy Division at the first meeting for the Central Library's Eclipse Planning Team. McDonald will continue to work with this team to plan programs and activities for patrons leading up to and on April 8, 2024, when Rochester will be in the path of totality for a solar eclipse. McDonald has taken the lead on scheduling a talk by Dan Schneiderman, Eclipse Partnerships Coordinator at the Rochester Museum & Science Center, who will discuss the science and history of solar eclipses, the impact the eclipse will have on our region, and how to prepare for this extraordinary astronomical opportunity. See Upcoming Events/Programs for more information.

Special Collections

- Working under a New York State Documentary Heritage Program Implementation Grant, contract archivist Stephanie Ball accessioned 84 of the library's approximately 535 un-accessioned collections in November and 37 more in December. Working in conjunction with Ball, Brandon Fess accessioned six collections during these months. Four new finding aids were created in November and December: one for a collection of imprints by early Rochester printer William Alling, donated by one of his descendants; one for the Collection of Early Photographic Materials, an artificial collection bringing together 19th-century photographs found in the library's collections; one for a collection of Scottsville-area ephemera; and the last for papers from Joseph Pakyz, a former Rochester resident and LGBTQ+ activist. These finding aids will be added to the 300+ finding aids for the library's special collections that are now available through the Empire Archival Discovery Cooperative website (<https://www.empireadc.org/search/repositories/nr>).
- *Archive of Black History & Culture (ABHC)*: In November, the ABHC Community Advisory Board submitted proposed language for a collection scope for the archive. Consultant Mekko Mongeon also submitted a report summarizing the feedback the board received through its Community Needs and Desires Survey and outreach events.

Digital Projects

- Funded by a Rochester Regional Library Council Collections and Access grant, contractor Lisa Buda completed a project to organize metadata for compound objects (digital objects composed of more than one digital file) in the library's postcard collection. This work allowed Fess to prepare the files for upload to the New York Heritage website (<https://nyheritage.org/>). Ryan Hughes (RRLC) will handle the final steps of the process and the entire postcard collection should be available on New York Heritage by February.
- The division continues to contribute digitized content to a handful of online platforms, increasing discoverability and access to these materials. There were 2,070 page views of division content available through New York State Historic Newspapers (<https://nyshistoricnewspapers.org/>) in November and 1,890 in December. There were 1,341 page views of content on New York Heritage (<https://nyheritage.org/>) in November (December numbers for New York Heritage were not available at the time of this report). There were 2,167 page views of content available through the library's Rochester Voices site (<http://www.rochestervoices.org/>) in November and 1,746 in December.

RPL Director’s Report–January 2024 (Continued)

- In November, the new FamilySearch scanning team—Karl, Trieste, and Bethani Bentley—completed their training and resumed scanning library materials. They digitized a total of 78 yearbooks in November and 112 in December. See below for details. Digital products from this project are available through the [FamilySearch site](#). Due to the temporary pause in the scanning project, there were no new items from the Rochester Public Library added to the FamilySearch site in September or October; we have yet to receive a loading report from November or December. The most recent viewing report indicates there have been 115 total views of RPL content on the site in September, October, and November; the report on December views is forthcoming.

Materials scanned by FamilySearch, November 2023:

Title	Author	Dates	Quantity
<i>The Occident</i>	West High School	1932-1962, <i>passim</i>	25
<i>Lair</i>	Wilson Magnet	1986-2010, <i>passim</i>	22
<i>Voca-Scope</i>	Vocational High School	1939-1941	3
<i>Surveyor</i>	Washington High School	1937-1940	4
<i>Monarch</i>	Rush-Henrietta Senior High School	1992-2020. <i>passim</i>	23
<i>Cometeer</i>	Sperry High School	1987	1
			78

Materials scanned by FamilySearch, December 2023:

Title	Creator	Dates	Quantity
Madisonian	James Madison HS	1960	1
Kiondaga	Keuka College	1946-1953 <i>passim</i>	3
Roll Call	Leavenworth Central School	1950-1951	2
Spirit	C. H. Roth HS	1979-1986 <i>passim</i>	6
Rushes	Rush HS	1946	1
Cometeer	Rush-Henrietta HS	1957-1965	8
Agnus Dei/The Palm	St. Agnes HS	1951-1982 <i>passim</i>	16
The Sator/Maranatha	St. Anthony’s Seminary	1930-1967 <i>passim</i>	15
The Josette	St. Joseph Business School	1967-1971 <i>passim</i>	3
The Marvia	St. Mary’s School of Business	1948-1950	3
Genoatk	Scottsville HS	1951-1954	4
Record/Panorama	Spencerport HS	1940-2007 <i>passim</i>	47
Soduskan	Sodus HS	1935	1
The Bagel	Victor Central HS	1951, 1971	2
			112

Social Media

- There were two new posts to the Local History ROCs! blog in November and two in December. The November posts were: “What Are These? Researching Relics from WWI” by Dan Cody and “Candy Man: Rochester’s Role in One of Thanksgiving’s Most Divisive Dishes” by Emily Morry. These posts received 108 total views in November. The December posts were: “Naked Truth: Getting to the Bottom of a Bygone Rochester Club” by Emily Morry and “You Belong to Me: How Two Slices of Irondequoit Became Part of Rochester” by Brandon Fess. The first December post received 42 views. Fess’s piece, published on the 28th, went viral, garnering an amazing 9,405 views in just four days, with dozens of comments and shares! All blog posts can be read online at www.rochistory.wordpress.com.
- Notably, readership of the Local History ROCs! blog has increased substantially every year for the past six years. In 2023, the blog received 45,240 total views, an increase of 20,122 views (80%) from the previous year. Even without Fess’ viral post in late December, the blog witnessed an increase of 10,717 views (43%)

RPL Director's Report—January 2024 (Continued)

from 2022 to 2023. We expect the blog will continue to be a successful vehicle for engaging patrons interested in local history topics.

Interns/Volunteers

- The division's work was supported by two volunteers in November for a total contribution of 20 hours and two in December for a total of 22 hours.
 - Karen Sue Brown continued sorting and filing the backlog of newspaper clippings; she contributed 15.5 hours in November and 14 in December.
 - Noeme Liestman completed a finding aid for the Collection of Early Photographic Material and provided 4.5 hours in November; in December, Liestman contributed 8 hours and began processing the Whitelaw Roemer Photograph Collection, a large collection of documentary, experimental, and fine art prints from a local amateur photographer. The Roemer collection is particularly valuable for its documentation of Front Street in the years before urban renewal.

Anecdotes

- Dan Cody received the following thank you note from a patron after fulfilling a newspaper article request for them: *Thank you, Dan! What a wonderful service the library is providing by sharing these newspaper clippings by email. They are providing new and helpful information to me. One of these days I'd love to visit the Central Library and check out the local history division. The website has done a great job showing the abundance of resources you have! Thank you again and have a great day!*

Upcoming Events/Programs

- Third Saturdays, January 20, February 17, March 16, 10:30 am-12:00 pm, "Family Finders Genealogy Club," facilitated by John D. Caufield, Rochester Genealogical Society. A monthly genealogy group that meets in person in the Local History & Genealogy Division every third Saturday.
- Tuesday, February 27, 7-8 pm, "In Conversation with ROC's Black Leaders: Melanie Funchess," via Zoom. A panel discussion with the creators of the recent chapbook featuring Melanie Funchess, with Funchess, essayist Quajay Donnell, and photographer Natalia Lauer, moderated by Amanda Chestnut, curator of the *In This Moment* chapbook series published by Visual Studies Workshop. Co-sponsored by Central Library and several MCLS member libraries.
- Saturday, March 16, 1-2:30 pm, "Preparing for Totality," with Dan Schneiderman, Eclipse Partnership Coordinator at the Rochester Museum & Science Center). Central Library, location TBD.

Reynolds Media Center, Joseph Born reporting

Reference

November: RMC handled 820 reference questions and 261 non-reference transactions for a total of 1081.

December: RMC handled 817 reference questions and 239 non-reference transactions for a total of 1056.

Programs

- November
 - First Friday Film: *Past Lives*
 - See It First Saturday Matinee: *Mission Impossible: Dead Reckoning*
 - Brown Bag Book Discussion: *Tracy Flick Can't Win* by Tom Perrotta
 - A/V set ups for programs in Central Library: 16

RPL Director's Report—January 2024 (Continued)

- December
 - First Friday Film: *Golda*
 - See It First Saturday Matinee: *Indiana Jones and the Dial of Destiny*
 - Brown Bag Book Discussion: *Swimmers* by Julie Otsuka
 - A/V set ups for programs in Central Library: 16

Hoopla

Circulation (November): 2306

Circulation (December): 2332

Science and History, Gabe Pellegrino reporting

Programs

- NASA's Great Observatories, presented by NASA Ambassador Jim Porter- Jim's programs continue to be popular, with 45 people attending this one. The participants were engaged throughout the program and several questions were asked. Mr. Porter is an animated presenter and is enthusiastic throughout his presentations. This series of NASA programs is in preparation for the 2024 Total Solar Eclipse that will occur on Monday April 8, 2024. Renee Kendrot promoted this program with printed flyers/posters that were distributed to Central Library and the City Branch Libraries, through online community calendars, the library's social media platforms (Facebook and Instagram), and email blasts.



- CPR Kiosk and Kit Demonstration was held on two dates in December. Through a partnership with University of Rochester Medical Center and the American Heart Association, all Monroe County libraries were gifted with CPR demo kits to circulate. Martina Landahl, a nurse educator from URMC, held two open houses in the Science Division in December to demonstrate the use of the kits. Several patrons attended each session and were able to do hands-on practice with the portable dummy units. Landahl will return in February for another demonstration session. The CPR kiosk continued to be available for patron and staff use through most of December and will be returning in 2024.



- LawNY hosted a special Heating Energy Assistance Program in the Science division, to help people navigate the online HEAP application. This program brought in 15 visitors.

Outreach/Meetings/Training

- Pellegrino represented the Central Library at a Community Partner Open House at the University of Rochester Medical Center, showing what is available throughout the Library System. The Science Division has many partnerships with the University of Rochester; this open house is related to participation in the Distinction in Community Health program, where medical students come into the Library for a project, which often may include a health clinic for patrons to check vital statistics and make referrals/recommendations.



Grants

- Lily Anthony continues to regularly receive visitors who use the Foundation Center database. At the end of November, the Grants Resource Center moved to the Business Insight Center, as did Anthony. Future reports will come from BIC.

Technology Center, Jay Osborne Reporting

The Technology Center continues to see a high volume of users. Among the most frequent requests for assistance involve printing, document formatting, resume writing, job applications, and accessing social services. Due to an increase in security issues recently, administration is looking into the addition of more security cameras and repositioning of existing ones. In addition, Security presence in this area has been increased.

Programs

Pedro Nunez continues to create novel user experiences for participants in the Tabletop Gaming Group. The attendance has been very consistent since October. One participant in the program reached out to Emily Clasper with heaps of praise for Nunez, commenting *"He is so professional and makes everyone feel comfortable and welcome."*

Staffing Update

Of all the changes and events since the last report, it is the transfer of Ronald Freitag that will have the longest impact. Freitag was one of the original members of the Technology Center's team. He has been helping patrons with computers in one way or another for his entire career at Central. He helped with the design of the Technology Center and visited other libraries to glean design elements that would inform our project. Freitag's experience in providing computer support to our patrons and managing a room full of computers was invaluable. Those experiences significantly contributed to the service model that has made the Technology Center a sustainable operation. As significant as these contributions have been, they are overshadowed by his work ethic and single-minded focus on providing the highest possible quality services to our patrons. As he transitions to his new role in the Outreach Department, we can only be grateful for the impact he had on the Technology Center and wish him well in his new position.

Anecdotes

- The Technology Center is an essential service for many patrons and in many ways. Sometimes those needs are urgent and very time sensitive. We frequently encounter patrons needing to print court documents last minute, needing a resume for an interview later in day, or needing help getting an app working on their phones. There are other users that need longer, more sustained form of support. Two users come to mind. One is an elderly man suffering from some cognitive challenges. His starting point with us was needing an

email account. He can now open his email accounts and print the messages he needs to keep. This is a huge accomplishment, and he is rightfully proud of the work he has put in to achieve this goal.

- Another patron has visited the Technology Center for almost a year. When he first came in, he didn't know anything about computers and needed some assistance completing job applications. Over the first few months, we helped him obtain services and housing, find employment, and made sure he still had weekends off to spend time with his children. We rarely see him anymore, but he always updates us on how he's doing.

Teen Central, Shetora Banks and Jeff Bostic reporting

Programs

- Brittany and Abby from Teen Empowerment stopped in to introduce themselves to us and the teens. They communicated up to date information on services they provide for shelter, counseling, and G.E.D. assistance. They spoke of filling a LGBTQIA staff position and then hiring teens to assist as liaisons in the community.
- The teens participated in a Phase 10 card tournament. The goal of the game is to complete all ten phases, one round at a time. At the end of a round players will add up their score based on the number and type of cards left in their hand. The goal is to have the lowest score at the end of the game. If you don't complete your phase in a round, you must repeat the phase in the next round. The game promotes competitiveness, leveraging alliances, and figuring out probabilities.



RPL Director's Report–January 2024 (Continued)

- ESPORTS – The Liberators ended the new year with our youngest member streaming for the first time. He hopes to be a professional content creator in the future and is getting his start now.



- AI COMIC BOOKS – Our Issue #0 preview AI Comic is completed and set to be printed. It features the beginning of three of our teen’s stories. It displays the potential of AI Comics for self-expression and emotional discovery. One of our teens with anger issues created a character with anger issues who has to deal with hurting his family. [Kids Mini Comic.pdf](#)





Glowforge – This year, the Glowforge was once again a hotspot for those who neglected to purchase Christmas gifts.



Holiday Photos – ImagineYOU provided free holiday pictures and printouts once again this year. Interested teens were able to learn how to take and print the pictures.



Anecdotes

One of our teens has taken advantage of our portfolio and website creation capabilities to showcase her photography skills. She will also be taking on the Liberator's Secretary role to produce content for our esports team. She has applied to be an official volunteer. Check out her portfolio created using our Adobe Software: shotbyky1.myportfolio.com

Community Libraries

Melanie Lewis reporting

Anecdotes/Other

The end of the year is always a busy time in the Community Libraries with holiday celebrations, cultural programs, and planned activities for school breaks. This year all of this occurred with creative scheduling and improvisation. There was an uptick in illness in the community and the library. With vacancies, illness, and pre-scheduled vacation time, branch staff once again were creative in providing stellar services to the community.

The biggest news for Community Libraries came in December with the arrival of the Dodge ProMaster 2500, RPL's future Mobile Library. RIT also completed and presented their final design projects to RPL staff and other stakeholders at RIT.

This event was the culmination of hard work, collaboration, and patience shown by RIT design students and RPL staff. Communication and cooperation between RIT and RPL included staff from the Lyell Branch, MCLS Outreach, Branch Administration, Children's Services, RPL Graphics, and the Finance Office. The students listened to the suggestions and direction of RPL and City staff, did their independent research, and were genuinely curious and in awe of the library's work, operational style, and mission. The results were presentations that reflected the needs and goals of the staff and mobile project.



Graphics Proposals



Below are links to the slide decks and short videos made by the students outlining their process and experience with this project. The Mobile Library Team is looking forward to working with Creative Library Concepts for the next steps in this exciting project.

<https://app.box.com/s/lr586rtgig4gkg6azak0d9tw9fn71cte>

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Arnett Branch Library, Bruce Tehan reporting

Programs

- Christmas, Kwanzaa, Hanukkah, and New Year 's-themed programs abounded this month. Nancy Cholewa's / *Know an Old Lady Who Swallowed a Dreidel* story time, craft, and top spinning contest inspired a lot of reading and laughs. This interactive program, which featured a variety of props, was so much fun that every kid in attendance asked for a turn reading.
- Rochester Americans forward Graham Slaggert and The Moose visited Arnett to share a story and teach young fans how a hockey player puts on gear.
- Staff from the Monroe County Health Department provided free Naloxone kits and training to patrons.

Community Outreach/Meetings

- Tehan collaborated with The First Tuesday Book Club and Hipocampo Children's Books to organize the now-annual youth book giveaway, sponsored by the book club. Tehan received excellent advice from Teen Central's Faezeh Jahanshiri as he was assembling this year's book list.



RPL Director's Report—January 2024 (Continued)

- Under the guidance of Prudence Anderson Leusch, Nancy Cholewa, and Kate Peck, Arnett patrons created a variety of unique holiday ornaments and decorations. These, along with others designed by students at Schools No. 16 and 29, adorned the Arnett Block Association's Christmas Tree.



Anecdotes/Other

- Peck attended the Rochester Police Department's Do the Right Thing Award ceremony. Shuaib Hussein, one of Arnett's regular young patrons, was awarded for his efforts in promoting the library's Summer Reading Program and creating a scavenger hunt for other kids at the library. News 10 WHEC produced a nice report on Shuaib: https://www.whec.com/top-news/do-the-right-thing-shuaib-became-an-advocate-for-literacy/?fbclid=IwAR37N3z2ld6tuTt2MC5Ii-f9OJp8UTyALkk2hxL-3pP-F4AEpiUM0MnJE_4. Shuaib was surprised by how significant the award and prizes were, according to Peck's report.
- Hundreds of hand-knit mittens, hats, and scarves provided by Roc Made With Love were distributed to Arnett patrons in December.

Charlotte Branch Library, Dennis Williams reporting.

Programs

- Local artist Martha Schermerhorn led a collaborative art workshop, inspiring patrons to create small works, dubbed artist trading cards, to share.
- Jennifer Cherelin hosted an in-person author event featuring Massachusetts-based author Cedar Pruitt. Pruitt read from her debut picture book, *Fire Flight: A Wildfire Escape*.
- Karen Duff reported that the Food for Thought book club discussed Joshilyn Jackson's *Mother May I* and Beth Morrey's *The Love Story of Missy Carmichael* over Zoom.
- Anajah Ford ran a fantastic ornament painting program for young patrons.



Anecdotes/Other

- Charlotte's 3D printer continues to draw a lot of attention and generate unique requests. One patron just had to have a toad with a missile on its back printed; another, despite having no background in 3D printing or 3D printing software, learned SketchUp and created a waterproof sign.
- Cherelin worked with a Spanish-speaking asylum seeker, helping to identify the necessary library services for a successful asylum case.
- Yami Torres created a local history tree, decorated with ornaments fashioned from pictures of Rochester's history. The tree sparked many conversations with visitors interested in Rochester history and the library's local history program. Torres helped patrons locate information about featured landmarks in Charlotte's local history section and shared information about library resources that are useful when creating a family tree.



Douglass Community Library, Evanna DiSalvo reporting

Programs

- Parents and children had the pleasure of meeting children's book author Valerie Bolling and listening to a few of her stories. The story time provided a unique opportunity for attendees to ask questions about the author's creative process and publishing experiences. Bolling shared some interesting backstories about how her books came to be, which made the event even more enjoyable.
- Isaac Lewis hosted a crowd-pleasing Pokémon Hangout event. Attendees battled or traded cards and learned how to tell real Pokémon cards from fakes. The program attracted several first-time Douglass visitors, giving Lewis the opportunity to share information about other library events. Due to popular demand, Pokémon Hangout will become a monthly event.

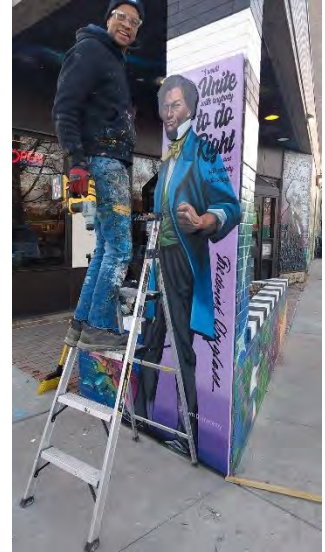


Community Outreach/Meetings/Training

- Schools in each Rochester City School District zone held open houses for students impacted by the district's reconfiguration plan. Evanna DiSalvo and Roarke Delany joined the school staff and PTA volunteers to welcome prospective students to the School No. 12 Open House.

Anecdotes/Other

- The mild weather allowed for the library's Frederick Douglass installation to be replaced by Shawn Dunwoody ahead of schedule. It's a beautiful upgrade, the original one had sadly deteriorated. Many thanks to the Friends & Foundation of the Rochester Public Library for providing the funds for this to happen.
- Douglass staff received an exciting message via Instagram:
"Hi all! My name's Chris, I'm a frequent visitor to the library. Borrowing from you has allowed me to study poetry for free, and today I had my very first poem published... Hope you like it."



Lincoln Branch Library, Sarah Lehman reporting

Programs

- Griffin Van Ostrand gave visitors an opportunity to add some color and leave a lasting impression on the library by inviting them to decorate the columns in the Children's section with their handprints. Since then, returning patrons proudly point out the location of their handprints.
- Lincoln hosted a terrarium workshop for children and families. Participants had a blast creating and decorating their own terrariums and were excited to take home an easy-to-care-for plant.
- Vera Haygood organized a fall-themed paint and sip for teens. Patrons enjoyed a relaxing guided painting activity with refreshments.



Community Outreach/Meetings/Training

- Van Ostrand had a delightful time representing the Rochester Public Library at the Rochester Children's Book Festival, distributing stickers to children, and showcasing some exciting new items available at the Toy Library. He also attended the Rochester Americans game, giving out free books to families and promoting the Toy Library.
- Haygood tabled at the Joseph Avenue Holiday Festival. She handed out flyers and free books and invited families to visit the library.
- Lehman gave Sally Bittner Boon from Writers and Books a tour of the new library and discussed plans for a summer writing camp for youth at Lincoln.

Anecdotes/Other

- During a visit to the library, Van Ostrand overheard a heartwarming moment when a parent asked their children what libraries are for. The answer was simple yet profound: "Libraries are for sharing and respect."
- A group of former teen patrons stopped in to explore the renovated library and teen space. While visiting, they used the word of the day to express their gratitude to Ms. Vee, stating, "My goal right now is to ameliorate my life with the things you taught me when I was younger. You've always wanted better for us."

RPL Director's Report—January 2024 (Continued)

- November saw the completion of the new mural on the Avenue D side of the building, a tribute to Edgar Santa-Cruz. The work was created by Chloe Smith and is part of the City of Rochester's Percent for the Arts program. An unveiling is being planned for the spring.



Lyell Branch Library, Cathy Kyle reporting

Programs

- Artemis Markakis utilized the MCLS Mobile Learning Lab to offer a series of three computer classes for adults.
- Staff from the Monroe County Health Department provided information and on-the-spot Narcan training for visitors.
- Teens enjoyed creating holiday-themed crafts and a Lego display to celebrate the festive season.



Community Outreach/Meetings/Training

- Cathy Kyle attended the Ready to Learn partners meeting at WXXI to discuss collaboration opportunities with WXXI and other early literacy groups. Attendees were enthusiastic about the RPL mobile library project and the opportunities it presents.
- Lyell staff attended the final presentation of the RPL Mobile Library Concept Design developed by a team of RIT interior, graphic, and industrial design students and their instructor, Kelly Jahn, at the Student Hall for Exploration and Development at RIT.

Anecdotes/Other

- Roc Made With Love donated 150 hand-knit hats to Lyell Branch for distribution in the community.
- Lyell staff organized a holiday raffle for three themed gift baskets. In exchange for an entry, visitors were asked to share a reason why they love their library. There were many noteworthy comments submitted including:
"I love coming to Lyell for movies, CDs, and cookbooks";
"Lyell is a one-stop library to take care of my business. Books to read, entertainment, access to the internet, play area and education for my grandson, friendly service from employees, access to a copy machine, and a safe environment"; and
"[Visiting Lyell] feels like coming home. The staff is so kind and nice, they have every kind of activity and stuff to enjoy and participate in as a family, and nice prizes that keep kids and families motivated. Simply great!!!".



Maplewood Community Library, Johanna Buran reporting

Programs

- Maplewood youth had a blast crafting a collective of jellyfish out of paper plates and ribbons in celebration of National Jellyfish Day. Other November celebrations included Pickle Day, Button Day, and Hello Day. Children and teens made button crafts, taste-tested a variety of pickles, and learned to say hello in all 23 languages represented at the library.
- For the annual leaf hunt, children were given images of leaves found in the neighborhood and tasked with collecting one of each—which they later analyzed under a microscope at different levels of magnification on Science Day.
- Maplewood staff closed out the year with the library's annual gingerbread house creation day. It was a full house, but thankfully there were just enough materials and seats for everyone. One of the most special parts about this event is that everyone joins in – even older teens. In addition, there was a short story time and gift-giving event courtesy of Rochester General Hospital.



Anecdotes/Other

- A patron who works as a paper carrier stopped in for computer assistance. Each year, he writes a letter and a poem to his customers to celebrate the holiday season. Staff helped him format the letter and save it so it could be easily edited next year.
- A patron came in to learn how to use her new laptop computer. Staff worked with the woman to set up her taskbar and provided an overview of Word and Excel.
- Staff worked with two minors from Guatemala who attend high school in Brockport. A foster parent drops them off at the library on Thursdays and staff and a Spanish-speaking neighbor assist with their homework and practice English.
- Brian DiNitto accepted an invitation from a New-English student for dinner with their family. He visited the Afghani student in East Rochester, meeting her husband, four daughters, and another Afghani family visiting from Kansas. Both families worked together among the 5,000 Afghani employees at the US Embassy in Kabul.
- There was another successful coat drive for children, teens, and adults at the Maplewood Library. With donations this year from the Knights of Columbus St. John of Rochester.

Monroe Branch Library, Mary Clare Scheg reporting

Programs

- In partnership with the Indigenous Peoples' Day Committee, Monroe hosted an all-day celebration for Native American Heritage Month. The event, which included a discussion of Wampum Belts given by Professor Rich Hamell, a display of foods cultivated by indigenous peoples, and Native Stories about the harvest seasons shared by Trish Corcoran, Tonawanda Onondowaga, was well attended.
- Matthew Hoople collaborated with Ms. Suzanne from the George Eastman Museum on an evening story time and craft activity.
- Theresa Filo organized the first meeting of Monroe's new weekly, crochet club for teens. The group's initial focus is to get comfortable handling a crochet hook and learn the basic stitches.
- Monroe staff are curating a cozy movie night experience by circulating two "mystery" films with packets of hot chocolate. Patrons are enjoying the pairing.



Community Outreach/Meetings/Training

- Thanks to Roc Made With Love, Monroe staff were able to make warm hats available to neighbors.
- 6th-grade students from the Genesee Community Charter School visited the branch. Staff had books about the Roman Empire ready for these enthusiastic visitors.
- Monroe staff collaborated with a nearby church with an extra Thanksgiving dinner, to help make the holiday extra special for a family that uses the library. The family stopped in after the holiday with a kind note to express their thanks.



Anecdotes

- A new family from Syria came to storytime. Hoople and the child transcended the language barrier with LEGO building, silly faces, and nonsensical noises that had them both laughing.
- To make room on Monroe's "free book" cart, Hoople took some wrapping paper and wrapped up books to put under the tree, writing notes on each one to the effect of "For an elementary schooler interested in ancient Egypt" or "To a baby who loves dinosaurs". With over 20 books and DVDs wrapped, the only gift not taken was a VHS movie. One day, Hoople is determined, someone will want the *Prince of Egypt* on VHS.

Wheatley Community Library, Lori Frankunas reporting

Programs

- Young patrons enjoyed celebrating the Twelve Books of Winter with Alexandra Haehn. In preparation, Haehn wrapped up 12 winter-themed books and placed them under the tree. Every day for 12 days, the children unwrapped a book and read it aloud. They took turns reading so everyone had a chance to participate. The program was so well-liked that it will be repeated next year.
- Katy Rebholz, held a mix-and-mingle for young patrons and served a variety of pies for them to sample. The teens enjoyed the pies, but the children voted that whipped cream was the best part.
- Visiting artist Susan Micciche taught a Zentangle class for adults and teens.
- The Rochester Kwanzaa Coalition celebrated the second day of Kwanzaa, Kujichagulia/self-determination, at the Phillis Wheatley Branch Library.

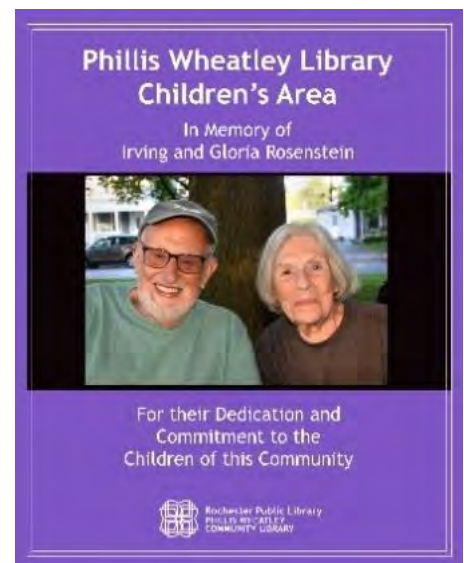


Community Outreach/Meetings/Training

- Sheilah Murphy facilitated two book discussions at River Edge Manor, an Episcopal SeniorLife Community on Mt. Hope Avenue, and shared information about the New York State Talking Book and Braille Library with staff and residents.
- Haehn distributed books and coloring pages at the Cuts for Christmas Program at Dr. Charles T. Lunsford School No. 19. Wheatley patrons who attended the event were excited to see a familiar face.

Anecdotes/Other

- Phillis Wheatley staff held a reception to honor long-time Corn Hill residents Irving and Gloria Rosenstein. The Rosensteins encouraged the library to participate in the Corn Hill Neighbors Grants Program and requested that the library be a designee of donations upon their passing. Funds were used to purchase toys and fun furniture for the children's room. A plaque has been installed in their honor.
- Several participants in the succulent program expressed gratitude for the library's educational plant programs. They found the information useful and applicable in real-life situations. The Q&A session was a highlight for many, as it allowed them to pose their plant-related queries.



Sully Branch Library, Maria Heeks-Heinlein reporting

Programs

- Rochester IT & Business Solutions, in conjunction with the Southeast Area Coalition, presented a program titled “Don’t Click that Link”. It was geared towards adults, and well received by those in attendance.
- Jacob Bigelow revived the Sully Gaming Society, playing competitive and cooperative board games and tabletop role-playing games with teens. Featured games included Clue, Forbidden Island, Pandemic, Dungeons & Dragons, and more. There was a lot of silliness and laughter, and everyone enjoyed playing.
- Sully staff hosted their annual gingerbread house event in December. In addition to children and teenagers, several families participated. Library staff and staff from the Thomas Ryan Recreation Center worked together to help participants create their sweet masterpieces.
- Fikria Tahar taught young patrons to make a doll using one of the branch’s sewing machines. The children loved the project and have requested more like it.



Community Outreach/Meeting/Training

Maria Heeks-Heinlein visited Friendship Children’s Center and read stories to five classrooms. All classrooms were for children in pre-K and younger.

Anecdotes/Other

- Heeks-Heinlein let a woman into the restroom. She stopped and said, *“My son and I were sitting out in the lobby a few years ago. Weren’t you the woman who brought us some food and told us about the sign-ups for the lacrosse team? I didn’t know who you were then, but my son said you worked at the library. You were wearing a dress, and I am sure it was you. It WAS you. We signed him up for the lacrosse team, and my son loved it from the first practice. He received an \$80,000 scholarship to play lacrosse at a private school. We just got him settled in at his new school. Thank you for sharing that little piece of information with us. It changed our lives.”* Library workers provide people with information daily but rarely find out what happens next. This is an outcome to remember.

RPL Director's Report—January 2024 (Continued)

- The Sully team was honored to welcome two new Literacy Aides, Fikria Taher and Nafisa Ahmed, and Library Page, Norman Rivet – who previously worked at the branch as part of the City of Rochester Summer of Opportunity Program.
- Sully staff are grateful to volunteers from Flower City AmeriCorps for helping them assemble 100 program kits in preparation for the annual gingerbread house event.
- Kifa Hendrix buffed and waxed the tile floors in the public area of the library. Visitors have been commenting on his good work.



Winton Branch Library, Kathy Wolf reporting

Programs

- Emily Smith held the inaugural meeting of Winton's Comic Club for tweens in November. To kick things off, local author Alex Sanchez taught a workshop on creating mini-comics – which included a short lesson on story structure, using a four-panel grid, and drawing people and expressions. Afterward, participants were let loose to draw a mini-comic of their own. There was much contention surrounding the club's first read, *Dog Man*, and its multiple spin-off series.
- Smith ran a unique art program in which participants learned to make custom, wearable pins out of Shrinky Dinks that they cut and colored. Though the workshop was developed with a tween audience in mind, it caught the attention of a younger patron who worked closely with Smith to create the perfect heart-shaped pin.
- The Winton Library Book Club wrapped up a year of reading with a holiday party and presentation of 35 titles for members to vote on for 2024. Mary Fraser book talked each title, but everyone was encouraged to participate. Once the ballots were counted, the clear favorite was *Remarkably Bright Creatures* by Shelby Van Pelt. The book club's selections include non-fiction, books by BIPOC (Black, Indigenous, and Other People of Color) authors, a classic, and a mystery. They're looking forward to another year of friendly debate, discussion, camaraderie, and discovering new favorite authors.

Anecdotes

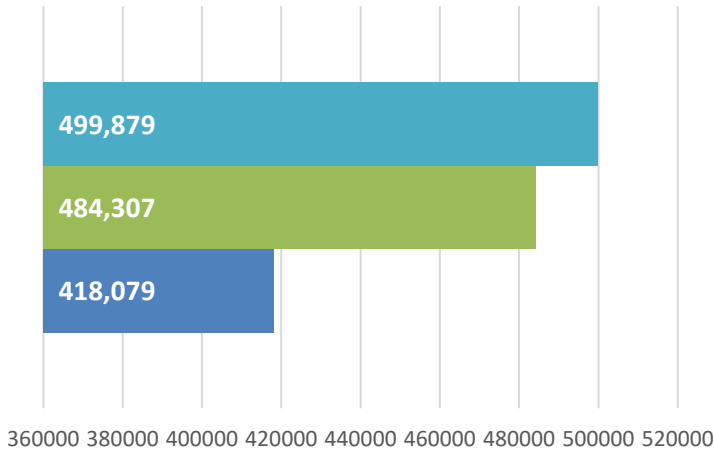
- One of Winton's regular patrons asked Fraser for help using Hoopla so she could stream a movie during a flight to China to visit her grandchildren. She picked up a take-and-make craft to bring along as well, making that Winton's most well-traveled take-and-make to date.
- Smith created a Hot Takes Bulletin Board where teens and tweens can answer questions—is cereal a soup?—by writing their responses on Post-it notes. Some teens took the idea a step further and began leaving behind little illustrations. When it came time to put up a new hot take, Smith couldn't bring herself to remove the clever drawings: thus, the Post-it art gallery was born. So far there are eleven wonderful pieces of art on display.

	Overdue Items (Daily Fines)			Holds Fees			Printing Fees/page (1 side)			Color		Fax		ILL		Lost Items/Processing			Other
	J & YA Materials	Adult Materials	Other	\$0.25	\$0.50	\$1.00	None	Other	B&W	Color	3D	B&W	Color	Suggested Retail Price	Vendor Retail Price	Processing Fee	Allow replacing item to cover lost fee	Other	
Brighton Memorial Library	None	None	Watercolor Kits \$2.00/day LeapPad/LaunchPad \$1.00/day Board books max. fine \$1.00 Art Kits & Sewing Machines \$2.00/day				X		\$0.20	\$1.00	N/A	\$0.20	\$1.00	X		\$5.00	Y- Must be new, must be same format	Patrons can replace missing components to multi-part items at vendor prices.	Missing spine labels: \$.50 Missing barcodes: \$.50 Broken AVV cases \$3.00- \$6.00
Brockport Seymour Library	\$0.35	\$0.35			\$0.50 for NPU				\$0.20	\$0.75	N/A	\$0.20	\$0.75	X		\$5.00	N		
Chili Public Library	None	\$0.35	Quick Loan DVDs \$1.00/day				X		\$0.20	\$1.00	\$0.10/gram	\$0.20	\$1.00	X		\$5.00	Y- Must be new, must be same format, w/ librarian approval		
East Rochester Public Library	\$0.35	\$0.35		X				Free on J & YA	\$0.25	\$0.50	\$1.00/hour	\$0.25	\$0.50	X		\$5.00	Y		
Fairport Public Library	None	\$0.35	VIP/Empire Pass: \$0.35/day Magazines: \$0.35/day Most Wanted DVDs: \$1.00/day				X		\$0.15	\$0.50	N/A	\$0.15	\$0.50	X			Y- Must be new, must be approved by the collection librarian		
Gates Public Library	None	\$0.35	Express Movies \$1.00				X		\$0.20	\$1.00	N/A	\$0.20	\$1.00	X			N	CR & BFR items are librarians' decision for replacement cost	
Greece Public Library	\$0.35	\$0.35		X				\$0.50 for NPU	\$0.25	\$1.00		\$0.25	N/A	X				DVD/BCD- If we can find a replacement disc, we will charge the cost of the disc	
Hamlin Public Library	None	\$0.35	Empire Pass \$1.00				X	\$1 for NPU	\$0.15	\$0.50	N/A	\$0.15	\$0.50	X			Y- Must be new item		
Henrietta Public Library	None	None					X		\$0.20	\$0.50	N/A	\$0.20	\$0.50	X			N	BFRs are set to \$3 (j), \$5 (YA), or \$7 (adult)	
Irondequoit Public Library	None	\$0.35		X				\$0.50 for NPU	\$0.20	\$1.00	\$2.00 base price + \$1.00/meter	\$0.20	\$1.00	X		\$5.00	Y- They must have permission from the Librarian in charge of the collection.		
Mendon Public Library	None	None					X		\$0.20	\$0.50	N/A	\$0.20	\$0.50	X		\$5.00	Y- Patron must have permission from the librarian in charge of the collection		
Ogden Farmers Library	None	None		X					\$0.20	\$1.00	\$0.20/gram plus a \$1.00 base cost	\$0.25	\$1.00	X		\$5.00	Y- must be new copy of the same ISBN		
Parma Public Library	None	None					X		\$0.25	\$0.25	N/A	\$0.25	\$0.25	X			Y- Must be same format and new		
Penfield Public Library	None	\$0.35					X		\$0.20	\$0.50	N/A	\$0.20	\$0.50	X			N	for CR and BFR items, the librarian in charge of the collection decides on a replacement cost.	
Pittsford Community Library	None	\$0.35					X		\$0.20	\$0.50	N/A	\$0.20	\$0.50	X			Y- Must be new and in an identical format to the lost item		
Newman Riga Library	\$0.35	\$0.35		X					\$0.20	\$0.50	N/A	\$0.20	N/A	X		\$5.00	Y- Must Discuss With Director		
Rochester Public Library (Central & Branches)	None	None					X		\$0.20	\$0.50	\$1.00/hour	\$0.20	\$0.50	X		\$5.00	Y- New, same format		
Rush Public Library	None	None					X		\$0.15	\$0.50	N/A	\$0.15	\$0.50	X		\$5.00	Y- They must ask Director for permission. It is a case-by-case basis depending on the item.	Scans: \$0.25/page	
Scottsville Free Library & Mumford Branch	\$0.35	\$0.35					X		\$0.15	\$0.50	N/A	\$0.15	N/A	X			N		
Webster Public Library	None	None		X					\$0.20	\$1.00	N/A	\$0.25	N/A	X			Y- New item and exact replacement		

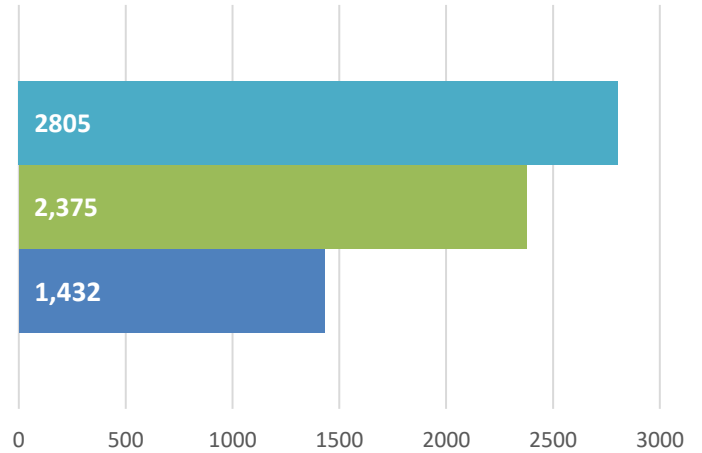
RPL Central Statistics YTD
Jan--Nov



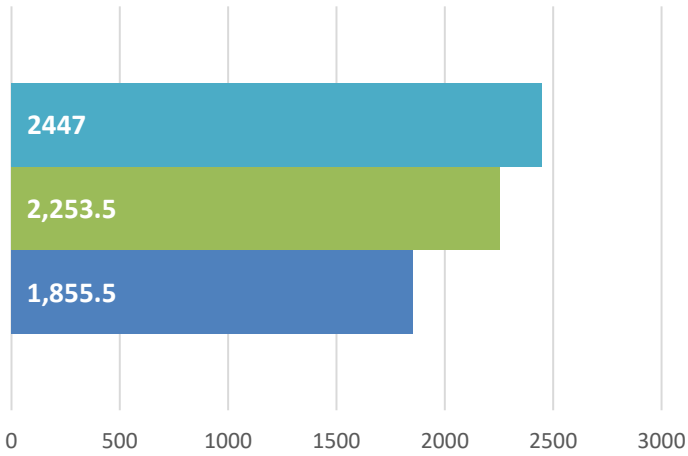
CIRCULATION



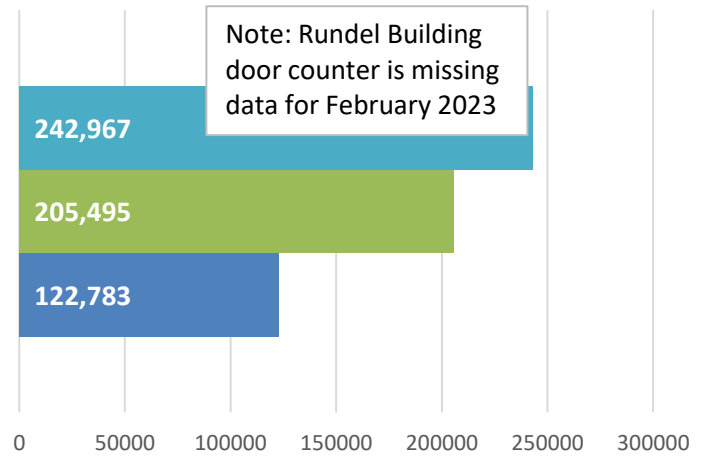
LIBRARY CARDS



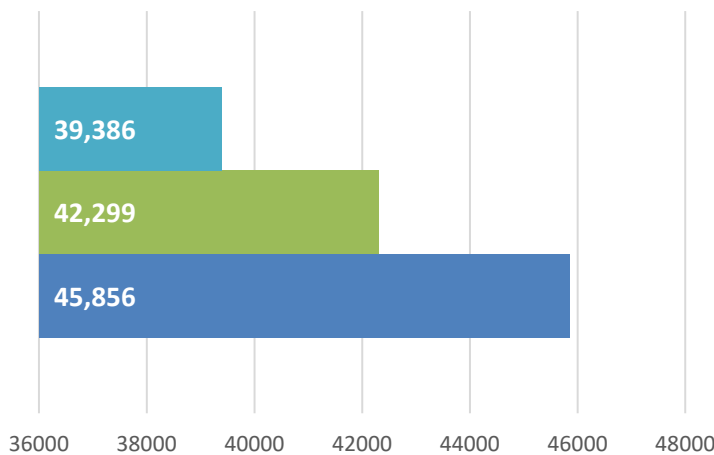
SERVICE HOURS



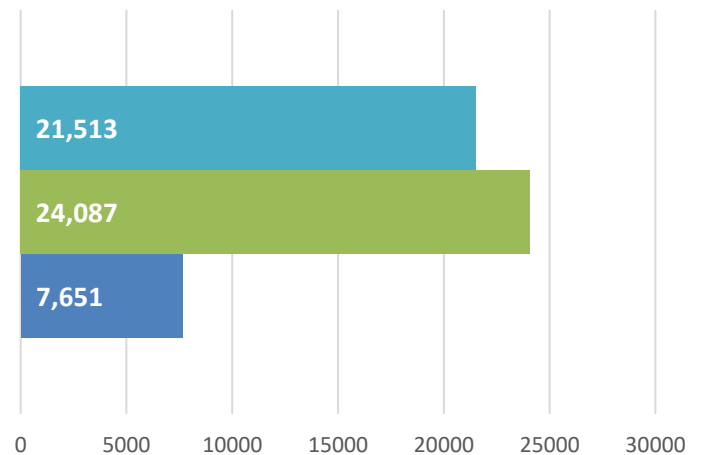
VISITS



REFERENCE QUESTIONS



NON-REFERENCE

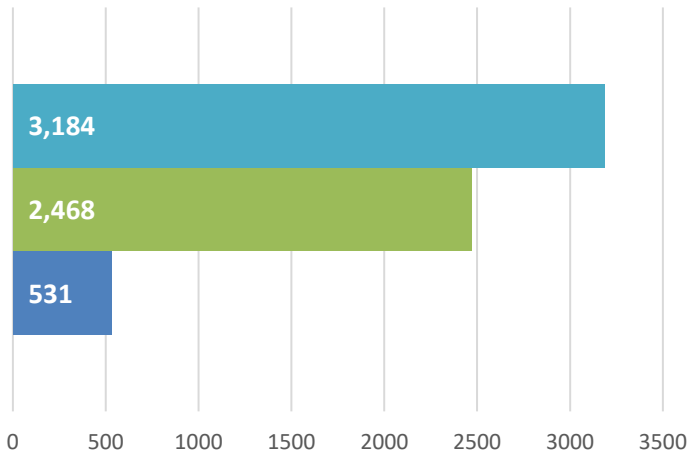


RPL Central Statistics YTD

Jan--Nov



NOTARY



DEFINITIONS

Circulation: Includes the circulation of all library materials both over the desk and virtual/e-content.

Library Cards: New patron registrations. Excludes renewals.

Service Hours: Hours the library is open to the public.

Visits: Door count of persons entering the library.

Reference Questions: Questions requiring staff to recommend, interpret, evaluate, instruct, etc.

Non-reference: Directional questions. E.g., What are the hours? Where is ___?

Notary: Notary Public acts. Each signature counts as one act.

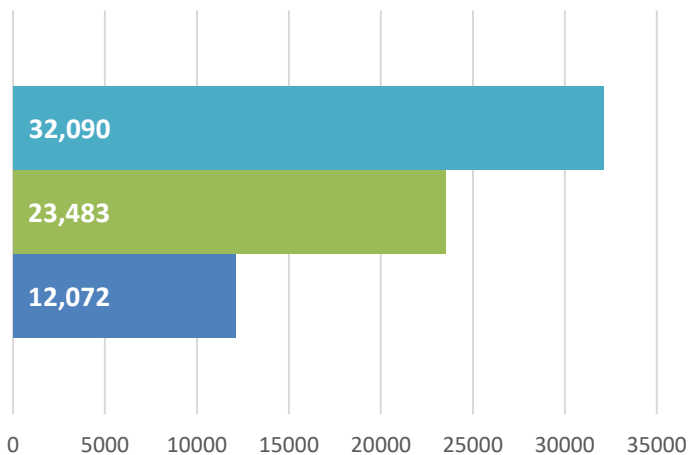
Computer Hours: Hours patrons used the public PCs.

WiFi Uses: Number of log-ins to the public WiFi.

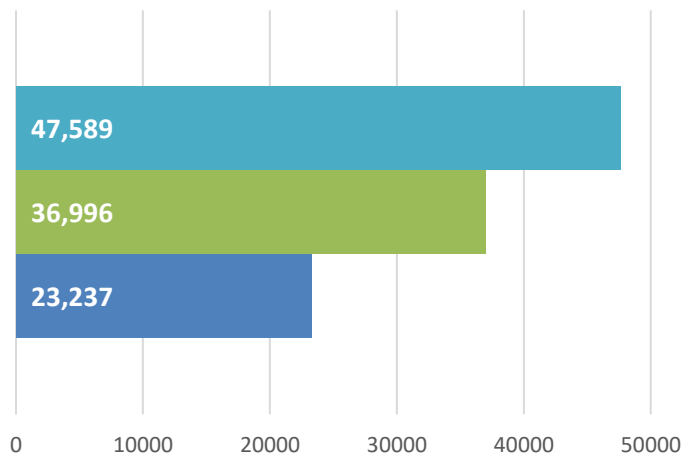
Group Programs: In-person and online programs. Excludes one-on-one programs and take-n-make.

Program Attendance: Attendance at Group Programs. Excludes staff and presenters.

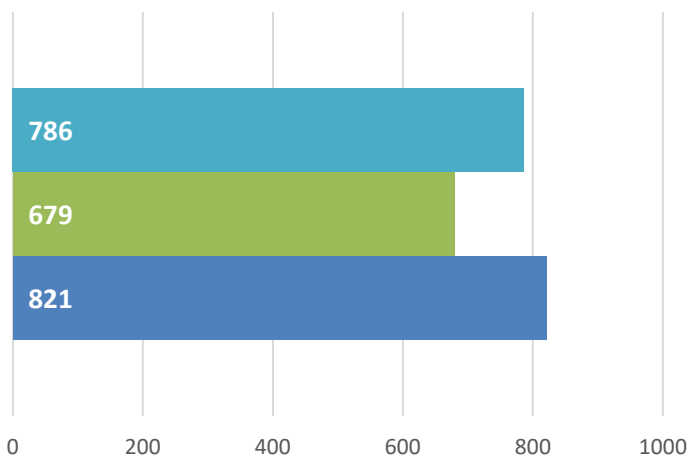
COMPUTER HOURS



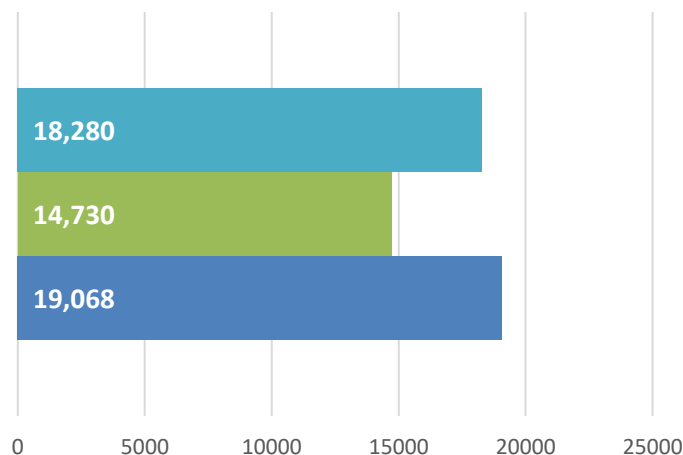
WIFI USES



GROUP PROGRAMS



PROGRAM ATTENDANCE

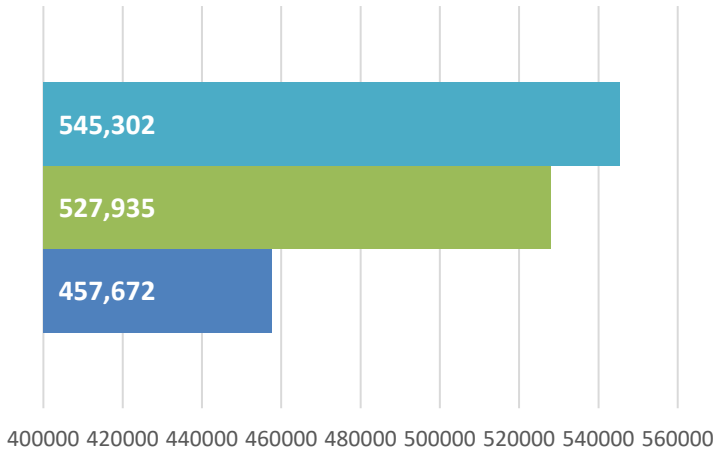


RPL Central Statistics YTD

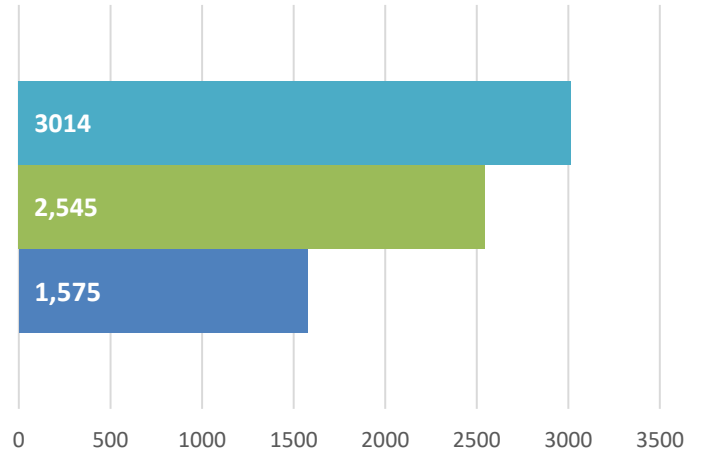
Jan--Dec



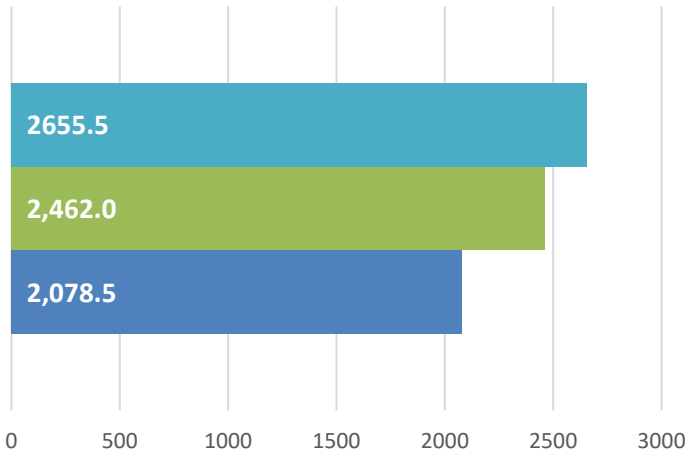
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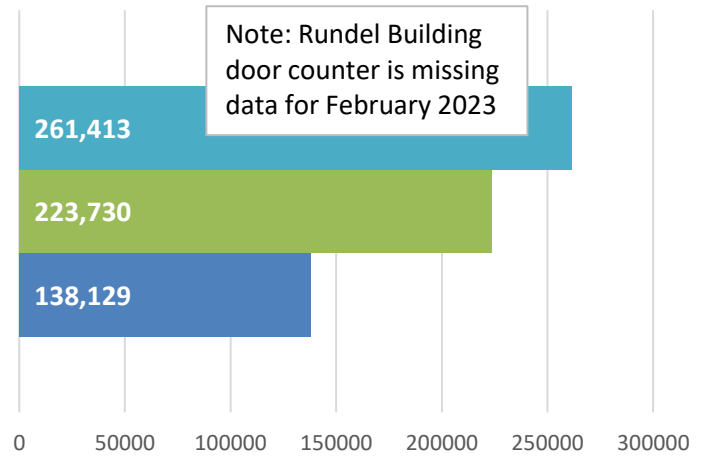
LIBRARY CARDS



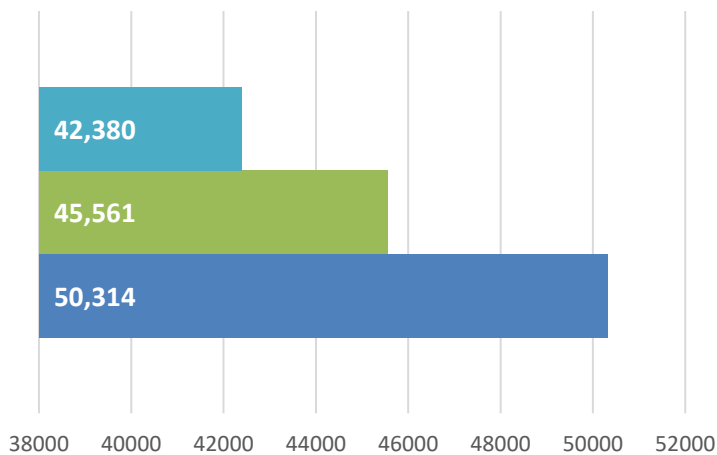
SERVICE HOURS



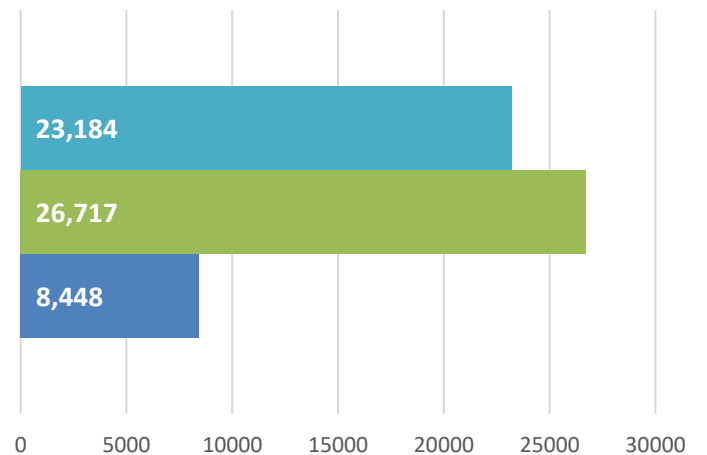
VISITS



REFERENCE QUESTIONS



NON-REFERENCE

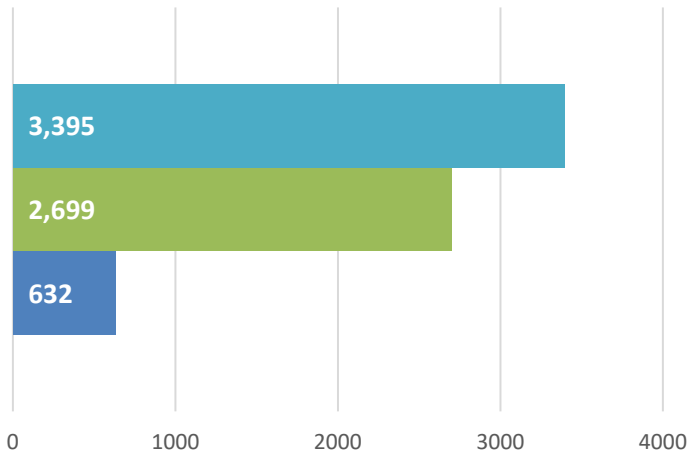


RPL Central Statistics YTD

Jan--Dec



NOTARY



DEFINITIONS

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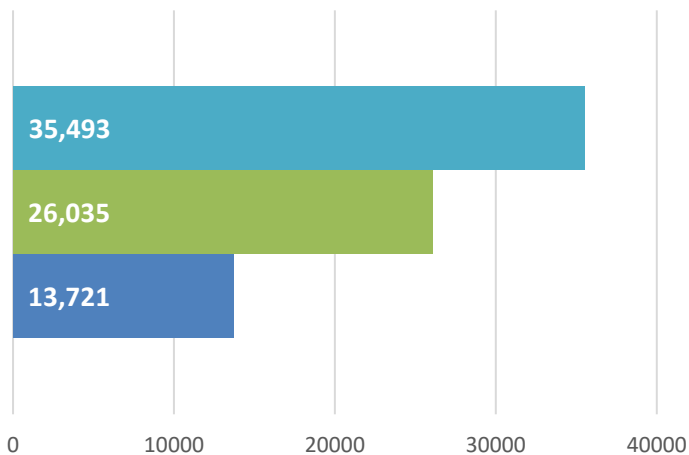
Computer Hours: Hours patrons used the public PCs.

WiFi Uses: Number of log-ins to the public WiFi.

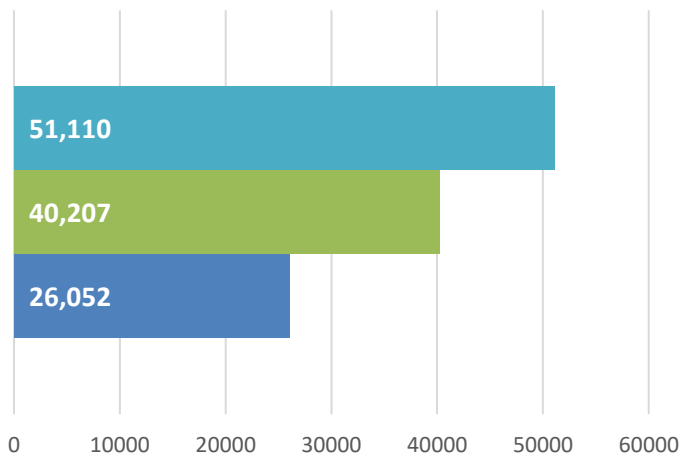
Group Programs: In-person and online programs. Excludes one-on-one programs and take-n-make.

Program Attendance: Attendance at Group Programs. Excludes staff and presenters.

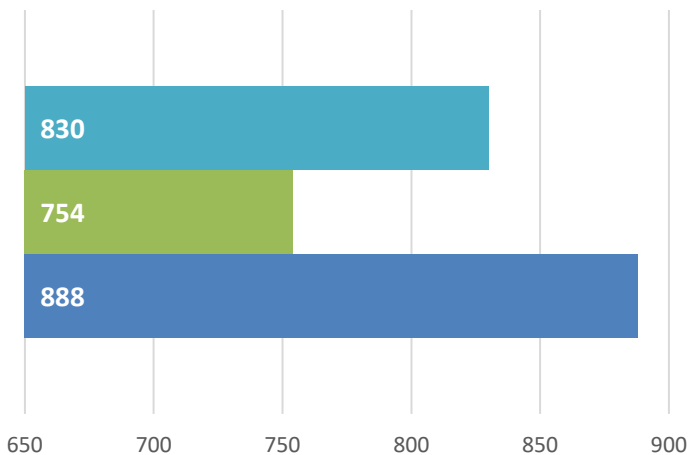
COMPUTER HOURS



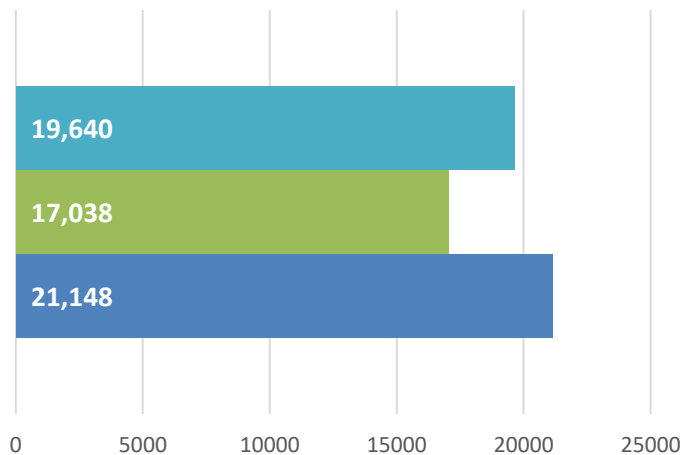
WIFI USES



GROUP PROGRAMS



PROGRAM ATTENDANCE



RPL Branch Statistics YTD

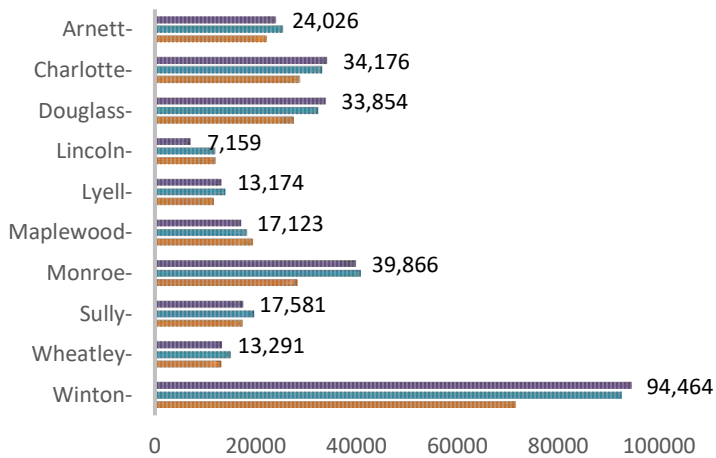
Jan--Nov

2023

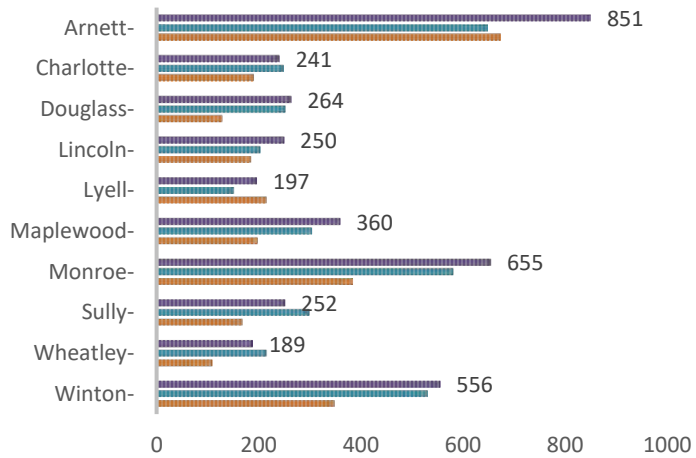
2022

2021

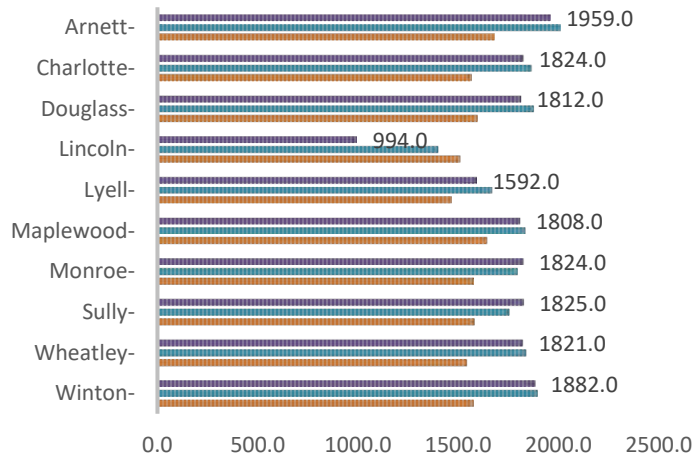
CIRCULATION



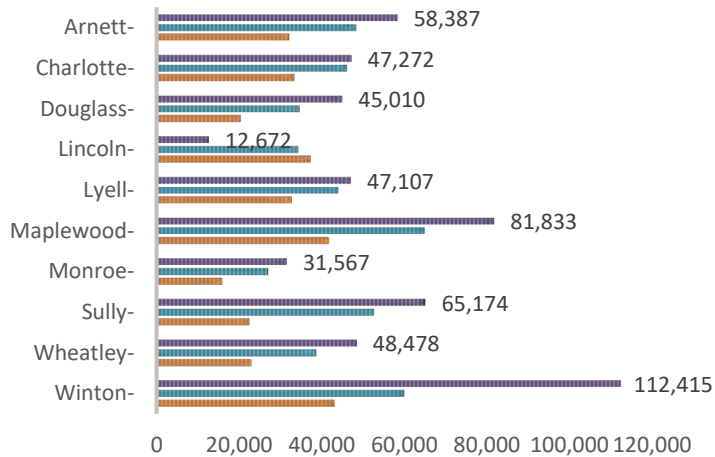
LIBRARY CARDS



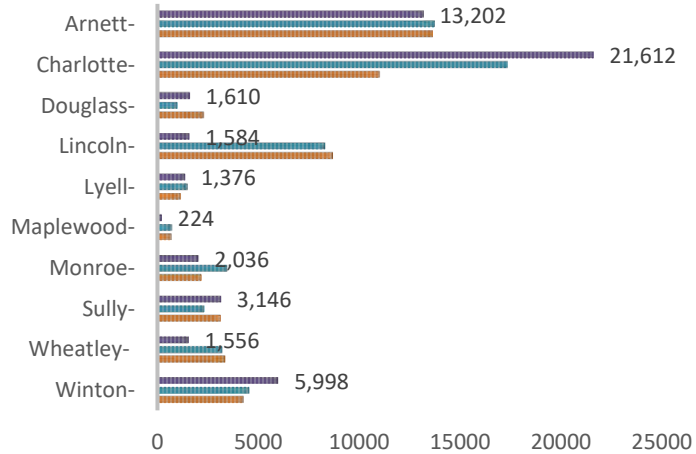
SERVICE HOURS



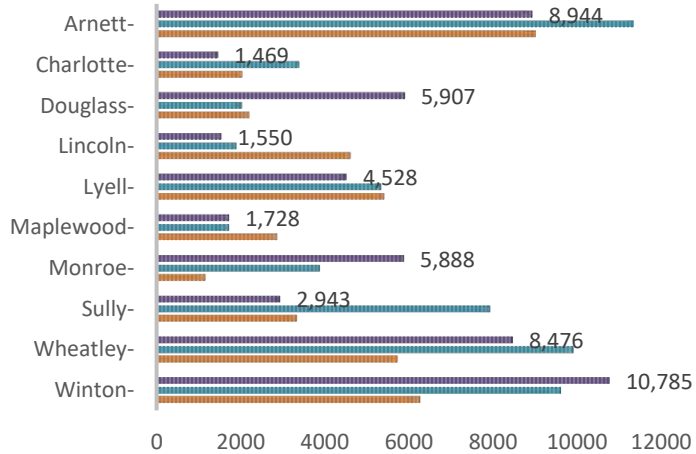
VISITS



REFERENCE QUESTIONS



NON-REFERENCE

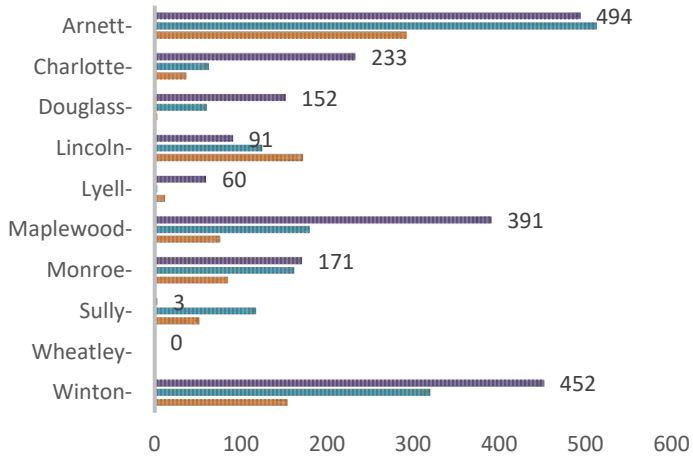


RPL Branch Statistics YTD

Jan--Nov



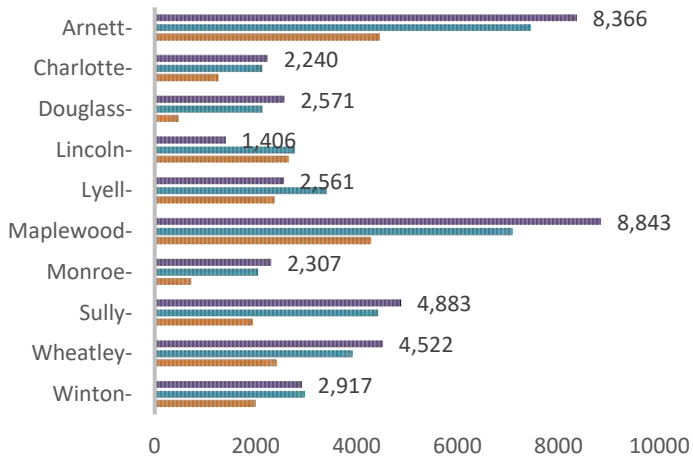
NOTARY



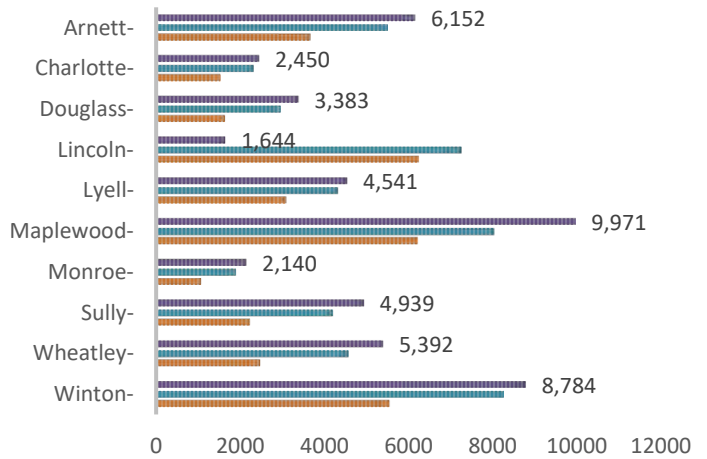
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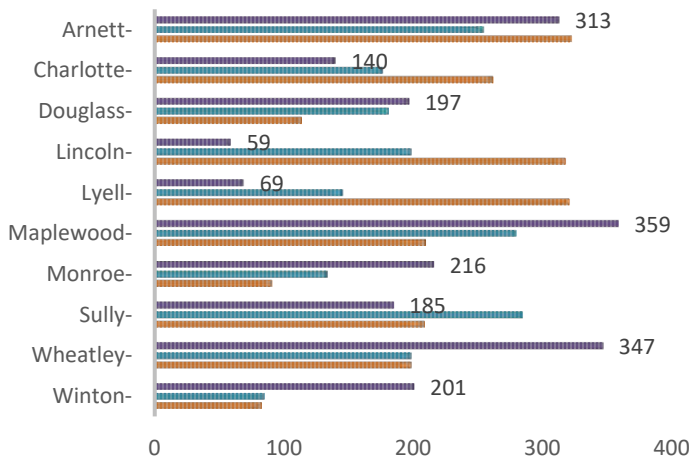
COMPUTER HOURS



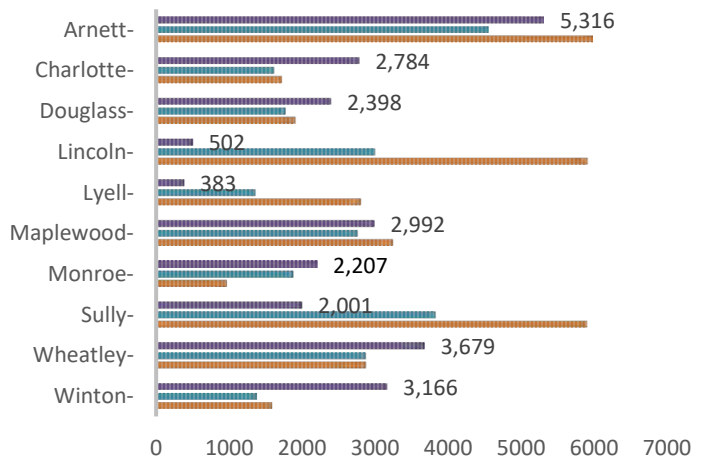
WIFI SESSIONS



GROUP PROGRAMS



PROGRAM ATTENDANCE

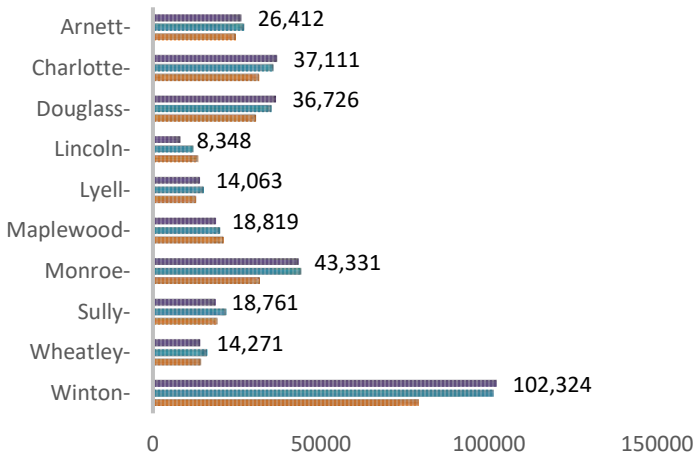


RPL Branch Statistics YTD

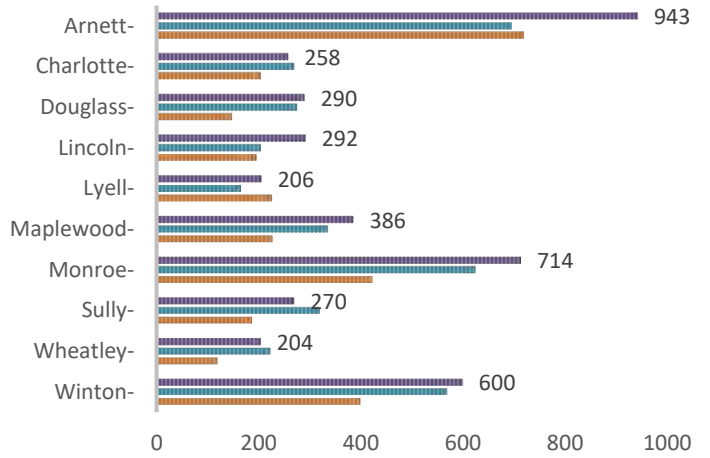
Jan--Dec



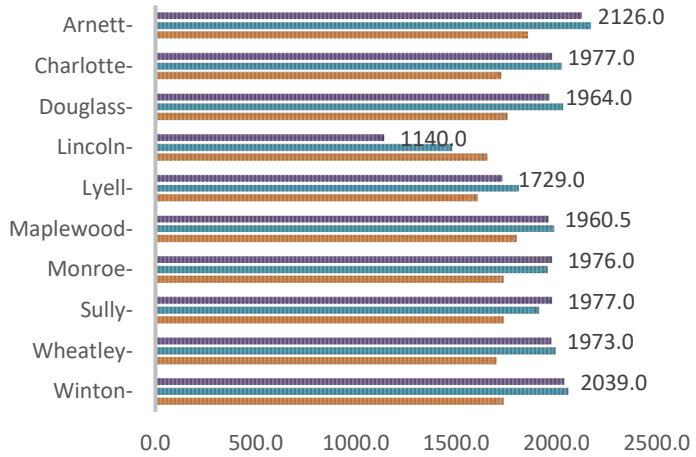
CIRCULATION



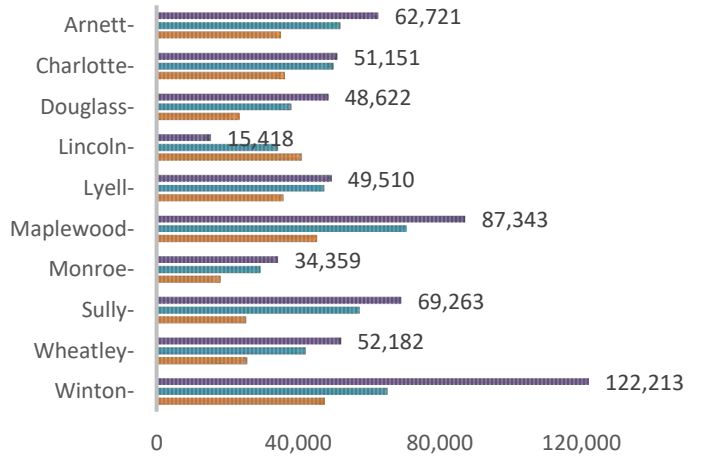
LIBRARY CARDS



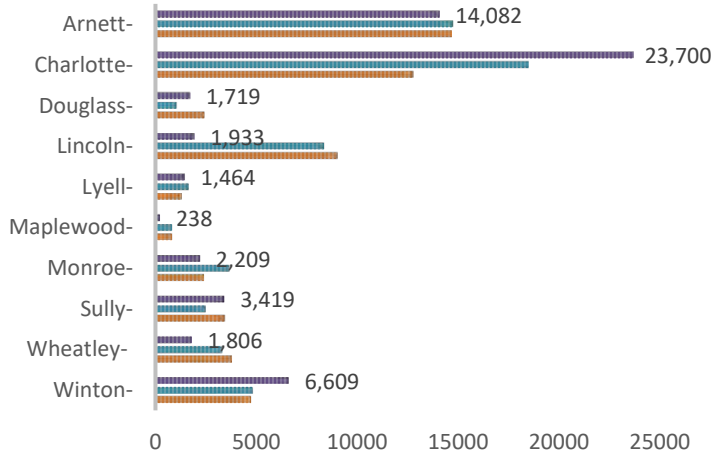
SERVICE HOURS



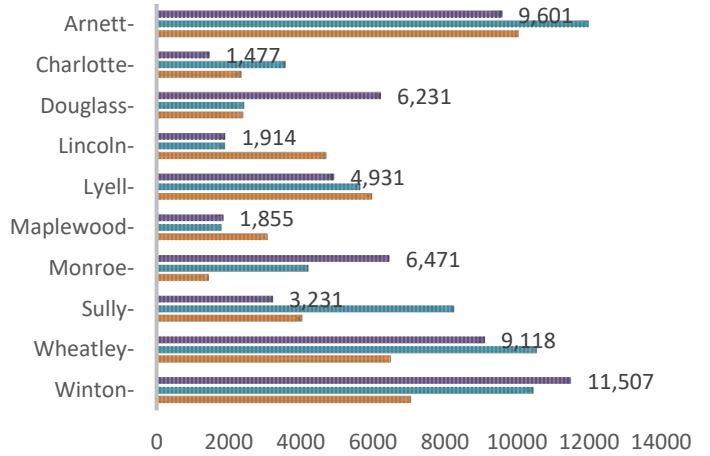
VISITS



REFERENCE QUESTIONS



NON-REFERENCE

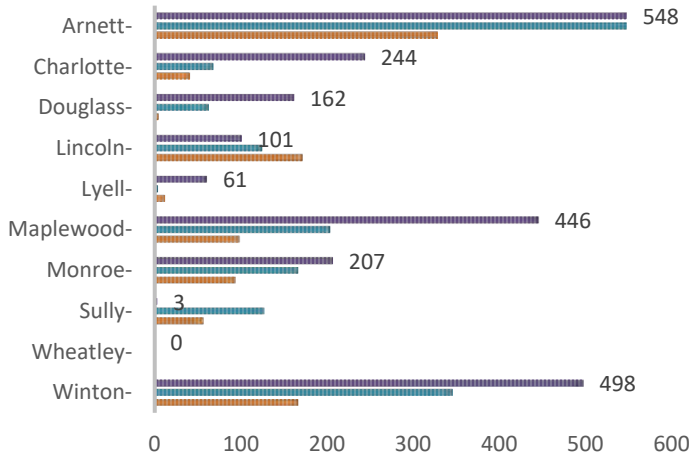


RPL Branch Statistics YTD

Jan--Dec



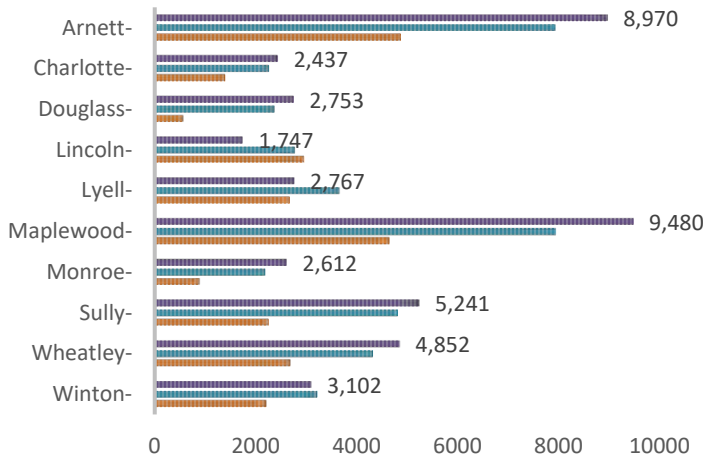
NOTARY



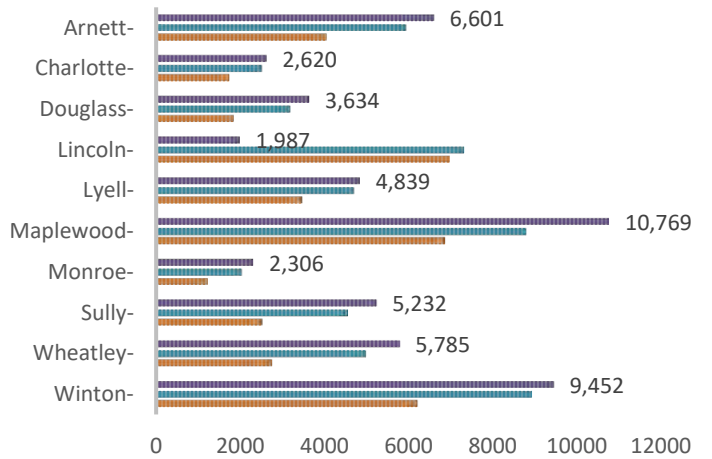
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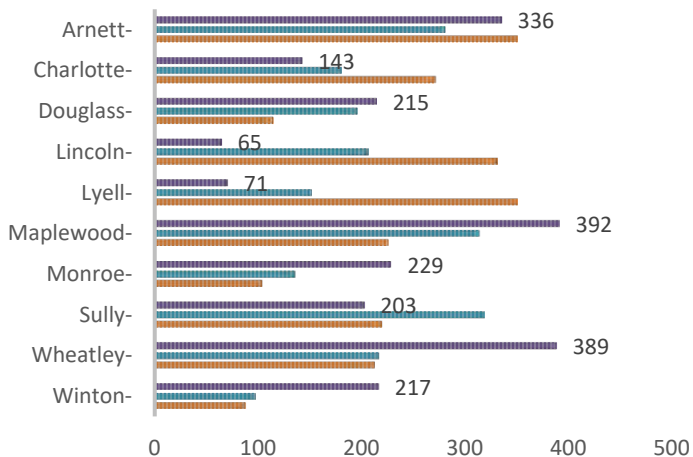
COMPUTER HOURS



WIFI SESSIONS



GROUP PROGRAMS



PROGRAM ATTENDANCE

