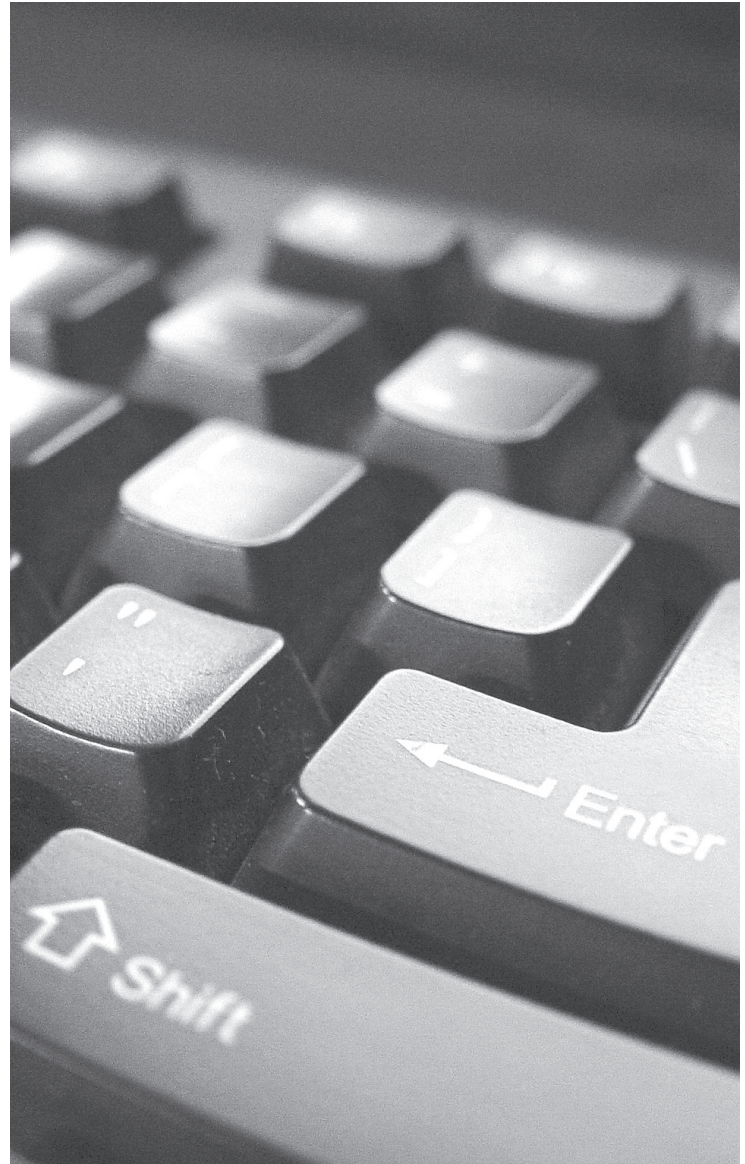


Online Job-Hunting Guides and Advice



**SCIENCE, HISTORY & SOCIAL SCIENCES DIVISION
Central Library of Rochester and Monroe County**

115 South Avenue
Rochester, NY 14604
(585) 428-8110



**Monroe County
Library System**
www.libraryweb.org

Monroe County Library System



Online Job-Hunting Guides and Advice

2-1-1 Finger Lakes **211lifeline.org**

Dial 211 for this free, confidential, and multilingual phone service connecting callers to comprehensive information and referral specialist services 24 hours/day, 7 days/week. For online users, click the box labeled "Employment and Education" in the center of the page. From there choose a category under "Employment." You can filter results by county by selecting "Monroe" under the "Serving Residents of" options to the right, or search by zip code.

Ask a Manager **www.askamanager.org**

Ask a Manager is the notable career advice blog run by Alison Green, an experienced consultant and expert on all things hiring, firing, promoting, and managing. Explore blog posts by topic or browse through the extensive archive of posts dating back to 2007 for advice on job searching, job offers, phone interviews, thank you notes, and more. You can also listen to Green's podcast of the same name, which ran from February 2018 until March 2019 in partnership with HowStuffWorks.

The Balance Careers **www.thebalancecareers.com**

Offers advice and articles on a wide range of employment topics such as career advice, networking, cover letters, interviewing, resignation letters, resumes, and more. Balance Careers compiles information on other useful resources and sites to start your job search.

CareerOneStop **www.careeronestop.org**

CareerOneStop is a U.S. Department of Labor-sponsored website that offers career resources and workforce information in many areas such job searching, resumes, interviewing, and networking. The site also has links to job banks for all 50 states, as well as searches for local training programs, community colleges, job centers, workforce development boards, unemployment benefits, and more.

Indeed Career Guide **www.indeed.com/career-advice**

In addition to being a job-hunting powerhouse, Indeed offers a career guide full of useful tips and tricks from how to write a resume and land an interview, to what to do after you get hired, and more. Indeed also has templates for resumes, as well as videos on a variety of career related topics.

Live Careers **<http://www.livecareer.com>**

Live Careers offers general information on all aspects of finding a job or exploring a career under the categories Resumes, Cover Letters, Interviews, Jobs, Company and Resources. The site is also arranged to target students, job seekers, and career changers.

MCC Career Coach **monroecc.emsicc.com**

This is a free, easy to use web-based career exploration tool hosted by Monroe Community College. Each career page shows up-to-date local employment data on wages, number of people employed in that occupation, and estimated annual job openings. Career Coach also offers detailed age breakdowns of the current workers in a particular field, related degrees offered by MCC, and local job openings from www.indeed.com

Monster.com Career Advice **www.monster.com/career-advice**

This respected job and career website offers networking resources, career advice articles, resume and cover letter templates, and practice interview questions. They also offer a robust job search engine with company reviews. You can also upload an existing resume and have it assessed for strengths and weaknesses.

New York State Department of Labor **dol.ny.gov**

The New York State Department of Labor's website has a wealth of information for New York State specific career resources. Under the "Jobs & Careers" tab you can search for a job and find career development advice. The "Laws and Regulations" tab will direct you to information on state labor and safety laws. Under "Government and Research" there are links to help you find local workforce development boards, New York labor statistics, and resources for job seekers.

Vault.com **www.vault.com**

This site allows you to research companies, find internships, and search for career advice including resume templates, cover letter tips, and interview questions. A highlight of Vault is their "Vault Rankings." Here you can find their list of top companies in a field such as law, media and entertainment, alternative energy, and more.