



115 South Avenue | Rochester | New York | 14604

**Rochester Public Library Board of Trustees Meeting  
Kusler-Cox Auditorium, Rundel Memorial Building  
May 25, 2022, 9:00 a.m.**

**Additional Agenda Item**

**Re-Authorization of Agreement with Foodlink Community Café (Harrison)**

In January 2020, the RPL Board authorized an agreement with Foodlink to operate a Community Café at the Central Library. While the pandemic delayed the opening of this café to May 2021, Foodlink has operated for the past year with great success. The operation of the café is part of Foodlink’s career fellowship workforce development program and satisfies the RPL’s goals of contributing to regional workforce development as well as a downtown need for “grab and go” food provisions.

Under the original agreement, Foodlink will operate 1,129 square feet of the café space, with RPL retaining the seating area as a shared, designated public eating space. Operations will be Monday through Friday, 7:30am to 3:30pm. The term of the agreement shall be three years, with a two-year renewal option. Foodlink shall be responsible for all costs of improvements, equipment and operations, and shall pay the RPL \$4,000 annually to represent the estimated utility cost share of the café for the agreement term.

While Foodlink has adjusted their hours of operation to best serve the demands of the public, the rest of the agreement remains the same. We recommend a re-authorization of the agreement with the modification of open hours to 11:00 am to 3:00 pm.

**Board Action Requested:** Re-Authorization of an agreement with Foodlink, Inc. for the terms and services outlined above.

**Next Meeting:  
June 29, 2022, 9:00 a.m.  
Kusler-Cox Auditorium, Rundel Memorial Building**