



Rochester Public Library

The Exhibits Team/Jessica LaManna
c/o Communications Office
115 South Avenue
Rochester, NY 14604 USA
exhibits@libraryweb.org

The Art of the Book

July 13, 2018: Deadline for receipt of signed entry form, CD and fees.

August 6th-13th, 2018: Mailing of jury results.

October 15, 2018: Deadline for receipt of accepted work. **No exceptions can be made to the stated date. Work not delivered during scheduled times will not be included in the exhibition.**

November 7, 2018: Show opens, reception, and awards ceremony.

January 7, 2019: Exhibition closes.

January 13th-20th, 2019: Artwork shipped to artists. Appointments required for in person retrieval of work.

Do not submit work if you cannot deliver and/or pick up work on the dates listed above. NO EXCEPTIONS WILL BE MADE FOR ANY DETAIL LISTED ABOVE OR TO ANY STATED DEADLINES.

Contact Information:

Jessica LaManna

Central library of Rochester & Monroe County

115 South Ave.

Rochester, NY 14604 USA

585-428-8335

exhibits@libraryweb.org – Be sure to indicate the topic of the message. The prospectus can also be downloaded from The Rochester Public Library's website at:

<http://roccitylibrary.org/exhibits/artofthebook/>



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115 South Avenue
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JURORS: TBA

TOPIC: Artist Books, Altered Books

ELIGIBILITY for artists residing within the United States: Artists must be 18 years of age or older. Entries must be original, unsold work not previously shown at the Rochester Public Library in an Art of the Book Show. The artist(s) must own sole copyright to the work. Do not submit work unless it is available from **October 2017 to February 2018.**

ELIGIBILITY for artists residing outside the United States: Artists must be 18 years of age or older. Entries must be original work not previously shown at the Rochester Public Library in an Art of the Book Show. The artist/(s) must own sole copyright to the work. Do not submit work, unless it is available from **October 2017 to February 2018.** This time frame may be expanded due to possible Customs delays.

PRESENTATION: Three-dimensional, and in some cases, unframed two-dimensional works are acceptable. Neutral-colored mats and frames must be of gallery quality. Entries must match the images submitted with the application. If the matting or framing is deemed unacceptable by the exhibits director, it will be the artist's responsibility to correct the discrepancy before the work will be shown. If you are submitting work that is intended to be hung for display, it must be gallery ready and include all necessary hardware. Due to display restrictions, we cannot accept digital formats.

ARTIST STATEMENT: Submit a brief (no more than 500 words) statement for each entry in a Word document. Include it on your CD with your mailed items, or in your electronic entry.

FEE for artists residing within the United States: Non-refundable fees must accompany each submission. Check, money order, or PayPal is accepted; \$20 for the first work and \$5 for each additional work. A maximum of 3 works may be submitted. Mail CD, signed entry slip and a check or money order made payable to "Friends & Foundation of the Rochester Public Library". Please note on entry slip if PayPal will be used.

FEE for artists residing outside of the United States: Non-refundable fees (in US dollars) must accompany each submission; \$20 for the first work and \$5 for each additional work. A maximum of 3 works may be submitted. If you are mailing a CD, include a signed entry slip and an international bank check or money order (in U.S. dollars) made payable to "Friends & Foundation of the Rochester Public Library". PayPal may also be used.

ONLINE APPLICATIONS: Anyone may enter electronically. Please use the electronic entry form and be sure to note your payment type. Your electronic entry must include a signed application, images of your work and payment method.

IMAGES: Submit at least 3 and no more than 7 views of each work on a CD (or in your electronic submission). If your entry requires a description of how it works, include this description on the CD along with the artist statement document or in the online application. We need to know the scale of the piece, and include the dimensions on the entry form.

We will **not** accept TIF, PowerPoint, Photoshop files (.PSD / .PDD), and iPhoto folders. JPEG files are preferred, PDF files are accepted.

The image files must not exceed 2MB each and should have a maximum image size of 2400 X 3000 pixels and 300 DPI.

If you are sending a CD, it must be clearly marked with the artist's name, titles and entry letters. **Do not include the artist's name, title, or any information as part of the digital image, unless it is a signature on the work.**

The signed entry form implies agreement with all conditions, dates and other regulations, including the right of the Library to photograph and display any accepted entry for archival or promotional use. Promotional use may include images and statements placed on public/social media networks for The Rochester Public Library with artist credit. Artists grant the use of their image(s) as stated without further contact or compensation from The Rochester Public Library.

Please do not submit images which would be inappropriate for general audiences.

Mail/ship all materials to:

Exhibits Team
Rochester Public Library
115 South Ave
Rochester, NY 14604 USA

DIGITAL IMAGES: Digital images can be submitted on CD or by e-mail to: exhibits@libraryweb.org. The email and online submission process is HIGHLY PREFERRED because it makes our process more efficient and saves postage and materials for the artists.

DELIVERY AND RETURN of artists' works within the United States: Accepted works may be hand-delivered or shipped to the Library. Shipped works must be prepaid and arrive by **October 6, 2017**. Shipped works will be returned after the exhibition in the same cartons in which they were received. **A prepaid shipping label is required for return shipment.** Any works not picked up on the specified day or not accompanied by a prepaid shipping label and handling fee become the property of The Rochester Public Library. Details regarding shipped works will also be included with your acceptance letter.

DELIVERY AND RETURN of artists' works outside of the United States: Accepted works may be hand-delivered or shipped to the Library. Shipped works must be prepaid and arrive by mail by **October 6, 2017**. Shipped works will be returned after the exhibition in the same cartons in which they were received. **A prepaid shipping label is required for return shipment. If you cannot print a return label for any reason, payment for the return postage may also be made in the form of an International Bank Check or PayPal.** Any works not accompanied by a prepaid shipping label or alternate postage payment become the property of The Rochester Public Library. Details regarding shipped works will also be included with your acceptance letter. Customs paperwork will be completed by The Rochester Public Library for return, and will be filled out with the same information, including the value assigned by the artist.

LIABILITY: Utmost care will be taken in handling the work but neither the Library, the City of Rochester, nor any other sponsor assumes responsibility for loss or damage, however caused, while works are in the Library's possession or in transit.

SALES: The Library will not handle any sales during the course of this show. However, the artist may elect to provide personal contact information to be shared with parties interested in purchasing exhibited works. The Library will make this information available upon request.

The signed entry form implies agreement with all conditions, dates and other regulations, including the right of the Library to photograph and display any accepted entry for archival or promotional use, including public/social media sites.

Name _____

Address _____

City _____ State _____ Zip _____ Phone _____

E-mail _____

Category (enter Artist Book <u>or</u> Altered Book)	Title	Media	Size HxWxD	Price

Names, titles and prices will remain in effect for the duration of the show

Signed: _____

Artist Signature denotes acceptance by artist of prospectus conditions.

Please check each item below. **YOUR SUBMISSION MUST INCLUDE THE FOLLOWING:**

- Completed and signed submission form
- CD of works or online image files, including Word document with a brief artist statement (*if needed, include a description of the special workings of your piece and how it is to be displayed - on the wall, in a frame or tabletop, etc.*)
- Submission Fee: Checks or money order: payable to Friends & Foundation of RPL for checks and money order) ***or***
- Submission Fee: Using PayPal: send payment to this address: Reuben.Burch@libraryweb.org.
(Link online will go directly to this account).

How did you hear about this opportunity?

Do not separate forms. This form may be duplicated. Thank you for your entry.