



City of Rochester (NY)

Building Maintenance Helper/Part-Time/Library

SALARY	\$17.14 - \$19.74 Hourly	LOCATION	Rochester, NY
JOB TYPE	Part-Time	JOB NUMBER	25FY0375PLA07
DEPARTMENT	Rochester Public Library	BUREAU	Community Library
OPENING DATE	03/18/2025	CLOSING DATE	3/31/2025 11:59 PM Eastern

General Description

This is routine manual work requiring efficient performance of building cleaning and routine, unskilled building maintenance tasks. The work is performed under general supervision. Specific tasks are assigned and work is frequently inspected.

LOCATION:

Winton Branch

Monday thru Friday: 6:00am-10:00am

Typical Work Activities

- Sweeps, mops and polishes floors and stairs;
- Washes walls and windows;
- Dusts and polishes furniture, woodwork and metal trim and fixtures;
- Gathers and disposes waste paper and other refuse;
- Sweeps sidewalks and shovels snow;
- Cleans lavatories and replenishes lavatory supplies
- Replaces light bulbs and fixes window shades;
- Performs unskilled building maintenance tasks;
- Mows lawns and performs other routine grounds keeping tasks;
- Operates a low pressure heating system.

Minimum Qualifications

Preferably some building cleaning and unskilled building maintenance experience and graduation from a standard grade school; or any equivalent combination of experience and training sufficient to indicate ability to do the work.

Employer

Address

City of Rochester (NY)

Phone

585-428-7115

30 Church Street
Room 103A
Rochester, New York, 14614

Website

<http://www.cityofrochester.gov>