City of Rochester (NY)

Building Maintenance Helper/Part-Time/Library

SALARY $16.61 - $18.78 Hourly
LOCATION 115 South Avenue Rochester, NY

JOB TYPE Part-Time
JOB NUMBER 24HH138PLA22

DEPARTMENT Rochester Public Library
BUREAU Central Library

OPENING DATE 06/10/2024
CLOSING DATE 6/24/2024 11:59 PM Eastern

General Description

This is routine manual work requiring efficient performance of building cleaning and routine, unskilled building maintenance tasks. The work is performed under general supervision. Specific tasks are assigned and work is frequently inspected.

HOURS: Monday-Friday 8:00am-12:00pm

Typical Work Activities

- Sweeps, mops and polishes floors and stairs;
- Washes walls and windows;
- Dusts and polishes furniture, woodwork and metal trim and fixtures;
- Gathers and disposes waste paper and other refuse;
- Sweeps sidewalks and shovels snow;
- Cleans lavatories and replenishes lavatory supplies
- Replaces light bulbs and fixes window shades;
- Performs unskilled building maintenance tasks;
- Mows lawns and performs other routine grounds keeping tasks;
- Operates a low pressure heating system.

Minimum Qualifications

Preferably some building cleaning and unskilled building maintenance experience and graduation from a standard grade school; or any equivalent combination of experience and training sufficient to indicate ability to do the work.

Agency
City of Rochester (NY)

Address
30 Church Street
Room 103A
Rochester, New York, 14614

Phone
585-428-7115

Website
http://www.cityofrochester.gov