



City of Rochester (NY)

## Building Maintenance Helper/Part-Time/Library

<b>SALARY</b>	\$17.67 Hourly	<b>LOCATION</b>	Rochester, NY
<b>JOB TYPE</b>	Part-Time	<b>JOB NUMBER</b>	26FY0272PLA04
<b>DEPARTMENT</b>	Rochester Public Library	<b>BUREAU</b>	Community Library
<b>OPENING DATE</b>	03/03/2026	<b>CLOSING DATE</b>	3/16/2026 11:59 PM Eastern

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### General Description

This is routine manual work requiring efficient performance of building cleaning and routine, unskilled building maintenance tasks. The work is performed under general supervision. Specific tasks are assigned and work is frequently inspected.

#### LOCATION

Wheatley Branch

Hours: Monday thru Friday, 7:00AM - 11:00AM

### Typical Work Activities

- Sweeps, mops and polishes floors and stairs;
- Washes walls and windows;
- Dusts and polishes furniture, woodwork and metal trim and fixtures;
- Gathers and disposes waste paper and other refuse;
- Sweeps sidewalks and shovels snow;
- Cleans lavatories and replenishes lavatory supplies
- Replaces light bulbs and fixes window shades;
- Performs unskilled building maintenance tasks;
- Mows lawns and performs other routine grounds keeping tasks;
- Operates a low pressure heating system.

### Minimum Qualifications

Preferably some building cleaning and unskilled building maintenance experience and graduation from a standard grade school; or any equivalent combination of experience and training sufficient to indicate ability to do the work.

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#### **Employer**

City of Rochester (NY)

#### **Address**

30 Church Street  
Room 103A

Rochester, New York, 14614

**Phone**

585-428-7115

**Website**

<http://www.cityofrochester.gov>