



City of Rochester (NY)
Cleaner/Part-Time/Library

SALARY	\$17.39 - \$19.86 Hourly	LOCATION	115 South Avenue Rochester, NY
JOB TYPE	Part-Time	JOB NUMBER	25FY0224PLA43
DEPARTMENT	Rochester Public Library	BUREAU	Central Library
OPENING DATE	11/13/2024	CLOSING DATE	11/26/2024 11:59 PM Eastern

General Description

This is a labor position involving performance of cleaning duties in the upkeep of building interior, furniture, and fixtures for a department, agency, hospital or school. Work involves following simple routines and procedures in accomplishing tasks. This position is distinguished from entry-level custodial positions by absence of responsibility for minor maintenance work such as painting, plumbing, and carpentry and absence of responsibility for operating heavy floor cleaning and polishing equipment. Employees may work split shifts. Work is performed under direct supervision of a Custodian who assigns cleaning tasks and inspects completed work. Does related work as required.

Typical Work Activities

- Sweeps and dust mops hard surface floors, hallways, stairwells, and entrance ways;
- Dusts, polishes, and cleans office furniture, electrical fixtures, woodwork, stair railings, radiators, and venetian blinds;
- Washes marks, stains, and fingerprints from walls, tables, chairs, desks, cupboards, counters and glass;
- Vacuums carpets and stuffed furniture;
- Empties wastebaskets, and pencil sharpeners into large trash containers;
- Fills dispensers with disposable paper product;
- Secures and locks windows and office and classroom doors;
- Turns off lights and unplugs small electrical appliances;
- Straightens offices;
- May wash windows.

Minimum Qualifications

None

Agency

City of Rochester (NY)

Address

30 Church Street
Room 103A
Rochester, New York, 14614

Phone

Website

585-428-7115

<http://www.cityofrochester.gov>