In-Home Library Service Guidelines

Eligibility Requirements
To be eligible for in-home library service, applicants must:
• Reside in Monroe County
• Have an illness or disability that prevents them from being able to visit the library
• Read and agree to the program guidelines

Please be aware that due to staffing limitations, applicants may be placed on a waiting list. Preference will be given to those who lack the support of a household member or caregiver to pick up library materials for them.

Library Materials and Loan Periods
The Outreach Department has a current collection of popular materials for adults including books (large and regular print), audiobooks on CD, DVDs, and kits available for loan. Items may be borrowed for up to eight weeks at a time.

Materials Selection
In-home patrons can make specific requests or ask Outreach staff to select materials for them based on their interests and past reading or viewing history. To help our staff better serve you, we maintain a reading history for all program participants.

Delivery Frequency and Schedule
In-home patrons receive a home delivery from Outreach Department staff every six to eight weeks. Deliveries are made between the hours of 10:00 AM and 2:00 PM and are scheduled in advance.

It’s Free
There is no service charge or fines/fees affiliated with this program. Thank you for doing your best to return items on time and for handling our collection with care. Please remember this service is for you; don’t lend our materials to friends or family members.

How to Apply
Complete and mail the attached application for in-home library service to the address above or visit https://roccitylibrary.org/services/outreach/ to access a fillable form.

Outreach Department staff will call to confirm receipt of your application.
Application for In-Home Library Service

First Name_________________________________ Last Name____________________________________

Address_________________________________________________________________

City_______________________________________ Zip__________________________

Phone__________________________________ Birth Year________________________

Email (if available)________________________________________________________

Alternate Contact________________________ Phone___________________________

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By signing below, I certify that I meet all the requirements listed above. I understand that decisions concerning eligibility are determined on a case-by-case basis and physician certification may be required.

Signed_________________________________ Date___________________________

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Please check one of the following options:
_____ Bring only items I request       _____ Choose items for me based on my preferences below

What types of library materials would you like delivered (check all that apply):
_____ Print books             _____ Audiobooks on CD             _____ DVDs

Print book preferences:
_____ Regular print         _____ Large print         _____ Regular print if large print isn't available

How many items would you like at a time (you will get a delivery every 6-8 weeks): _______

What types of books do you enjoy (check all that apply):

_____ Mystery                _____ Classics                _____ Coffee Table Books
_____ Cozy/Gentle Mystery    _____ Short Stories & Essays  _____ Spanish Language
_____ Suspense/Thriller      _____ Biography/Memoir       _____ Current Events
_____ Adventure             _____ History                 _____ Film Preferences:
_____ Contemporary Romance  _____ Self-Help               _____ Classics
_____ Historical Romance    _____ Religion                _____ Musicals
_____ Romantic Suspense     _____ True Crime             _____ Family Friendly & Hallmark
_____ Historical Fiction    _____ Science                _____ Current films
_____ Christian Fiction     _____ Health & Wellness       _____ Documentaries &
_____ Westerns              _____ Sports                  Non Fiction
_____ Science Fiction
_____ Fantasy

Favorite books and/or authors: ____________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Other preferences: ________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Monroe County Library System Outreach Department