In-Home Library Service Guidelines

Eligibility Requirements
To be eligible for in-home library service, applicants must:
• Reside in Monroe County
• Have an illness or disability that prevents them from being able to visit the library
• Read and agree to the program guidelines

Please be aware that due to staffing limitations, applicants may be placed on a waiting list. Preference will be given to those who lack the support of a household member or caregiver to pick up library materials for them.

Library Materials and Loan Periods
The Outreach Department has a current collection of popular materials for adults including books (large and regular print), audiobooks on CD, DVDs, and kits available for loan. Items may be borrowed for up to eight weeks at a time.

Materials Selection
In-home patrons can make specific requests or ask Outreach staff to select materials for them based on their interests and past reading or viewing history. To help our staff better serve you, we maintain a reading history for all program participants.

Delivery Frequency and Schedule
In-home patrons receive a home delivery from Outreach Department staff every six to eight weeks. Deliveries are made between the hours of 10:00 AM and 2:00 PM and are scheduled in advance.

It’s Free
There is no service charge or fines/fees affiliated with this program. Thank you for doing your best to return items on time and for handling our collection with care. Please remember this service is for you; don’t lend our materials to friends or family members.

How to Apply
Complete and mail the attached application for in-home library service to the address above or visit https://roccitylibrary.org/services/outreach/ to access a fillable form.

Outreach Department staff will call to confirm receipt of your application.
Application for In-Home Library Service

First Name__________________________Last Name____________________________

Address_________________________________________________________________

City_______________________________________ Zip__________________________

Phone__________________________________Birth Year________________________

Email (if available)________________________________________________________

Alternate Contact________________________Phone___________________________

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By signing below, I certify that I meet all the requirements listed above. I understand that decisions concerning eligibility are determined on a case-by-case basis and physician certification may be required.

Signed_________________________________ Date_________________________

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Please check one of the following options:
_____ Bring only items I request  _____ Choose items for me based on my preferences below

What types of library materials would you like delivered (check all that apply):
_____ Print books  _____ Audiobooks on CD  _____ DVDs

Print book preferences:
_____ Regular print  _____ Large print  _____ Regular print if large print isn't available

How many items would you like at a time (you will get a delivery every 6-8 weeks): _______

What types of books do you enjoy (check all that apply):

_____ Mystery  _____ Classical  _____ Coffee Table Books
_____ Cozy/Gentle Mystery  _____ Short Stories & Essays  _____ Spanish Language
_____ Suspense/Thriller  _____ Biography/Memoir  _____ Current Events
 _____ Adventure  _____ History  
 _____ Contemporary Romance  _____ Self-Help  
 _____ Historical Romance  _____ Religion  
 _____ Romantic Suspense  _____ True Crime  
 _____ Historical Fiction  _____ Science  
 _____ Christian Fiction  _____ Health & Wellness  
 _____ Westerns  _____ Sports  
 _____ Science Fiction  _____ Humor  
 _____ Fantasy  _____ Animals  

Favorite books and/or authors: _____________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

Other preferences: __________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

Monroe County Library System Outreach Department