City of Rochester (NY)

Literacy Aide / Part Time: Needed at the Central, Sully and Charlotte Branches

**SALARY**  $15.00 Hourly  
**LOCATION**  Rochester, NY

**JOB TYPE**  Part-Time  
**JOB NUMBER**  23HH73PLA15

**DEPARTMENT**  Rochester Public Library  
**BUREAU**  Community Library

**OPENING DATE**  09/06/2023  
**CLOSING DATE**  9/19/2023 11:59 PM Eastern

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**General Description**

Employees in this position work under the supervision and direction of a professional librarian. Ideally, the employee is a youth from the branch neighborhood. They interact with children and teens and promote literacy activities in the library. They carry out literacy activities as directed by the librarian, either in the library or in the branch neighborhood.

**Typical Work Activities**

- Reads out loud to unaccompanied minors in the library, and encourages them to read back;
- Assists library staff in conducting branch programs such as book discussion groups, story hours, visiting artist programs, and summer reading activities;
- Encourages and directs participation in educational board games;
- Encourages and directs electronic gaming at the library;
- Encourages and assists in the original production of literacy materials such as newsletters, poetry, films, and music created by interested patrons;
- Tells stories and promotes storytelling to interested groups of children and teens;
- Encourages children and teens to stay in school and think about their career paths.

**Minimum Qualifications**

Completion of 10th grade of school.

**NOTE:**

For the Central Branch: Preference will be given to bilingual (Spanish) speaking candidates and/or candidates who have experience working with children.

Sully Branch Hours: Weekdays start time 2:00pm & Saturday 10:00am. Total hours a week will range between 10-15.
Literacy Aide / Part Time: Needed at the Central, Sully and Charlotte Branches Supplemental Questionnaire

*QUESTION 1
Select the location(s) you prefer
- Central Branch
- Sully Branch
- Charlotte Branch

* Required Question