



City of Rochester (NY) Literacy Aide/Part-Time

SALARY	\$15.50 Hourly	LOCATION	Rochester, NY
JOB TYPE	Part-Time	JOB NUMBER	25FY0078PLA25
DEPARTMENT	Rochester Public Library	BUREAU	Community Library
OPENING DATE	09/19/2025	CLOSING DATE	10/3/2025 11:59 PM Eastern

General Description

Employees in this position work under the supervision and direction of a professional librarian. Ideally, the employee is a youth from the branch neighborhood. They interact with children and teens and promote literacy activities in the library. They carry out literacy activities as directed by the librarian, either in the library or in the branch neighborhood.

LOCATIONS:

Lincoln Branch

Hours: 20-hour work week

Monday-Friday 2:00 pm - 6:00 pm,

Alternating Saturdays 12:00 pm - 4:00 pm

Sully Branch

Hours: 14-hour work week

Weekdays late afternoons

Saturdays 10:00am - 2:00pm

Typical Work Activities

- Reads out loud to unaccompanied minors in the library, and encourages them to read back;
- Assists library staff in conducting branch programs such as book discussion groups, story hours, visiting artist programs, and summer reading activities;
- Encourages and directs participation in educational board games;
- Encourages and directs electronic gaming at the library;
- Encourages and assists in the original production of literacy materials such as newsletters, poetry, films, and music created by interested patrons;
- Tells stories and promotes storytelling to interested groups of children and teens;
- Encourages children and teens to stay in school and think about their career paths.

Minimum Qualifications

Completion of 10th grade of school.

Employer

City of Rochester (NY)

Phone

585-428-7115

Address

30 Church Street

Room 103A

Rochester, New York, 14614

Website

<http://www.cityofrochester.gov>