1. GENERAL LIBRARY INFORMATION

Library/Director Information

Please note: Bibliostat CollectConnect is now compatible with major browsers including Google Chrome, Mozilla Firefox, Safari and Internet Explorer.

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link here and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2021, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1  Library ID Number 4200265610

1.2  Library Name ROCHESTER PUBLIC LIBRARY

1.3  Name Status (State use only) 00 (for no change from previous year)

1.4  Structure Status (State use only) 00 (for no change from previous year)

1.5  Community Rochester *

1.6  Beginning Fiscal Reporting Year 07/01/2020

1.7  Ending Fiscal Reporting Year 06/30/2021

1.8  Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report? No

1.9  If yes, please indicate the beginning date of library's new reporting year. N/A
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.10</td>
<td>Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.</td>
</tr>
<tr>
<td>1.11</td>
<td>Beginning Local Fiscal Year</td>
</tr>
<tr>
<td>1.12</td>
<td>Ending Local Fiscal Year</td>
</tr>
<tr>
<td>1.13</td>
<td>Address Status</td>
</tr>
<tr>
<td>1.14</td>
<td>Street Address</td>
</tr>
<tr>
<td>1.15</td>
<td>City</td>
</tr>
<tr>
<td>1.16</td>
<td>Zip Code</td>
</tr>
<tr>
<td>1.17</td>
<td>Mailing Address</td>
</tr>
<tr>
<td>1.18</td>
<td>City</td>
</tr>
<tr>
<td>1.19</td>
<td>Zip Code</td>
</tr>
<tr>
<td>1.20</td>
<td>Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)</td>
</tr>
<tr>
<td>1.21</td>
<td>Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)</td>
</tr>
<tr>
<td>1.22</td>
<td>E-Mail Address to Contact the Library (Enter N/A if no e-mail address)</td>
</tr>
<tr>
<td>1.23</td>
<td>Library Home Page URL (Enter N/A if no home page URL)</td>
</tr>
<tr>
<td>1.24</td>
<td>Population Chartered to Serve (per 2010 Census)</td>
</tr>
</tbody>
</table>
1.25 Indicate the type of library as stated in the library's charter (select one): PUBLIC

1.26 Indicate the area chartered to serve as stated in the library's charter (select one): City

1.27 During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No. N

1.28 Indicate the type of charter the library currently holds (select one): Absolute

1.29 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter 06/16/1989

1.30 Date the library was last registered 12/27/1917

1.31 Federal Employer Identification Number 223160973

Note: NYSL SDC changed on 5/24/22 as requested by MCLS.

1.32 County MONROE

1.33 School District Rochester City School District

1.34 Town/City City of Rochester

1.35 Library System Monroe County Library System

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a President/CEO Name N/A

1.36b President/CEO Phone Number N/A

1.36c President/CEO Email N/A
NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37  First Name of Library Director/Manager  Patricia

1.38  Last Name of Library Director/Manager  Uttaro

1.39  NYS Public Librarian Certification Number  18640

1.40  What is the highest education level of the library manager/director?  Master's Degree

1.41  If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?  Y

1.42  Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.  Y

1.43  E-mail Address of the Director/Manager  patricia.uttaro@libraryweb.org

1.44  Fax Number of the Director/Manager (585) 428-8353

1.45  Does the library charge fees for library cards to people residing outside the system's service area?  Y

Public Votes/Contracts

1.46  Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2021? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for  N
the public vote from each funding source. If no, go to question 1.47.

1. Name of municipality or district holding the public vote
   N/A

2. Indicate the type of municipality or district holding the public vote
   N/A

3. Date the vote was held (mm/dd/2021)
   N/A

4. Was the vote successful? Y/N
   N/A

5. What type of public vote was it?
   N/A

6a. Most recent prior year approved appropriation from a public vote:
   N/A

6b. Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:
   N/A

6c. Total proposed appropriation (sum of 6a and 6b):
   N/A

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.47 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2021) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48.

   N

1. Name of municipality or district holding the public vote
   N/A

2. Indicate the type of municipality or district holding the public vote
3. Date the last successful vote was held (mm/dd/yyyy) N/A

4. What type of public vote was it?

5. What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote? N/A

Unusual Circumstances

1.48 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for each contract. If no, go to question 1.49. N

1. Name of contracting municipality or district N/A

2. Is this a written contractual agreement? N/A

3. Population of the geographic area served by this contract N/A

4. Dollar amount of contract N/A

5. Enter the appropriate code for range of services provided (select one): N/A

1.49 For the reporting year, has the library Y experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the
The Rochester Public Library's Central Library and Branches closed to the public and instead provided curbside circulation and online programming due to a local spike in COVID cases during December 2020 and January 2021.

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please read general information instructions below before completing this section.

**NOTE:** This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

**PRINT MATERIALS**

**Cataloged Books**

2.1 Adult Fiction Books 143,076

2.2 Adult Non-fiction Books 439,513

2.3 Total Adult Books (Total questions 2.1 & 2.2) 582,589

2.4 Children's Fiction Books 46,356

2.5 Children's Non-fiction Books 45,898

2.6 Total Children's Books (Total questions 2.4 & 2.5) 92,254

2.7 Total Cataloged Books (Total questions 2.3 & 2.6) 674,843

**NOTE:** Due to COVID additions to holdings were focused on E-books and Audio books in 2020. Staff returned to normal purchasing of print materials in 2021 as libraries reopened to the public.
Other Print Materials

2.8 Total Uncataloged Books 3,783

2.9 Total Print Serials 64,319

Note: Previous Year's report was based on title count in error not total number of volumes at Central and 10 RPL branch locations.

2.10 All Other Print Materials 123,975

2.11 Total Other Print Materials (Total questions 2.8 through 2.10) 192,077

2.12 Total Print Materials (Total questions 2.7 and 2.11) 866,920

ALL OTHER MATERIALS

Electronic Materials

2.13 Electronic Books 65,027

2.14 Local Electronic Collections 53

Note: in 2021 the Rochester Public Library did a deep investigation into available databases in each division at the Central Library as well as electronic collection developed by the Local History & Genealogy Division.

2.15 NOVEL NY Electronic Collections 15

2.16 Total Electronic Collections (Total questions 2.14 and 2.15) 68

2.17 Audio - Downloadable Units 31,894

2.18 Video - Downloadable Units 4,994

2.19 Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.) 70

Note: Many of the items previously counted in this sections were reevaluated and were determined to be a part of the Rochester Digital Collection which is now counted as a Local Collection since it
was curated by Library Staff and has a new platform that patrons can access to search these materials.

2.20 Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19) 102,053

Non-Electronic Materials
2.21 Audio - Physical Units 62,030
2.22 Video - Physical Units 94,471
2.23 Other Circulating Physical Items 3,786
2.24 Total Physical Items in Collection (Total questions 2.21 through 2.23) 160,287

Grand Total/Additions to Holdings

2.25 GRAND TOTAL HOLDINGS (Total questions 2.12, 2.20 and 2.24) 1,129,260

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.
2.26 Cataloged Books 30,260
2.27 All Other Print Materials 3,667
2.28 Electronic Materials 24,107
2.29 All Other Materials 2,258
2.30 Total Additions (Total questions 2.26 through 2.29) 60,292

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the fiscal year reported in Part 1; report information on questions 3.30 through 3.82 for the 2021 calendar year. Please click here to read general instructions before completing this section.
Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1 Library visits (total annual attendance) 472,090

3.1a Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks? CT - Annual Count

3.2 Registered resident borrowers 111,671

3.3 Registered non-resident borrowers 731

Please report information on WRITTEN POLICIES as of 12/31/21.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4 Does the library have an open meeting policy? Y

3.5 Does the library have a policy protecting the confidentiality of library records? Y

3.6 Does the library have an Internet use policy? Y

3.7 Does the library have a disaster plan? Y

3.8 Does the library have a board-approved conflict of interest policy? Y

3.9 Does the library have a board-approved whistle blower policy? Y

3.10 Does the library have a board-approved sexual harassment prevention policy? Y

Please report information on ACCESSIBILITY as of 12/31/21.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11 Does the library provide service to Y
persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?

3.12 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?  Y

3.13 Does the library have large print books?  Y

3.14 Does the library have assistive technology for people who are visually impaired or blind?  Y

3.15 - If so, what do you have?

- screen reader, such as JAWS, Windoweyes or NVDA  Yes
- refreshable Braille commonly referred to as a refreshable Braille display  No
- screen magnification software, such as Zoomtext  No
- electronic scanning and reading software, such as OpenBook  No

3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?  Y

Library Sponsored Programs/Summer Reading Program

SYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE

For Questions 3.19, 3.19a, 3.19b,

- If you have broken out Synchronous Program Sessions for Children by age group, 0–5 and 6–11, please complete Q3.19a and Q3.19b. Enter the total in Q3.19.
• If you have not broken out Synchronous Program Sessions by age group, enter the Number of Children's Programs in Q3.19, and enter N/A in Q3.19a and Q3.19b.

For Questions 3.26, 3.26a, 3.26b,

• If you have broken out Synchronous Children's Program Attendance by age group, 0–5 and 6–11, please complete Q3.26a and Q3.26b. Enter that total in Q3.26.
• If you have not broken out Synchronous Children’s Program Attendance by age group, enter the Children's Program Attendance in Q3.26, and enter N/A in Q3.26a and Q3.26b.

3.17 Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older 859

3.18 Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18 103

Note: Online schooling and other disruptions from the pandemic (e.g., reduced public bussing) significantly reduced YA programming.

3.19 Number of Children's Programs 1,122

3.19a Number of Synchronous Program Sessions Targeted at Children Ages 0-5 N/A

3.19b Number of Synchronous Program Sessions Targeted at Children Ages 6-11 N/A

3.20 Number of Synchronous General Interest Program Sessions 129

3.20a Total Number of Synchronous Program Sessions for those libraries who are not reporting the number of Children's Programs in Q3.19a and Q3.19b (Total questions 3.17, 3.18, 3.19, 3.20) 2,213

3.21 Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20). This is the Total Number for those libraries who are breaking out Children's Programming questions by age. 1,091

Note: In-person programming was significantly reduced due to COVID pandemic restrictions and
3.21a  Number of Synchronous In-Person Onsite Program Sessions  1,027

3.21b  Number of Synchronous In-Person Offsite Program Sessions  257

3.21c  Number of Synchronous Virtual Program Sessions  929

3.22  One-on-One Program Sessions  408

3.23  Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?  Yes

3.24  Attendance at Synchronous Programs Targeted at Adults Age 19 or Older  18,293

3.25  Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18  1,798

Note: Online schooling and other disruptions from the pandemic (e.g., reduced public bussing) significantly reduced YA programming.

3.26  Children's Program Attendance  15,124

3.26a  Attendance at Synchronous Programs Targeted at Children Ages 0-5  N/A

3.26b  Attendance at Synchronous Programs Targeted at Children Ages 6-11  N/A

3.27  Attendance at Synchronous General Interest Programs  1,360

3.27a  Total Attendance at Synchronous Programs for those libraries who are
not reporting the Children's Program Attendance in Q3.26a and Q3.26b (Total questions 3.24, 3.25, 3.26, 3.27)

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.28</td>
<td>Total Attendance at Synchronous Programs (Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27). This is the Total Number for those libraries who are breaking out Children's Programming questions by age.</td>
<td>21,451</td>
</tr>
<tr>
<td>3.28a</td>
<td>Synchronous In-Person Onsite Program Attendance</td>
<td>14,659</td>
</tr>
<tr>
<td>3.28b</td>
<td>Synchronous In-Person Offsite Program Attendance</td>
<td>3,776</td>
</tr>
<tr>
<td>3.28c</td>
<td>Synchronous Virtual Program Attendance</td>
<td>18,140</td>
</tr>
<tr>
<td>3.29</td>
<td>One-on-One Program Attendance</td>
<td>6,528</td>
</tr>
<tr>
<td>Note:</td>
<td>This includes a large increase in take-and-make style kits.</td>
<td></td>
</tr>
<tr>
<td>3.29a</td>
<td>Total Number of Asynchronous Program Presentations</td>
<td>178</td>
</tr>
<tr>
<td>3.29b</td>
<td>Total Views of Asynchronous Program Presentations within 7 Days</td>
<td>19,900</td>
</tr>
</tbody>
</table>

Please report information on SUMMER READING PROGRAMS for the 2021 calendar year.

**SUMMER READING PROGRAM**

3.30 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2021 (check all that apply):

a. Program(s) for children | Yes
b. Program(s) for young adults | Yes
c. Program(s) for Adults | Yes
d. Summer Reading at New York Libraries name and/or logo used | Yes
<table>
<thead>
<tr>
<th></th>
<th>Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>f.</td>
<td>N/A</td>
<td>No</td>
</tr>
<tr>
<td>3.31</td>
<td>Library outlets offering the summer reading program</td>
<td>11</td>
</tr>
<tr>
<td>3.32</td>
<td>Children registered for the library's summer reading program</td>
<td>663</td>
</tr>
<tr>
<td>3.33</td>
<td>Young adults registered for the library's summer reading program</td>
<td>114</td>
</tr>
<tr>
<td>3.34</td>
<td>Adults registered for the library's summer reading program</td>
<td>73</td>
</tr>
<tr>
<td>3.35</td>
<td>Total number registered for the library's summer reading program (total 3.32 + 3.33 + 3.34)</td>
<td>850</td>
</tr>
<tr>
<td>3.36</td>
<td>Children's program sessions - Summer 2021</td>
<td>580</td>
</tr>
<tr>
<td>3.37</td>
<td>Young adult program sessions - Summer 2021</td>
<td>53</td>
</tr>
<tr>
<td>3.38</td>
<td>Adult program sessions - Summer 2021</td>
<td>11</td>
</tr>
<tr>
<td>3.39</td>
<td>Total program sessions - Summer 2021 (total 3.36 + 3.37 + 3.38)</td>
<td>644</td>
</tr>
<tr>
<td>3.40</td>
<td>Children's program attendance - Summer 2021</td>
<td>2,914</td>
</tr>
<tr>
<td>3.41</td>
<td>Young adult program attendance - Summer 2021</td>
<td>716</td>
</tr>
<tr>
<td>3.42</td>
<td>Adult program attendance - Summer 2021</td>
<td>57</td>
</tr>
</tbody>
</table>
3.43 Total program attendance - Summer 2021 (total 3.40 + 3.41 + 3.42) 3,687

COLLABORATORS
3.44 Public school district(s) and/or BOCES 7
3.45 Non-public school(s) 2
3.46 Childcare center(s) 11
3.47 Summer camp(s) 22
3.48 Municipality/Municipalities 6
3.49 Literacy provider(s) 2
3.50 Other (describe using the State note) 3
3.51 Total Collaborators (total 3.44 through 3.50) 53

Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2021 calendar year.

EARLY LITERACY PROGRAMS

3.52 Did the library offer early literacy programs? (Enter Y for Yes, N for No) Y

3.53 - Indicate types of programs offered (check all that apply)
a. Focus on birth - school entry (kindergarten) Yes
b. Focus on parents & caregivers No
c. Combined audience No
d. N/A No
3.54 - Number of sessions
a. Focus on birth - school entry (kindergarten) 373
b. Focus on parents & caregivers 0
c. Combined audience 0
d. N/A 0

3.55 Total Sessions 373

3.56 - Attendance at sessions
a. Focus on birth - school entry (kindergarten) 5,595
b. Focus on parents & caregivers 0
c. Combined audience 0
d. N/A 0

3.57 Total Attendance 5,595

3.58 - Collaborators (check all that apply):
a. Childcare center(s) Yes
b. Public School District(s) and/or BOCES Yes
c. Non-Public School(s) Yes
d. Health care providers/agencies Yes
e. Other (describe using the State note) No

Please report information on ADULT LITERACY for the 2021 calendar year.

ADULT LITERACY

3.59 Did the library offer adult literacy programs? Yes
3.60  Total group program sessions 172
3.61  Total one-on-one program sessions 170
3.62  Total group program attendance 1,204
3.63  Total one-on-one program attendance 170

3.64 - Collaborators (check all that apply)
a. Literacy NY (Literacy Volunteers of America) Yes
b. Public School District(s) and/or BOCES No
c. Non-Public Schools No
d. Other (see instructions and describe using Note) No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2021 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.65  Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No) Y

3.66  Children's program sessions 0
3.67  Young adult program sessions 0
3.68  Adult program sessions 110
3.69  Total program sessions (total 3.66 + 3.67 + 3.68) 110
3.70  One-on-one program sessions 136
3.71  Children's program attendance 0
3.72 Young adult program attendance 0

3.73 Adult program attendance 440

3.74 Total program attendance (total 3.71 + 3.72 + 3.73) 440

3.75 One-on-one program attendance 136

3.76 - Collaborators (check all that apply):
   a. Literacy NY (Literacy Volunteers of America) Yes
   b. Public School District(s) and/or BOCES Yes
   c. Non-Public School(s) No
   d. Other (describe using the Note) No

Please report information on DIGITAL LITERACY for the 2021 calendar year.

DIGITAL LITERACY

3.77 Did the library offer digital literacy programs? Y

3.78 Total group program sessions 90

3.79 Total one-on-one program sessions 1,121

3.80 Total group program attendance 371

3.81 Total one-on-one program attendance 1,121

3.82 Did your library offer teen-led activities during the 2021 calendar year? Y

4. LIBRARY TRANSACTIONS
Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

<table>
<thead>
<tr>
<th>CATALOGED BOOK CIRCULATION</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1 Adult Fiction Books</td>
<td>107,409</td>
</tr>
<tr>
<td>4.2 Adult Non-fiction Books</td>
<td>143,172</td>
</tr>
<tr>
<td>4.3 Total Adult Books (Total questions 4.1 &amp; 4.2)</td>
<td>250,581</td>
</tr>
<tr>
<td>4.4 Children's Fiction Books</td>
<td>31,710</td>
</tr>
<tr>
<td>4.5 Children's Non-fiction Books</td>
<td>22,271</td>
</tr>
<tr>
<td>4.6 Total Children's Books (Total questions 4.4 &amp; 4.5)</td>
<td>53,981</td>
</tr>
<tr>
<td>4.7 Total Cataloged Book Circulation (Total question 4.3 &amp; 4.6)</td>
<td>304,562</td>
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</table>

<table>
<thead>
<tr>
<th>CIRCULATION OF OTHER MATERIALS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>4.8 Circulation of Adult Other Materials</td>
<td>191,627</td>
</tr>
<tr>
<td>4.9 Circulation of Children's Other Materials</td>
<td>69,153</td>
</tr>
<tr>
<td>4.10 Circulation of Other Physical Items (Total questions 4.8, 4.9)</td>
<td>260,780</td>
</tr>
<tr>
<td>4.11 Physical Item Circulation (Total questions 4.7 &amp; 4.10)</td>
<td>565,342</td>
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</table>

<table>
<thead>
<tr>
<th>ELECTRONIC USE</th>
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</tr>
</thead>
<tbody>
<tr>
<td>4.12 Use of Electronic Material</td>
<td>164,284</td>
</tr>
<tr>
<td>4.13 Successful Retrieval of Electronic Information</td>
<td>94,645</td>
</tr>
<tr>
<td>4.14 Electronic Content Use (Total questions 4.12 &amp; 4.13)</td>
<td>258,929</td>
</tr>
</tbody>
</table>
4.15 Total Circulation of Materials (Total questions 4.11 & 4.12) 729,626

4.16 Total Collection Use (Total questions 4.13 & 4.15) 824,271

4.17 Grand Total Circulation of Children’s Materials (Total questions 4.6 & 4.9) 123,134

REFERENCE TRANSACTIONS
4.18 Total Reference Transactions 105,822

4.18a Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks? CT - Annual Count

4.19 Does the library offer virtual reference? Y

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)
4.20 TOTAL MATERIALS RECEIVED 27,070
Note: Previous Year's Reports did not include items received from town libraries in the Monroe County Library System

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)
4.21 TOTAL MATERIALS PROVIDED 120,134
Note: Previous Year's Reports did not include items sent to town libraries within the Monroe County Library System

5. TECHNOLOGY AND TELECOMMUNICATIONS
Report all information as of December 31, 2021.

SYSTEMS AND SERVICES
5.1 Automated circulation system? Y

5.2 Online public access catalog (OPAC)? Y

5.3 Electronic access to the OPAC from outside the library? Y
5.4 Annual number of visits to the library's web site 197,101

5.5 Does the library use Internet filtering software on any computer? Y

5.6 Does your library use social media? Y

5.7 Does the library file for E-rate benefits? N

5.8 Is the library part of a consortium for E-rate benefits? Y

5.9 If yes, in which consortium are you participating? Monroe County Library System

5.10 Name of the person responsible for the library's Information Technology (IT) services Brenda LaCrosse

5.11 IT contact's telephone number (enter 10 digits only and hit the Tab key) (585) 428-8034

5.12 IT contact's email address Brenda.LaCrosse@libraryweb.org

6. STAFF INFORMATION
Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1 The number of hours per workweek used to compute FTE for all paid library personnel in this section. 37.5

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2 Library Director (certified) 1

6.3 Vacant Library Director (certified) 0
6.4  Librarian (certified)  46
6.5  Vacant Librarian (certified)  0
6.6  Library Manager (not certified)  0
6.7  Vacant Library Manager (not certified)  0
6.8  Library Specialist/Paraprofessional (not certified)  7.5
6.9  Vacant Library Specialist/Paraprofessional (not certified)  1.0
6.10  Other Staff  133
6.11  Vacant Other Staff  27.5
6.12  TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)  187.5
6.13  VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)  28.5

**SALARY INFORMATION**

6.14  FTE - Entry Level Librarian (certified)  1
6.15  Salary - Entry Level Librarian (certified)  $48,154
6.16  FTE - Library Director (certified)  1
6.17  Salary - Library Director (certified)  $144,067
6.18  FTE - Library Manager (not certified)  0
6.19  Salary - Library Manager (not certified)  $0
7. MINIMUM PUBLIC LIBRARY STANDARDS

As of January 1, 2021 all public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of December 31, 2021. Please click here to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website. Questions about the new standards should be directed to your library system.

1. Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law. Y

2. Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff. Y

3. Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service. Y

4. Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law. Y

5. Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service. Y

6. Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as Y
7. Is open the minimum standard number of public service hours for population served. (see instructions) N

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:
   8a. space Y
   8b. lighting Y
   8c. shelving Y
   8d. seating Y
   8e. power infrastructure Y
   8f. data infrastructure Y
   8g. public restroom Y

9. Provides programming to address community needs, as outlined in the library's long-range plan of service. Y

10. Provides
   10a. a circulation system that facilitates access to the local library collection and other library catalogs Y
   10b. equipment, technology, and internet connectivity to address community needs and facilitate access to information. Y

11. Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. Y
12. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.

13. Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library’s long-range plan of service.

14. Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community’s needs, as outlined in the library's long-range plan of service.

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1 Main Library 1

8.2 Branches 10

8.3 Bookmobiles 0

8.4 Other Outlets 0

8.5 TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4) 11

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6 Minimum Weekly Total Hours - Main Library 55.00

8.7 Minimum Weekly Total Hours - Branch Libraries 400.00
Minimum Weekly Total Hours - Bookmobiles: 0.00

Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8): 455.00

Annual Total Hours - Main Library: 1,441.50

Annual Total Hours - Branch Libraries: 12,552.00

Annual Total Hours - Bookmobiles: 0.00

Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12): 13,993.50

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID–19 pandemic. Report all information in Part 8A from January 1, 2021 to December 31, 2021.

CV1 Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic? Yes

CV2 Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic? Yes

CV3 Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic? Yes

CV4 Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic? Yes
CV5  Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic? Yes

CV6  Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic? Yes

CV7  Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic? Yes

CV8  Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic? No

CV9  Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19 0

9. SERVICE OUTLET INFORMATION
Outlets should be arranged in alphabetical order if possible. Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking here. Complete this form and email it to collectconnect@baker-taylor.com

1. Outlet Name Arnett Branch

2. Outlet Name Status 00 (for no change)
3. Street Address 310 Arnett Boulevard
4. Outlet Street Address Status 00 (for no change)
5. City Rochester
6. Zip Code 14619
7. Phone (enter 10 digits only) (585) 428-8214
8. Fax Number (enter 10 digits only) (585) 328-5294
9. E-mail Address bruce.tehan@libraryweb.org
11. County Monroe
12. School District Rochester
13. Library System Monroe County Library System
14. Outlet Type Code (select one): BR
15. Public Service Hours Per Year for This Outlet 1,280
16. Number of Weeks This Outlet is Open 37
16a Number of weeks an outlet closed due to COVID-19 0
16b Number of weeks an outlet had limited occupancy due to COVID-19 0
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
18. Is the meeting space available for public use even when the outlet is N
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>19. Total number of non-library sponsored programs, meetings and/or events at this outlet</td>
<td>4</td>
</tr>
<tr>
<td>20. Enter the appropriate outlet code (select one):</td>
<td>LRF</td>
</tr>
<tr>
<td>21. Who owns this outlet building?</td>
<td>City</td>
</tr>
<tr>
<td>22. Who owns the land on which this outlet is built?</td>
<td>City</td>
</tr>
<tr>
<td>23. Indicate the year this outlet was initially constructed</td>
<td>1971</td>
</tr>
<tr>
<td>24. Indicate the year this outlet underwent a major renovation costing $25,000 or more</td>
<td>2001</td>
</tr>
<tr>
<td>25. Square footage of the outlet</td>
<td>14,308</td>
</tr>
<tr>
<td>26. Number of Internet Computers Used by General Public</td>
<td>14</td>
</tr>
<tr>
<td>27. Number of uses (sessions) of public Internet computers per year</td>
<td>4,039</td>
</tr>
<tr>
<td>27a Reporting Method for Number of Uses of Public Internet Computers Per Year</td>
<td>CT - Annual Count</td>
</tr>
<tr>
<td>28. Type of connection on the outlet's public Internet computers</td>
<td>Fiber</td>
</tr>
<tr>
<td>29. Maximum <strong>download</strong> speed of connection on the outlet's public Internet computers</td>
<td>11 Greater than or equal to 100 mbps and less than 1 gbps</td>
</tr>
<tr>
<td>30. Maximum <strong>upload</strong> speed of connection on the outlet's public Internet computers</td>
<td>11 Greater than or equal to 100 mbps and less than 1 gbps</td>
</tr>
<tr>
<td>31. Internet Provider</td>
<td>Crown Castle Fiber</td>
</tr>
</tbody>
</table>
32. WiFi Access  
No restrictions to access

33. Wireless Sessions  
2,983

33a Reporting Method for Wireless Sessions  
CT - Annual Count

34. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?  
Y

35. Is every public part of the outlet accessible to a person in a wheelchair?  
Y

36. Does your outlet have a Makerspace?  
N

37. LIBID  
4200265610

38. FSCSID  
NY0521

39. Number of Bookmobiles in the Bookmobile Outlet Record  
0

40. Outlet Structure Status  
00 (for no change from previous year)

1. Outlet Name  
Charlotte Branch

2. Outlet Name Status  
00 (for no change)

3. Street Address  
3557 Lake Avenue

4. Outlet Street Address Status  
00 (for no change)

5. City  
Rochester

6. Zip Code  
14612

7. Phone (enter 10 digits only)  
(585) 428-8216
8. Fax Number (enter 10 digits only) (585) 621-2443

9. E-mail Address dennis.williams@libraryweb.org


11. County Monroe

12. School District Rochester

13. Library System Monroe County Library System

14. Outlet Type Code (select one): BR

15. Public Service Hours Per Year for This Outlet 1,219

16. Number of Weeks This Outlet is Open 20

16a Number of weeks an outlet closed due to COVID-19 0

16b Number of weeks an outlet had limited occupancy due to COVID-19 0

17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y

18. Is the meeting space available for public use even when the outlet is closed? N

19. Total number of non-library sponsored programs, meetings and/or events at this outlet 3

20. Enter the appropriate outlet code (select one): LRF

21. Who owns this outlet building? City
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Who owns the land on which this outlet is built?</td>
<td>City</td>
</tr>
<tr>
<td>Indicate the year this outlet was initially constructed</td>
<td>1939</td>
</tr>
<tr>
<td>Indicate the year this outlet underwent a major renovation costing $25,000 or more</td>
<td>1995</td>
</tr>
<tr>
<td>Square footage of the outlet</td>
<td>9,756</td>
</tr>
<tr>
<td>Number of Internet Computers Used by General Public</td>
<td>6</td>
</tr>
<tr>
<td>Number of uses (sessions) of public Internet computers per year</td>
<td>787</td>
</tr>
<tr>
<td>Reporting Method for Number of Uses of Public Internet Computers Per Year</td>
<td>CT - Annual Count</td>
</tr>
<tr>
<td>Type of connection on the outlet's public Internet computers</td>
<td>Fiber</td>
</tr>
<tr>
<td>Maximum <strong>download</strong> speed of connection on the outlet's public Internet computers</td>
<td>11 Greater than or equal to 100 mbps and less than 1 gbps</td>
</tr>
<tr>
<td>Maximum <strong>upload</strong> speed of connection on the outlet's public Internet computers</td>
<td>11 Greater than or equal to 100 mbps and less than 1 gbps</td>
</tr>
<tr>
<td>Internet Provider</td>
<td>Crown Castle Fiber</td>
</tr>
<tr>
<td>WiFi Access</td>
<td>No restrictions to access</td>
</tr>
<tr>
<td>Wireless Sessions</td>
<td>1,017</td>
</tr>
<tr>
<td>Reporting Method for Wireless Sessions</td>
<td>CT - Annual Count</td>
</tr>
<tr>
<td>Does the outlet have a building entrance that is physically accessible</td>
<td>Y</td>
</tr>
<tr>
<td>Question</td>
<td>Answer/Value</td>
</tr>
<tr>
<td>-------------------------------------------------------------------------</td>
<td>------------------------------</td>
</tr>
<tr>
<td>Is every public part of the outlet accessible to a person in a wheelchair?</td>
<td>Y</td>
</tr>
<tr>
<td>Does your outlet have a Makerspace?</td>
<td>N</td>
</tr>
<tr>
<td>LIBID</td>
<td>4200265610</td>
</tr>
<tr>
<td>FSCSID</td>
<td>NY0521</td>
</tr>
<tr>
<td>Number of Bookmobiles in the Bookmobile Outlet Record</td>
<td>0</td>
</tr>
<tr>
<td>Outlet Structure Status</td>
<td>00 (for no change from previous year)</td>
</tr>
</tbody>
</table>

1. Outlet Name Frederick Douglass Community Library
2. Outlet Name Status 00 (for no change)
3. Street Address 971 South Avenue
4. Outlet Street Address Status 00 (for no change)
5. City Rochester
6. Zip Code 14620
7. Phone (enter 10 digits only) (585) 428-8206
8. Fax Number (enter 10 digits only) (585) 271-5796
9. E-mail Address erin.clarke@libraryweb.org
11. County Monroe
12. School District Rochester
<table>
<thead>
<tr>
<th></th>
<th>Library System</th>
<th>Monroe County Library System</th>
</tr>
</thead>
<tbody>
<tr>
<td>13.</td>
<td>Outlet Type Code (select one):</td>
<td>BR</td>
</tr>
<tr>
<td>14.</td>
<td>Public Service Hours Per Year for This Outlet</td>
<td>1,332</td>
</tr>
<tr>
<td>15.</td>
<td>Number of Weeks This Outlet is Open</td>
<td>10</td>
</tr>
<tr>
<td>16a</td>
<td>Number of weeks an outlet closed due to COVID-19</td>
<td>2</td>
</tr>
<tr>
<td>16b</td>
<td>Number of weeks an outlet had limited occupancy due to COVID-19</td>
<td>5</td>
</tr>
<tr>
<td>17.</td>
<td>Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?</td>
<td>Y</td>
</tr>
<tr>
<td>18.</td>
<td>Is the meeting space available for public use even when the outlet is closed?</td>
<td>N</td>
</tr>
<tr>
<td>19.</td>
<td>Total number of non-library sponsored programs, meetings and/or events at this outlet</td>
<td>0</td>
</tr>
<tr>
<td>20.</td>
<td>Enter the appropriate outlet code (select one):</td>
<td>LRF</td>
</tr>
<tr>
<td>21.</td>
<td>Who owns this outlet building?</td>
<td>City</td>
</tr>
<tr>
<td>22.</td>
<td>Who owns the land on which this outlet is built?</td>
<td>City</td>
</tr>
<tr>
<td>23.</td>
<td>Indicate the year this outlet was initially constructed</td>
<td>1986</td>
</tr>
<tr>
<td>24.</td>
<td>Indicate the year this outlet underwent a major renovation costing $25,000 or more</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td></td>
</tr>
<tr>
<td>25.</td>
<td>Square footage of the outlet</td>
<td>4,618</td>
</tr>
<tr>
<td>26.</td>
<td>Number of Internet Computers Used by General Public</td>
<td>8</td>
</tr>
<tr>
<td>27.</td>
<td>Number of uses (sessions) of public Internet computers per year</td>
<td>215</td>
</tr>
<tr>
<td>27a</td>
<td>Reporting Method for Number of Uses of Public Internet Computers Per Year</td>
<td>CT - Annual Count</td>
</tr>
<tr>
<td>28.</td>
<td>Type of connection on the outlet's public Internet computers</td>
<td>Fiber</td>
</tr>
<tr>
<td>29.</td>
<td>Maximum download speed of connection on the outlet's public Internet computers</td>
<td>Greater than or equal to 100 mbps and less than 1 gbps</td>
</tr>
<tr>
<td>30.</td>
<td>Maximum upload speed of connection on the outlet's public Internet computers</td>
<td>Greater than or equal to 100 mbps and less than 1 gbps</td>
</tr>
<tr>
<td>31.</td>
<td>Internet Provider</td>
<td>Crown Castle Fiber</td>
</tr>
<tr>
<td>32.</td>
<td>WiFi Access</td>
<td>No restrictions to access</td>
</tr>
<tr>
<td>33.</td>
<td>Wireless Sessions</td>
<td>1,092</td>
</tr>
<tr>
<td>33a</td>
<td>Reporting Method for Wireless Sessions</td>
<td>CT - Annual Count</td>
</tr>
<tr>
<td>34.</td>
<td>Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?</td>
<td>Y</td>
</tr>
<tr>
<td>35.</td>
<td>Is every public part of the outlet accessible to a person in a wheelchair?</td>
<td>Y</td>
</tr>
<tr>
<td>36.</td>
<td>Does your outlet have a Makerspace?</td>
<td>N</td>
</tr>
<tr>
<td>37.</td>
<td>LIBID</td>
<td>4200265610</td>
</tr>
<tr>
<td></td>
<td>Description</td>
<td>Value</td>
</tr>
<tr>
<td>---</td>
<td>-----------------------------------------------------------------------------</td>
<td>------------------------------------</td>
</tr>
<tr>
<td>38.</td>
<td>FSCSID</td>
<td>NY0521</td>
</tr>
<tr>
<td>39.</td>
<td>Number of Bookmobiles in the Bookmobile Outlet Record</td>
<td>0</td>
</tr>
<tr>
<td>40.</td>
<td>Outlet Structure Status</td>
<td>00 (for no change from previous year)</td>
</tr>
<tr>
<td>1</td>
<td>Outlet Name</td>
<td>Lincoln Branch</td>
</tr>
<tr>
<td>2</td>
<td>Outlet Name Status</td>
<td>00 (for no change)</td>
</tr>
<tr>
<td>3</td>
<td>Street Address</td>
<td>851 Joseph Avenue</td>
</tr>
<tr>
<td>4</td>
<td>Outlet Street Address Status</td>
<td>00 (for no change)</td>
</tr>
<tr>
<td>5</td>
<td>City</td>
<td>Rochester</td>
</tr>
<tr>
<td>6</td>
<td>Zip Code</td>
<td>14621</td>
</tr>
<tr>
<td>7</td>
<td>Phone (enter 10 digits only)</td>
<td>(585) 428-8210</td>
</tr>
<tr>
<td>8</td>
<td>Fax Number (enter 10 digits only)</td>
<td>(585) 266-2584</td>
</tr>
<tr>
<td>9</td>
<td>E-mail Address</td>
<td><a href="mailto:sarah.lehman@libraryweb.org">sarah.lehman@libraryweb.org</a></td>
</tr>
<tr>
<td>10</td>
<td>Outlet URL</td>
<td><a href="https://roccitylibrary.org/">https://roccitylibrary.org/</a></td>
</tr>
<tr>
<td>11</td>
<td>County</td>
<td>Monroe</td>
</tr>
<tr>
<td>12</td>
<td>School District</td>
<td>Rochester</td>
</tr>
<tr>
<td>13</td>
<td>Library System</td>
<td>Monroe County Library System</td>
</tr>
<tr>
<td>14</td>
<td>Outlet Type Code (select one):</td>
<td>BR</td>
</tr>
<tr>
<td>15</td>
<td>Public Service Hours Per Year for This Outlet</td>
<td>1,239</td>
</tr>
<tr>
<td>16</td>
<td>Number of Weeks This Outlet is Open</td>
<td>36</td>
</tr>
</tbody>
</table>
16a. Number of weeks an outlet closed due to COVID-19: 0

16b. Number of weeks an outlet had limited occupancy due to COVID-19: 0

17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y

18. Is the meeting space available for public use even when the outlet is closed? N

19. Total number of non-library sponsored programs, meetings and/or events at this outlet: 73

20. Enter the appropriate outlet code (select one): LRF

21. Who owns this outlet building? City

22. Who owns the land on which this outlet is built? City

23. Indicate the year this outlet was initially constructed: 1994

24. Indicate the year this outlet underwent a major renovation costing $25,000 or more: 2006

25. Square footage of the outlet: 15,024

26. Number of Internet Computers Used by General Public: 15

27. Number of uses (sessions) of public Internet computers per year: 2,743

27a. Reporting Method for Number of Uses of Public Internet Computers: CT - Annual Count
<table>
<thead>
<tr>
<th>No.</th>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>28.</td>
<td>Type of connection on the outlet's public Internet computers</td>
<td>Fiber</td>
</tr>
<tr>
<td>29.</td>
<td>Maximum <strong>download</strong> speed of connection on the outlet's public Internet computers</td>
<td>11 Greater than or equal to 100 mbps and less than 1 gbps</td>
</tr>
<tr>
<td>30.</td>
<td>Maximum <strong>upload</strong> speed of connection on the outlet's public Internet computers</td>
<td>11 Greater than or equal to 100 mbps and less than 1 gbps</td>
</tr>
<tr>
<td>31.</td>
<td>Internet Provider</td>
<td>Crown Castle Fiber</td>
</tr>
<tr>
<td>32.</td>
<td>WiFi Access</td>
<td>No restrictions to access</td>
</tr>
<tr>
<td>33.</td>
<td>Wireless Sessions</td>
<td>5,657</td>
</tr>
<tr>
<td>33a</td>
<td>Reporting Method for Wireless Sessions</td>
<td>CT - Annual Count</td>
</tr>
<tr>
<td>34.</td>
<td>Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?</td>
<td>Y</td>
</tr>
<tr>
<td>35.</td>
<td>Is every public part of the outlet accessible to a person in a wheelchair?</td>
<td>Y</td>
</tr>
<tr>
<td>36.</td>
<td>Does your outlet have a Makerspace?</td>
<td>N</td>
</tr>
<tr>
<td>37.</td>
<td><strong>LIBID</strong></td>
<td>4200265610</td>
</tr>
<tr>
<td>38.</td>
<td><strong>FSCSID</strong></td>
<td>NY0521</td>
</tr>
<tr>
<td>39.</td>
<td><strong>Number of Bookmobiles in the Bookmobile Outlet Record</strong></td>
<td>0</td>
</tr>
<tr>
<td>40.</td>
<td><strong>Outlet Structure Status</strong></td>
<td>00 (for no change from previous year)</td>
</tr>
<tr>
<td>1.</td>
<td>Outlet Name</td>
<td>Lyell Branch</td>
</tr>
</tbody>
</table>
2. Outlet Name Status | 00 (for no change)
---|---
3. Street Address | 956 Lyell Avenue
4. Outlet Street Address Status | 00 (for no change)
5. City | Rochester
6. Zip Code | 14606
7. Phone (enter 10 digits only) | (585) 428-8218
8. Fax Number (enter 10 digits only) | (585) 254-0303
9. E-mail Address | shamika.fusco@libraryweb.org
11. County | Monroe
12. School District | Rochester
13. Library System | Monroe County Library System
14. Outlet Type Code (select one): | BR
15. Public Service Hours Per Year for This Outlet | 1,241
16. Number of Weeks This Outlet is Open | 20
16a Number of weeks an outlet closed due to COVID-19 | 0
16b Number of weeks an outlet had limited occupancy due to COVID-19 | 0
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? | Y
18. Is the meeting space available for public use even when the outlet is closed? N

19. Total number of non-library sponsored programs, meetings and/or 2 events at this outlet

20. Enter the appropriate outlet code (select one): LRF

21. Who owns this outlet building? City

22. Who owns the land on which this outlet is built? City

23. Indicate the year this outlet was initially constructed 1985

24. Indicate the year this outlet underwent a major renovation costing $25,000 or more N/A

25. Square footage of the outlet 5,022

26. Number of Internet Computers Used by General Public 7

27. Number of uses (sessions) of public Internet computers per year 940

27a Reporting Method for Number of Uses of Public Internet Computers Per Year CT - Annual Count

28. Type of connection on the outlet's public Internet computers Fiber

29. Maximum download speed of connection on the outlet's public Internet computers 11 Greater than or equal to 100 mbps and less than 1 gbps

30. Maximum upload speed of connection on the outlet's public 11 Greater than or equal to 100 mbps and less than 1 gbps
Internet computers

31. Internet Provider  Crown Castle Fiber

32. WiFi Access  No restrictions to access

33. Wireless Sessions  2,980

33a Reporting Method for Wireless Sessions  CT - Annual Count

34. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?  Y

35. Is every public part of the outlet accessible to a person in a wheelchair?  Y

36. Does your outlet have a Makerspace?  N

37. LIBID  4200265610

38. FSCSID  NY0521

39. Number of Bookmobiles in the Bookmobile Outlet Record  0

40. Outlet Structure Status  00 (for no change from previous year)

1. Outlet Name  Maplewood Branch

2. Outlet Name Status  00 (for no change)

3. Street Address  1111 Dewey Avenue

4. Outlet Street Address Status  00 (for no change)

5. City  Rochester

6. Zip Code  14613
7. Phone (enter 10 digits only) (585) 428-8220
8. Fax Number (enter 10 digits only) (585) 428-7365
9. E-mail Address johanna.buran@libraryweb.org
11. County Monroe
12. School District Rochester
13. Library System Monroe County Library System
14. Outlet Type Code (select one): BR
15. Public Service Hours Per Year for This Outlet 1,292
16. Number of Weeks This Outlet is Open 36
16a Number of weeks an outlet closed due to COVID-19 0
16b Number of weeks an outlet had limited occupancy due to COVID-19 0
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
18. Is the meeting space available for public use even when the outlet is closed? N
19. Total number of non-library sponsored programs, meetings and/or events at this outlet 0
20. Enter the appropriate outlet code (select one): LRF
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Who owns this outlet building?</td>
<td>City</td>
</tr>
<tr>
<td>Who owns the land on which this outlet is built?</td>
<td>City</td>
</tr>
<tr>
<td>Indicate the year this outlet was initially constructed</td>
<td>1959</td>
</tr>
<tr>
<td>Indicate the year this outlet underwent a major renovation costing $25,000 or more</td>
<td>N/A</td>
</tr>
<tr>
<td>Square footage of the outlet</td>
<td>7,548</td>
</tr>
<tr>
<td>Number of Internet Computers Used by General Public</td>
<td>14</td>
</tr>
<tr>
<td>Number of uses (sessions) of public Internet computers per year</td>
<td>3,398</td>
</tr>
<tr>
<td>Reporting Method for Number of Uses of Public Internet Computers Per Year</td>
<td>CT - Annual Count</td>
</tr>
<tr>
<td>Type of connection on the outlet's public Internet computers</td>
<td>Fiber</td>
</tr>
<tr>
<td>Maximum download speed of connection on the outlet's public Internet computers</td>
<td>11 Greater than or equal to 100 mbps and less than 1 gbps</td>
</tr>
<tr>
<td>Maximum upload speed of connection on the outlet's public Internet computers</td>
<td>11 Greater than or equal to 100 mbps and less than 1 gbps</td>
</tr>
<tr>
<td>Internet Provider</td>
<td>Crown Castle Fiber</td>
</tr>
<tr>
<td>WiFi Access</td>
<td>No restrictions to access</td>
</tr>
<tr>
<td>Wireless Sessions</td>
<td>6,175</td>
</tr>
<tr>
<td>Reporting Method for Wireless Sessions</td>
<td>CT - Annual Count</td>
</tr>
</tbody>
</table>
34. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y

35. Is every public part of the outlet accessible to a person in a wheelchair? Y

36. Does your outlet have a Makerspace? N

37. LIBID 4200265610

38. FSCSID NY0521

39. Number of Bookmobiles in the Bookmobile Outlet Record 0

40. Outlet Structure Status 00 (for no change from previous year)

1. Outlet Name Monroe Branch

2. Outlet Name Status 00 (for no change)

3. Street Address 809 Monroe Avenue

4. Outlet Street Address Status 00 (for no change)

5. City Rochester

6. Zip Code 14607

7. Phone (enter 10 digits only) (585) 428-8202

8. Fax Number (enter 10 digits only) (585) 271-0136

9. E-mail Address mary.scheg@libraryweb.org


11. County Monroe
12. School District Rochester
13. Library System Monroe County Library System
14. Outlet Type Code (select one): BR
15. Public Service Hours Per Year for This Outlet 1,248
16. Number of Weeks This Outlet is Open 4
16a Number of weeks an outlet closed due to COVID-19 12
16b Number of weeks an outlet had limited occupancy due to COVID-19 0
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? N
18. Is the meeting space available for public use even when the outlet is closed? N
19. Total number of non-library sponsored programs, meetings and/or 0 events at this outlet
20. Enter the appropriate outlet code (select one): LRF
21. Who owns this outlet building? City
22. Who owns the land on which this outlet is built? City
23. Indicate the year this outlet was initially constructed 1930
24. Indicate the year this outlet 2004
underwent a major renovation costing $25,000 or more

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>25.</td>
<td>Square footage of the outlet</td>
</tr>
<tr>
<td>26.</td>
<td>Number of Internet Computers Used by General Public</td>
</tr>
<tr>
<td>27.</td>
<td>Number of uses (sessions) of public Internet computers per year</td>
</tr>
<tr>
<td>27a</td>
<td>Reporting Method for Number of Uses of Public Internet Computers Per Year</td>
</tr>
<tr>
<td>28.</td>
<td>Type of connection on the outlet's public Internet computers</td>
</tr>
<tr>
<td>29.</td>
<td>Maximum download speed of connection on the outlet's public Internet computers</td>
</tr>
<tr>
<td>30.</td>
<td>Maximum upload speed of connection on the outlet's public Internet computers</td>
</tr>
<tr>
<td>31.</td>
<td>Internet Provider</td>
</tr>
<tr>
<td>32.</td>
<td>WiFi Access</td>
</tr>
<tr>
<td>33.</td>
<td>Wireless Sessions</td>
</tr>
<tr>
<td>33a</td>
<td>Reporting Method for Wireless Sessions</td>
</tr>
<tr>
<td>34.</td>
<td>Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?</td>
</tr>
<tr>
<td>35.</td>
<td>Is every public part of the outlet accessible to a person in a wheelchair?</td>
</tr>
<tr>
<td>36.</td>
<td>Does your outlet have a Makerspace?</td>
</tr>
</tbody>
</table>
1. Outlet Name
   Rochester Public Library

2. Outlet Name Status
   00 (for no change)

3. Street Address
   115 South Avenue

4. Outlet Street Address Status
   00 (for no change)

5. City
   Rochester

6. Zip Code
   14604

7. Phone (enter 10 digits only)
   (585) 428-8045

8. Fax Number (enter 10 digits only)
   (585) 428-8353

9. E-mail Address
   puttaro@libraryweb.org

10. Outlet URL
    https://roccitylibrary.org/

11. County
    Monroe

12. School District
    Rochester

13. Library System
    Monroe County Library System

14. Outlet Type Code (select one):
    CE

15. Public Service Hours Per Year for This Outlet
    1,442
16. Number of Weeks This Outlet is Open 37
16a Number of weeks an outlet closed due to COVID-19 0
16b Number of weeks an outlet had limited occupancy due to COVID-19 0
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
18. Is the meeting space available for public use even when the outlet is closed? N
19. Total number of non-library sponsored programs, meetings and/or events at this outlet 124
20. Enter the appropriate outlet code (select one): LRF
21. Who owns this outlet building? City
22. Who owns the land on which this outlet is built? City
23. Indicate the year this outlet was initially constructed 1936
24. Indicate the year this outlet underwent a major renovation costing $25,000 or more 1997
25. Square footage of the outlet 330,000
26. Number of Internet Computers Used by General Public 55
27. Number of uses (sessions) of public Internet computers per year 8,383
27a Reporting Method for Number of Uses of Public Internet Computers Per Year

28. Type of connection on the outlet's public Internet computers
   Fiber

29. Maximum download speed of connection on the outlet's public Internet computers
   12 Greater than or equal to 1 gbps

30. Maximum upload speed of connection on the outlet's public Internet computers
   12 Greater than or equal to 1 gbps

31. Internet Provider
   Crown Castle Fiber

32. WiFi Access
   No restrictions to access

33. Wireless Sessions
   18,208

33a Reporting Method for Wireless Sessions
   CT - Annual Count

34. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y

35. Is every public part of the outlet accessible to a person in a wheelchair? Y

36. Does your outlet have a Makerspace? N

37. LIBID
   4200265610

38. FSCSID
   NY0521

39. Number of Bookmobiles in the Bookmobile Outlet Record
   0

40. Outlet Structure Status
   00 (for no change from previous year)
1. Outlet Name: Sully Branch

2. Outlet Name Status: 00 (for no change)

3. Street Address: 530 Webster Avenue

4. Outlet Street Address Status: 00 (for no change)

5. City: Rochester

6. Zip Code: 14609

7. Phone (enter 10 digits only): (585) 428-8208

8. Fax Number (enter 10 digits only): (585) 288-1318

9. E-mail Address: maria.heeks-heinlein@libraryweb.org

10. Outlet URL: https://roccitylibrary.org/

11. County: Monroe

12. School District: Rochester

13. Library System: Monroe County Library System

14. Outlet Type Code (select one): BR

15. Public Service Hours Per Year for This Outlet: 1,255

16. Number of Weeks This Outlet is Open: 18

16a. Number of weeks an outlet closed due to COVID-19: 0

16b. Number of weeks an outlet had limited occupancy due to COVID-19: 0

17. Does this outlet have meeting space available for public use (non-library): Y
sponsored programs, meetings and/or events)?

18. Is the meeting space available for public use even when the outlet is closed?  N

19. Total number of non-library sponsored programs, meetings and/or 0 events at this outlet

20. Enter the appropriate outlet code (select one):  LRF

21. Who owns this outlet building?  City

22. Who owns the land on which this outlet is built?  City

23. Indicate the year this outlet was initially constructed  1953

24. Indicate the year this outlet underwent a major renovation costing $25,000 or more  N/A

25. Square footage of the outlet  7,000

26. Number of Internet Computers Used by General Public  13

27. Number of uses (sessions) of public Internet computers per year  1,022

27a Reporting Method for Number of Uses of Public Internet Computers Per Year  CT - Annual Count

28. Type of connection on the outlet's public Internet computers  Fiber

29. Maximum download speed of connection on the outlet's public Internet computers  11 Greater than or equal to 100 mbps and less than 1 gbps
<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>30.</td>
<td>Maximum upload speed of connection on the outlet's public Internet computers</td>
<td>11 Greater than or equal to 100 mbps and less than 1 gbps</td>
</tr>
<tr>
<td>31.</td>
<td>Internet Provider</td>
<td>Crown Castle Fiber</td>
</tr>
<tr>
<td>32.</td>
<td>WiFi Access</td>
<td>No restrictions to access</td>
</tr>
<tr>
<td>33.</td>
<td>Wireless Sessions</td>
<td>1,693</td>
</tr>
<tr>
<td>33a</td>
<td>Reporting Method for Wireless Sessions</td>
<td>CT - Annual Count</td>
</tr>
<tr>
<td>34.</td>
<td>Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?</td>
<td>Y</td>
</tr>
<tr>
<td>35.</td>
<td>Is every public part of the outlet accessible to a person in a wheelchair?</td>
<td>Y</td>
</tr>
<tr>
<td>36.</td>
<td>Does your outlet have a Makerspace?</td>
<td>N</td>
</tr>
<tr>
<td>37.</td>
<td>LIBID</td>
<td>4200265610</td>
</tr>
<tr>
<td>38.</td>
<td>FSCSID</td>
<td>NY0521</td>
</tr>
<tr>
<td>39.</td>
<td>Number of Bookmobiles in the Bookmobile Outlet Record</td>
<td>0</td>
</tr>
<tr>
<td>40.</td>
<td>Outlet Structure Status</td>
<td>00 (for no change from previous year)</td>
</tr>
<tr>
<td>1.</td>
<td>Outlet Name</td>
<td>Wheatley Branch</td>
</tr>
<tr>
<td>2.</td>
<td>Outlet Name Status</td>
<td>00 (for no change)</td>
</tr>
<tr>
<td>3.</td>
<td>Street Address</td>
<td>33 Dr Samuel McCree Way</td>
</tr>
<tr>
<td>4.</td>
<td>Outlet Street Address Status</td>
<td>00 (for no change)</td>
</tr>
<tr>
<td>5.</td>
<td>City</td>
<td>Rochester</td>
</tr>
</tbody>
</table>
6. Zip Code 14608
7. Phone (enter 10 digits only) (585) 428-8212
8. Fax Number (enter 10 digits only) N/A
9. E-mail Address lfrankun@libraryweb.org
11. County Monroe
12. School District Rochester
13. Library System Monroe County Library System
14. Outlet Type Code (select one): BR
15. Public Service Hours Per Year for This Outlet 1,198
16. Number of Weeks This Outlet is Open 20
16a Number of weeks an outlet closed due to COVID-19 0
16b Number of weeks an outlet had limited occupancy due to COVID-19 0
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
18. Is the meeting space available for public use even when the outlet is closed? N
19. Total number of non-library sponsored programs, meetings and/or events at this outlet 0
<table>
<thead>
<tr>
<th></th>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>20.</td>
<td>Enter the appropriate outlet code (select one):</td>
<td>LRF</td>
</tr>
<tr>
<td>21.</td>
<td>Who owns this outlet building?</td>
<td>City</td>
</tr>
<tr>
<td>22.</td>
<td>Who owns the land on which this outlet is built?</td>
<td>City</td>
</tr>
<tr>
<td>23.</td>
<td>Indicate the year this outlet was initially constructed</td>
<td>1971</td>
</tr>
<tr>
<td>24.</td>
<td>Indicate the year this outlet underwent a major renovation costing $25,000 or more</td>
<td>2006</td>
</tr>
<tr>
<td>25.</td>
<td>Square footage of the outlet</td>
<td>11,306</td>
</tr>
<tr>
<td>26.</td>
<td>Number of Internet Computers Used by General Public</td>
<td>20</td>
</tr>
<tr>
<td>27.</td>
<td>Number of uses (sessions) of public Internet computers per year</td>
<td>1,251</td>
</tr>
<tr>
<td>27a</td>
<td>Reporting Method for Number of Uses of Public Internet Computers Per Year</td>
<td>CT - Annual Count</td>
</tr>
<tr>
<td>28.</td>
<td>Type of connection on the outlet's public Internet computers</td>
<td>Fiber</td>
</tr>
<tr>
<td>29.</td>
<td>Maximum download speed of connection on the outlet's public Internet computers</td>
<td>Greater than or equal to 100 mbps and less than 1 gbps</td>
</tr>
<tr>
<td>30.</td>
<td>Maximum upload speed of connection on the outlet's public Internet computers</td>
<td>Greater than or equal to 100 mbps and less than 1 gbps</td>
</tr>
<tr>
<td>31.</td>
<td>Internet Provider</td>
<td>Crown Castle Fiber</td>
</tr>
<tr>
<td>32.</td>
<td>WiFi Access</td>
<td>No restrictions to access</td>
</tr>
<tr>
<td>33.</td>
<td>Wireless Sessions</td>
<td>2,262</td>
</tr>
</tbody>
</table>
33a Reporting Method for Wireless Sessions

34. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y

35. Is every public part of the outlet accessible to a person in a wheelchair? Y

36. Does your outlet have a Makerspace? N

37. LIBID 4200265610

38. FSCSID NY0521

39. Number of Bookmobiles in the Bookmobile Outlet Record 0

40. Outlet Structure Status 00 (for no change from previous year)

1. Outlet Name Winton Branch

2. Outlet Name Status 00 (for no change)

3. Street Address 611 Winton Road North

4. Outlet Street Address Status 00 (for no change)

5. City Rochester

6. Zip Code 14609

7. Phone (enter 10 digits only) (585) 428-8204

8. Fax Number (enter 10 digits only) (585) 288-8243

9. E-mail Address kathy.wolf@libraryweb.org

11. County: Monroe
12. School District: Rochester
13. Library System: Monroe County Library System
14. Outlet Type Code (select one): BR
15. Public Service Hours Per Year for This Outlet: 1,248
16. Number of Weeks This Outlet is Open: 35
16a. Number of weeks an outlet closed due to COVID-19: 0
16b. Number of weeks an outlet had limited occupancy due to COVID-19: 0
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
18. Is the meeting space available for public use even when the outlet is closed? N
19. Total number of non-library sponsored programs, meetings and/or events at this outlet: 0
20. Enter the appropriate outlet code (select one): LRF
21. Who owns this outlet building? City
22. Who owns the land on which this outlet is built? City
23. Indicate the year this outlet was initially constructed: 1967
24. Indicate the year this outlet underwent a major renovation costing $25,000 or more: N/A

25. Square footage of the outlet: 13,447

26. Number of Internet Computers Used by General Public: 8

27. Number of uses (sessions) of public Internet computers per year: 2,393

27a Reporting Method for Number of Uses of Public Internet Computers Per Year: CT - Annual Count

28. Type of connection on the outlet's public Internet computers: Fiber

29. Maximum download speed of connection on the outlet's public Internet computers: 11 Greater than or equal to 100 mbps and less than 1 gbps

30. Maximum upload speed of connection on the outlet's public Internet computers: 11 Greater than or equal to 100 mbps and less than 1 gbps

31. Internet Provider: Crown Castle Fiber

32. WiFi Access: No restrictions to access

33. Wireless Sessions: 4,685

33a Reporting Method for Wireless Sessions: CT - Annual Count

34. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y

35. Is every public part of the outlet accessible to a person in a wheelchair? Y
36. Does your outlet have a Makerspace?  
   N

37. LIBID  
   4200265610

38. FSCSID  
   NY0521

39. Number of Bookmobiles in the Bookmobile Outlet Record  
   0

40. Outlet Structure Status  
   00 (for no change from previous year)

**10. OFFICERS AND TRUSTEES**

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2021. All public and association libraries are required by Education Law to hold at least four meetings a year.

**BOARD MEETINGS**

10.1 Total number of board meetings held during calendar year (January 1, 2021 to December 31, 2021)  
   10

**NUMBER OF TRUSTEES AND TERMS**

10.2 Does your library have a range of trustees stated in the library's charter documents (incorporation)?  
   Yes

10.3 If yes, what is the range?  
   5-11

10.4 If your library has a range, how many voting positions are stated in the library's current by-laws?  
   11

10.5 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)?

10.6 Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note.  
   Yes
10.7 If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)?

5 years

10.8 Enter Board Member Selection Code (select one):

A - board members are appointed by municipality(ies)

10.9 First Name Donna

10.10 Last Name Benjamin

10.11 Mailing Address 770 Thurston Rd

10.12 City Rochester

10.13 Zip Code (5 digits only) 14619

10.14 Phone (enter 10 digits only) (585) 354-8092

10.15 E-mail Address donna.benjamin@excellus.com

10.16 Term Begins - Month January

10.17 Term Begins - Year (yyyy) 2019

10.18 Term Expires - Month December

10.19 Term Expires - Year (yyyy) 2023

10.20 Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of

Yes
[name]'s term, which was to run from beginning date to ending date.

10.21 The date the Oath of Office was taken (mm/dd/yyyy) 03/26/2014

10.22 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 03/26/2014

10.23 Is this a brand new trustee? N

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (but do not include the Board President—this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available here. Complete this form and email it to collectconnect@baker-taylor.com.

1. Status Filled
2. First Name of Board Member Kathrine
3. Last Name of Board Member Baynes
4. Mailing Address 210 Dartmouth Street
5. City Rochester
6. Zip Code (5 digits only) 14607
7. E-mail address kbaynes@nixonpeabody.com
8. Office Held or Trustee Trustee
9. Term Begins - Month January
10. Term Begins - Year (year) 2020
11. Term Expires December
12. Term Expires - Year (yyyy) 2024
13. Is the trustee serving a full term? If No, add a Note. The Note should Yes
identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14. The date the Oath of Office (mm/dd/yyyy) was taken 02/22/2021

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 02/23/2021

16. Is this a brand new trustee? N

1. Status Filled

2. First Name of Board Member Carolee

3. Last Name of Board Member Conklin

4. Mailing Address 310 Exchange Blvd Apt 257

5. City Rochester

6. Zip Code (5 digits only) 14608

7. E-mail address CaroleeConklin@rochester.rr.com

8. Office Held or Trustee Trustee

9. Term Begins - Month March

10. Term Begins - Year (year) 2018

11. Term Expires December

12. Term Expires - Year (yyyy) 2022
<p>| | |</p>
<table>
<thead>
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<tbody>
<tr>
<td>13.</td>
<td>Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.</td>
</tr>
<tr>
<td>No</td>
<td></td>
</tr>
<tr>
<td>14.</td>
<td>The date the Oath of Office (mm/dd/yyyy) was taken 03/28/2018</td>
</tr>
<tr>
<td>15.</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 03/28/2018</td>
</tr>
<tr>
<td>16.</td>
<td>Is this a brand new trustee? N</td>
</tr>
<tr>
<td>1.</td>
<td>Status Filled</td>
</tr>
<tr>
<td>2.</td>
<td>First Name of Board Member Alinda</td>
</tr>
<tr>
<td>3.</td>
<td>Last Name of Board Member Drury</td>
</tr>
<tr>
<td>4.</td>
<td>Mailing Address 430 Yarmouth Road</td>
</tr>
<tr>
<td>5.</td>
<td>City Rochester</td>
</tr>
<tr>
<td>6.</td>
<td>Zip Code (5 digits only) 14610</td>
</tr>
<tr>
<td>7.</td>
<td>E-mail address <a href="mailto:AlindaDrury@hotmail.com">AlindaDrury@hotmail.com</a></td>
</tr>
<tr>
<td>8.</td>
<td>Office Held or Trustee Trustee</td>
</tr>
<tr>
<td>9.</td>
<td>Term Begins - Month January</td>
</tr>
<tr>
<td>10.</td>
<td>Term Begins - Year (year) 2022</td>
</tr>
<tr>
<td>11.</td>
<td>Term Expires December</td>
</tr>
<tr>
<td>12.</td>
<td>Term Expires - Year (yyyy) 2026</td>
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13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken 01/21/2020

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 01/22/2020

16. Is this a brand new trustee? N

1. Status Filled

2. First Name of Board Member Shawn

3. Last Name of Board Member Futch

4. Mailing Address 22 Parkwood Road

5. City Rochester

6. Zip Code (5 digits only) 14615

7. E-mail address shawnlorraine@gmail.com

8. Office Held or Trustee Trustee

9. Term Begins - Month June

10. Term Begins - Year (year) 2021

11. Term Expires December
12. Term Expires - Year (yyyy) 2023

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. No

14. The date the Oath of Office (mm/dd/yyyy) was taken 08/04/2021

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 08/05/2021

16. Is this a brand new trustee? Y

1. Status Filled

2. First Name of Board Member Glenn

3. Last Name of Board Member Gardner

4. Mailing Address 35 Coburg Street

5. City Rochester

6. Zip Code (5 digits only) 14612

7. E-mail address ggardner@rochester.rr.com

8. Office Held or Trustee Trustee

9. Term Begins - Month January

10. Term Begins - Year (year) 2020

11. Term Expires December
12. Term Expires - Year (yyyy) 2024

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken 01/21/2020

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 01/22/2020

16. Is this a brand new trustee? N

1. Status Filled

2. First Name of Board Member Richard

3. Last Name of Board Member Hamilton

4. Mailing Address 230 Dartmouth

5. City Rochester

6. Zip Code (5 digits only) 14607

7. E-mail address dick.hamilton@jpmorgan.com

8. Office Held or Trustee Trustee

9. Term Begins - Month January

10. Term Begins - Year (year) 2020
11. Term Expires
   December

12. Term Expires - Year (yyyy)
   2024

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.
   Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken
   02/18/2021

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)
   03/05/2021

16. Is this a brand new trustee?
   N

1. Status
   Filled

2. First Name of Board Member
   Daniel B

3. Last Name of Board Member
   Karin

4. Mailing Address
   191 Highland Parkway

5. City
   Rochester

6. Zip Code (5 digits only)
   14620

7. E-mail address
   dbkarin@yahoo.com

8. Office Held or Trustee
   Trustee

9. Term Begins - Month
   January
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<td>10.</td>
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<td>11.</td>
<td><strong>Term Expires</strong></td>
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<tr>
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<td><strong>Term Expires - Year (yyyy)</strong></td>
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<td>15.</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
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<tr>
<td>16.</td>
<td><strong>Is this a brand new trustee?</strong></td>
</tr>
</tbody>
</table>

1. **Status** | Filled |
2. **First Name of Board Member** | John |
3. **Last Name of Board Member** | Lovenheim |
4. **Mailing Address** | 24 Grove Street |
5. **City** | Rochester |
6. **Zip Code (5 digits only)** | 14605 |
7. **E-mail address** | theFuzbear@gmail.com |
8. **Office Held or Trustee** | Trustee |
9. **Term Begins - Month** | January |
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<td>Term Expires</td>
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<tr>
<td>1.</td>
<td>Status</td>
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<tr>
<td>2.</td>
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<td>3.</td>
<td>Last Name of Board Member</td>
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<td>4.</td>
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<td>8.</td>
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<td>Information</td>
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<td>10.</td>
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<td>Is this a brand new trustee?</td>
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<td>Status</td>
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<td></td>
<td>First Name of Board Member</td>
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<td>Last Name of Board Member</td>
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<td>Mailing Address</td>
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<td>City</td>
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<td>Zip Code (5 digits only)</td>
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<td></td>
<td>E-mail address</td>
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<tr>
<td></td>
<td>Office Held or Trustee</td>
</tr>
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</table>
9.  Term Begins - Month  January
10.  Term Begins - Year (year)  2022
11.  Term Expires  December
12.  Term Expires - Year (yyyy)  2026
13.  Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes
14.  The date the Oath of Office (mm/dd/yyyy) was taken 01/25/2022
15.  The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 02/01/2022
16.  Is this a brand new trustee? Y

**Trustee Education**

Complete one record for each person serving as a trustee as of December 31, 2021. These trustees will not be exactly the same as the trustees listed in the section above.

1.  Trustee Name  Kathrine Baynes

2.  Has the trustee participated in trustee education in the last calendar year (2021)? N

1.  Trustee Name  Donna Benjamin

2.  Has the trustee participated in trustee education Y
education in the last calendar year (2021)?

1. Trustee Name Carolee Conklin

2. Has the trustee participated in trustee education in the last calendar year (2021)? N

1. Trustee Name Alinda Drury

2. Has the trustee participated in trustee education in the last calendar year (2021)? N

1. Trustee Name Shawn Futch

2. Has the trustee participated in trustee education in the last calendar year (2021)? Y

1. Trustee Name Glenn Gardner

2. Has the trustee participated in trustee education in the last calendar year (2021)? N

1. Trustee Name Richard Hamilton

2. Has the trustee participated in trustee education in the last calendar year (2021)? N

1. Trustee Name Daniel Karin

2. Has the trustee participated in trustee education in the last calendar year (2021)? N
1. Trustee Name  
   John Lovenheim

2. Has the trustee participated in trustee education in the last calendar year (2021)?  
   N

1. Trustee Name  
   Sharon Salluzzo

2. Has the trustee participated in trustee education in the last calendar year (2021)?  
   Y

1. Trustee Name  
   Gary Brandt

2. Has the trustee participated in trustee education in the last calendar year (2021)?  
   N

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3.  
   Y

1. Source of Funds  
   City

2. Name of funding County, Municipality or School District  
   CITY OF ROCHESTER

3. Amount  
   $5,298,652
<table>
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<th></th>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>1.</td>
<td>Source of Funds</td>
<td>County</td>
</tr>
<tr>
<td>2.</td>
<td>Name of funding County, Municipality or School District</td>
<td>COUNTY OF MONROE</td>
</tr>
<tr>
<td>3.</td>
<td>Amount</td>
<td>$6,683,162</td>
</tr>
<tr>
<td>4.</td>
<td>Subject to public vote held in reporting year or in a previous reporting year(s).</td>
<td>N</td>
</tr>
<tr>
<td>5.</td>
<td>Written Contractual Agreement</td>
<td>Y</td>
</tr>
</tbody>
</table>

11.2 **TOTAL LOCAL PUBLIC FUNDS** $11,981,814

**SYSTEM CASH GRANTS TO MEMBER LIBRARY**

11.3 Local Library Services Aid (LLSA) $97,648

11.4 Record all Central Library Services Aid monies received from system headquarters $285,352

11.5 Additional State Aid received from the System $138,043

*Note:* Coordinated Outreach 128,781 Interinstitutional Jail Aid 802 County Jail Aid 8,460

11.6 Federal Aid received from the System $0

11.7 Other Cash Grants $150,918

*Note:* FFRPL Bookstore CES & COS 20,000 Rippey -Early Childhood 30,000 Harold Hacker Grant 3,069 RRLC Tech Grant 2,400 RRLC 5,850 RRLC Medical Info 330 NY Council for the Humanities 500 KaBoom 32,000 FFRPL Maplewood Security 11,485 NYS Archives 2,784 Fenyvessy Literacy Aides 42,500

11.8 **TOTAL SYSTEM CASH** $671,961
**GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)

**OTHER STATE AID**

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants $21,193

*Note:* Adult Literacy 8,293 Family Literacy 12,900

**Federal Aid/Other Receipts**

**FEDERAL AID FOR LIBRARY OPERATION**

11.10 LSTA $0

11.11 Other Federal Aid $0

11.12 **TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11) $0

11.13 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** $2,099,252

*Note:* The contractual obligation of Monroe County to support Rochester Public Library, based on actual operating expenses, was lower in 2021 due to Covid-19 and subsequent reduced operating hours/staffing. Normal operations resumed gradually across all branches by June 1, 2021 as mandated by NYS. Lower expenses for the first half of the year held steady accordingly. Current internal data trends reflect increasing expenses, reaching towards pre Covid year levels during second half of year. The latter half of the year was still impacted by less foot-traffic and employee absenteeism as we resume normalcy during the later portion of the pandemic.

**OTHER RECEIPTS**

11.14 Gifts and Endowments $436,242

*Note:* FFRPL Beeney 4,549 Reynolds 186,728 Misc Gifts 715 Ken Jefferies clerical support 16,000 FFRPL Craig 2,574 FFRPL Lee 1,428 FFRPL Holtzman 1,329 FFRPL Vietnam 677 FFRPL Digitizing $35,000.00 FFRPL Outreach 15,000 Safe to be Smart 120,700 FFRPL Business Innovation 40,000 FFRPL Gleason 11,542

11.15 Fund Raising $94,975

11.16 Income from Investments $95,814

*Note:* Income from investments is fluid and in alignment with market trends during the pandemic

11.17 Library Charges $189,082
11.18  Other $0

**Note:** All income had reported in the appropriate category, there is on "other income" for 2021

11.19  **TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 $816,113 and 11.18)

**Note:** Current year is lower for the following reason: Lower income from investments due to cyclical nature of markets and 0.00 "other" income

11.20  **TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) $15,590,333

**Note:** The contractual obligation of Monroe County to support Rochester Public Library, based on actual operating expenses, was lower in 2021 due to Covid-19 and subsequent reduced operating hours/staffing. Normal operations resumed gradually across all branches by June 1, 2021 as mandated by NYS. Lower expenses for the first half of the year held steady accordingly. Current internal data trends reflect increasing expenses, reaching towards pre Covid year levels during second half of year. The latter half of the year was still impacted by less foot-traffic and employee absenteeism as we resume normalcy during the later portion of the pandemic.

11.21  **BUDGET LOANS** $0

**Transfers/Grant Total**

**TRANSFERS**

11.22  From Capital Fund (Same as Question 14.8) $0

11.23  From Other Funds $0

11.24  **TOTAL TRANSFERS** (Add Questions 11.22 and 11.23) $0

11.25  **BALANCE IN OPERATING FUND** - Beginning Balance for Fiscal Year Ending 2021 (Same as Question 12.40 of previous year if fiscal year has not changed) $1,224,780

11.26  **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40) $16,815,113
12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1 Certified Librarians $3,427,239

Note: Earnings are higher in 2021 due to the following: Staff classified by the City of Rochester as administrative, technical and professional (APT) and confidential/non-bargaining received a 2% retroactive cost of living increase for all earnings for the period July 1, 2020 to June 20, 2021, this retro was paid on July 1, 2021. These employees did not receive pay increases in the year 2020 due to COVID and the subsequent municipal restraints placed on the City budget

12.2 Other Staff $4,225,890

Note: Earnings are higher in 2021 due to the following: Staff classified by the City of Rochester as administrative, technical and professional (APT) and confidential/non-bargaining received a 2% retroactive cost of living increase for all earnings for the period July 1, 2020 to June 20, 2021, this retro was paid on July 1, 2021. These employees did not receive pay increases in the year 2020 due to COVID and the subsequent municipal restraints placed on the City budget

12.3 **Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2) $7,653,129

Note: Earnings are higher in 2021 due to the following: Staff classified by the City of Rochester as administrative, technical and professional (APT) and confidential/non-bargaining received a 2% cost of living increase for all earnings for the period July 1, 2020 to June 20, 2021 paid on July 1, 2021. These employees did not receive pay increases in the year 2020 due to COVID and the subsequent municipal restraints placed on the City budget

12.4 **Employee Benefits Expenditures** $5,206,905

12.5 **Total Staff Expenditures (Add Questions 12.3 and 12.4)** $12,860,034

Note: Earnings are higher in 2021 due to the following: Staff classified by the City of Rochester as administrative, technical and professional (APT) and confidential/non-bargaining received a 2% cost of living increase for all earnings for the period July 1, 2020 to June 20, 2021 paid on July 1, 2021. These employees did not receive pay increases in the year 2020 due to COVID and the subsequent municipal restraints placed on the City budget

COLLECTION EXPENDITURES
12.6 Print Materials Expenditures $587,389

**Note:** Less was spent on print materials and more on e-content during COVID-19. Obvious consequences of the pandemic included building closures and increased patron demand for electronic/offsite materials.

12.7 Electronic Materials Expenditures $345,740

**Note:** Less was spent on print materials and more on e-content during COVID-19. Obvious consequences of the pandemic included building closures and increased patron demand for electronic/offsite materials.

12.8 Other Materials Expenditures $201,394

**Note:** Increase in "other category" due to investment in MiFi devices for patron use. Was a huge success and helped keep up patron demand for electronic content as patrons were able to access data to use said electronic content.

12.9 Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8) $1,134,523

**Note:** Increased investment in electronic materials and MiFi devices for circulation to patrons is reflected in the 2021 collection expenditure.

**CAPITAL EXPENDITURES FROM OPERATING FUNDS**

12.10 From Local Public Funds (71PF) $70,318

**Note:** Kone Inc $16,905 for elevator maintenance GP Flooring $47,736 for flooring installation for Children's room renovation Davis Ulmer $5,434 for fire protection/sprinkler for both Central Children's room renovation and Winton Branch Children's room Interstate Batteries $243.13 for fire panel backup at Central.

12.11 From Other Funds (71OF) $0

12.12 Total Capital Expenditures (Add Questions 12.10 and 12.11) $70,318

**Note:** There was no use of capital expenditures from operating funds in 2020, during pandemic.

**OPERATION AND MAINTENANCE OF BUILDINGS**

**Repairs to Building & Building Equipment**

12.13 From Local Public Funds (72PF) $153,455

**Note:** 605120 TOOLS/PARTS 16,070 605150 LIGHTING 75,557 607030 EQUIPMENT MAINTENANCE 44,855 607040 BUILDING MAINTENANCE 77,873 608100 PLOWING 9,100

12.14 From Other Funds (72OF) $0

12.15 Total Repairs (Add Questions 12.13 and 12.14) $153,455

12.16 Other Disbursements for Operation & Maintenance of Buildings $677,822
Note: 605070 CLEANING SUPPLIES 32,486 605080 WEARING APPAREL 2,981 605200 MISC SUPPLIES 1,604 606060 REFUSE 27,047 606080 MUNICIPAL WATER 19,917 607010 UTILITIES 534,816 607020 EQUIPMENT RENTAL 42,505 607050 SECURITY SERVICES 9,121 608030 CLEANING 7,344 Expense is lower due to building closure first half of year, less wear and tear and some usual items considered non-essential for 2021 as a cost saving measure such as contractual exterior window washing

12.17 Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16) $831,277

MISCELLANEOUS EXPENSES
12.18 Office and Library Supplies $80,960

12.19 Telecommunications $31,283
Note: This year includes City of Rochester IT department charge-back for telecommunications. Charge was not posted at time of reporting for year 2020.

12.20 Postage and Freight $0

12.21 Professional & Consultant Fees $138,121
Note: Freed Maxick for performing fiscal year audit $11,810 Remaining increase is for services rendered by contracted vendors to support library programs to the public such as drawing classes, literature workshops, children's activities etc. all under $10k. Referred to as virtual artists program (VAP), due to covid, VAP programming was minimized to meet social distancing requirements and/or not paid for due to building closures in 2020

12.22 Equipment $12,226
Note: No single expense exceeds $10,000 or 5% of the library's budget

12.23 Other Miscellaneous $518,619
Note: Rochester Public Libraries contributed $327,726 to Monroe County Library System for its portion of using the System's automation system. Miscellaneous expenses decreased largely due to limitations on travel expenditures. Staff encouraged to participate in web based training during pandemic. More expenses were charged to miscellaneous in 2020 due to restraints in early phase of pandemic before recovery of funds through aid was known.

12.24 Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23) $781,209

Contracts/Debt Service/Transfers/Grand Total

12.25 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC $0
DEBT SERVICE

Capital Purposes Loans (Principal and Interest)
12.26  From Local Public Funds (73PF)  $0
12.27  From Other Funds (73OF)  $0
12.28  **Total** (Add Questions 12.26 and 12.27)  $0

Other Loans
12.29  Budget Loans (Principal and Interest)  $0
12.30  Short-Term Loans  $0
12.31  **Total Debt Service** (Add Questions 12.28, 12.29 and 12.30)  $0

12.32  **TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)  $15,677,361

TRANSFERS

Transfers to Capital Fund
12.33  From Local Public Funds (76PF)  $0
12.34  From Other Funds (76OF)  $0
12.35  **Total Transfers to Capital Fund** (Add Questions 12.33 and 12.34; same as Question 13.8)  $0
12.36  **Transfer to Other Funds**  $0

12.37  **TOTAL TRANSFERS** (Add Questions 12.35 and 12.36)  $0

12.38  **TOTAL DISBURSEMENTS AND TRANSFERS**  $15,677,361
TRANSFERS (Add Questions 12.32 and 12.37)

12.39 BALANCE IN OPERATING FUND
- Ending Balance for the Fiscal Year $1,137,752
Ending 2021

12.40 GRAND TOTAL DISBURSEMENTS,
TRANSFERS & BALANCE (Add Questions 12.38 and 12.39; same as Question 11.26)

$16,815,113

ASSURANCE

12.41 The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).

01/26/2022

FISCAL AUDIT

12.42 Last audit performed (mm/dd/yyyy) 12/31/2021

12.43 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 07/01/2020-06/30/2021

12.44 Indicate type of audit (select one): Private Accounting Firm

CAPITAL FUND

12.45 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.

Y

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1 Revenues from Local Government Sources $0
13.2 All Other Revenues from Local Sources $0

13.3 Total Revenues from Local Sources (Add Questions 13.1 and 13.2) $0

STATE AID FOR CAPITAL PROJECTS
13.4 State Aid Received for Construction $603,651

Note: Ordinance No. 2020-339 relating to the Central Library Bausch & Lomb Building HVAC Project

13.5 Other State Aid $0

13.6 Total State Aid (Add Questions 13.4 and 13.5) $603,651

FEDERAL AID FOR CAPITAL PROJECTS
13.7 TOTAL FEDERAL AID $0

INTERFUND REVENUE
13.8 Transfer from Operating Fund (Same as Question 12.35) $0

13.9 TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8) $603,651

13.10 NON-REVENUE RECEIPTS $0

13.11 TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10) $603,651

13.12 BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2021 (Same as Question 14.11 of previous year, if fiscal year has not changed) $0

13.13 TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12) $603,651

14. CAPITAL FUND DISBURSEMENTS
Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

### PROJECT EXPENDITURES

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.1</td>
<td>Construction</td>
<td>$603,651</td>
</tr>
</tbody>
</table>

**Note:** Ordinance No. 2020-339 relating to the Central Library Bausch & Lomb Building HVAC Project

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.2</td>
<td>Incidental Construction</td>
<td>$0</td>
</tr>
</tbody>
</table>

### Other Disbursements

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.3</td>
<td>Purchase of Buildings</td>
<td>$0</td>
</tr>
<tr>
<td>14.4</td>
<td>Interest</td>
<td>$0</td>
</tr>
<tr>
<td>14.5</td>
<td>Collection Expenditures</td>
<td>$0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.6</td>
<td>Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)</td>
<td>$0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.7</td>
<td><strong>TOTAL PROJECT EXPENDITURES</strong> (Add Questions 14.1, 14.2 and 14.6)</td>
<td>$603,651</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.8</td>
<td><strong>TRANSFER TO OPERATING FUND</strong> (Same as Question 11.22)</td>
<td>$0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.9</td>
<td><strong>NON-PROJECT EXPENDITURES</strong></td>
<td>$0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.10</td>
<td><strong>TOTAL CASH DISBURSEMENTS AND TRANSFERS</strong> (Add Questions 14.7, 14.8 and 14.9)</td>
<td>$603,651</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.11</td>
<td><strong>BALANCE IN CAPITAL FUND</strong> - Ending Balance for the Fiscal Year Ending 2021</td>
<td>$0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.12</td>
<td><strong>TOTAL CASH DISBURSEMENTS AND BALANCE</strong> (Add Questions 14.10 and 14.11; same as Question 13.13)</td>
<td>$603,651</td>
</tr>
</tbody>
</table>
15. CENTRAL LIBRARIES

CENTRAL LIBRARY SERVICES AID (CLSA)

Statutory: Education Law § 273(1)(b)
Reference: Commissioners Regulations 90.4

Central Library Services Aid is a flat sum of $0.32 cents per capita of population within the chartered area of service of such library system with a minimum amount of $105,000, and an additional $71,500 to each library system for the purchase of books and materials including nonprint materials, as defined in regulations of the commissioner, for its central library.

The fiscal year for Central Library Services Aid is the calendar year. Please see the Central Library Program Guidelines at http://www.nysl.nysed.gov/libdev/clda/index.html for more information.

Library expenditures from Central Library Services Aid may only be used for adult non-fiction and foreign language library materials, including electronic content. Record the central/co–central library's actual disbursement of these State Aid funds as allocated to the Library by the public library system. Report here only those funds actually expended by the Library during the calendar year ending December 31, 2021. Do not report funds spent by the public library system on the Library's behalf.

15.1.1 - 15.1.2 Professional Salaries: Indicate total FTE and salaries for all professional central/co-central library employees (paid from CLDA funds).
15.1.1 Total Full-Time Equivalents (FTE) 0
15.1.2 Total Expenditure for Professional Salaries $0

15.1.3 - 15.1.4 Other Staff Salaries: Indicate total FTE and salaries for all other central/co-central library employees (paid from CLDA funds).
15.1.3 Total Full-Time Equivalents (FTE) 0
15.1.4 Total Expenditures for Other Staff Salaries $0
15.1.5 **Employee Benefits:** Indicate the total expenditures for all central/co-central library employee benefits (paid from CLDA funds).

$0

15.1.6 **Purchased Services:** Did the central/co-central library expend CLDA funds for purchased services? N

Enter Y for Yes, N for No.

**Note:** NOT IN 2021

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Expenditure Category
   N/A

2. Provider of Services
   N/A

3. Expenditure
   N/A

15.1.7 **Total Expenditure - Purchased Services** $0

15.1.8 **Supplies and Materials:** Did the central/co-central library expend funds for supply items, postage, adult nonfiction and foreign language library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.

Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Expenditure Category
   Books and other print materials

2. Expenditure
   $55,500

**Note:** REFERENCE MATERIALS FROM EBSCO
<table>
<thead>
<tr>
<th>Expenditure Category</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-print resources (electronic content)</td>
<td>$108,000</td>
</tr>
</tbody>
</table>

**Note:** ELECTRONIC MATERIALS FROM OVERDRIVE

<table>
<thead>
<tr>
<th>Expenditure Category</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books and other print materials</td>
<td>$19,000</td>
</tr>
</tbody>
</table>

**Note:** NON-FICTION MATERIALS FROM OVERDRIVE, FINDAWAY, INGRAM

<table>
<thead>
<tr>
<th>Expenditure Category</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-print resources (electronic content)</td>
<td>$35,471</td>
</tr>
</tbody>
</table>

**Note:** RESEARCH DATABASES: PITCHBOOK FINANCIAL DATABASE FOR INVESTORS HISTORICAL INFORMATION GATHERERS, INC FOR HISTORICAL MAPS, AERIAL PHOTOS PRONUNCIATOR, LLC FOREIGN LANGUAGE LEARNING SUITE

<table>
<thead>
<tr>
<th>Expenditure Category</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment and furnishings (cost less than $5,000)</td>
<td>$4,850</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditure Category</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-print resources (excluding electronic content)</td>
<td>$1,500</td>
</tr>
</tbody>
</table>

**Note:** ILL SOFTWARE

<table>
<thead>
<tr>
<th>Expenditure Category</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office/library supplies and postage</td>
<td>$21,687</td>
</tr>
</tbody>
</table>

**Note:** OFFICE SUPPLIES FROM WB MASON POSTAGE METER FROM QUADIENT AMOUNT REFLECTED DOES NOT CONTAIN ANY ON ITEM EXCEEDING $5K

<table>
<thead>
<tr>
<th>Expenditure Category</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-print resources (electronic content)</td>
<td>$39,344</td>
</tr>
</tbody>
</table>
15.1.9  **Total Expenditure - Supplies and Materials**  $285,352

15.1.10  **Travel Expenditures:** Did the central/co-central library expend funds for travel? Enter Y for Yes, N for No.

N

If yes, complete one record for each type of travel; if no, enter N/A for questions 1 and 2 of one repeating group.
1.  Type of travel  N/A
2.  Expenditure  N/A

15.1.11  **Total Expenditures - Travel**  $0

15.1.12  **Equipment and Furnishings:** Did the central/co-central library expend funds for equipment and furnishings with a unit cost of $5,000 or more and having a useful life of more than one year? Enter Y for Yes, N for No.

N

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3 and 4 of one repeating group.
1.  Type of item  N/A
2.  Quantity  N/A
3.  Unit cost  N/A
4.  Expenditure  N/A

15.1.13  **Total Expenditure - Equipment and Furnishings**  $0

15.1.14  **Total Expenditure (total 15.1.2, 15.1.4, 15.1.5, 15.1.7, 15.1.9, 15.1.11 and 15.1.13)**  $285,352
15.1.15 **Cash Balance at the Opening of the Fiscal Year (total 15.1.15a + 15.1.15b)**

NOTE: The opening balance must be the same as the closing balance of the previous year.

15.1.15a CBA Cash Balance at the Opening of the Fiscal Year $0

15.1.15b CLDA Cash Balance at the Opening of the Fiscal Year $0

15.1.16 **Total Allocation received from the system:** $285,352

15.1.17 **Cash Balance at the end of the Current Fiscal Year (total 15.1.16 - 15.1.14 + 15.1.15)**

15.1.18 **Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.

Increased membership by paid non-Monroe County residents in addition to overall continued patron interest in electronic content and related support for those services, substantiated using more funds towards electronic content in lieu of printed. These funds were used to purchase Overdrive, CLIO, Cambridge Scientific, Cengage Learning, EBSCO and Ingram Library Services content to expand the depth and breadth of the collection and help fill out hold lists.

16. **FEDERAL TOTALS**

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1 Total ALA-MLS 44.06

16.2 Total Librarians 52.03

16.3 All Other Paid Staff 150.47

16.4 Total Paid Employees 202.50

16.5 State Government Revenue $542,236
16.6 Federal Government Revenue $0
16.7 Other Operating Revenue $3,066,283
16.8 Total Operating Revenue $15,590,333
16.9 Other Operating Expenditures $1,612,486
16.10 Total Operating Expenditures $15,607,043
16.11 Total Capital Expenditures $673,969
16.12 Print Materials 742,945
16.13 Total Registered Borrowers 112,402
16.14 Other Capital Revenue and Receipts $0
16.15 Number of Internet Computers Used by General Public 166
16.16 Total Uses (sessions) of Public Internet Computers Per Year 25,284
16.17 Wireless Sessions 47,692
16.18 Total Capital Revenue $603,651

17. FOR NEW YORK STATE LIBRARY USE ONLY
17.1 LIB ID 4200265610
17.2 Interlibrary Relationship Code ME
17.3 Legal Basis Code CI
17.4 Administrative Structure Code MO
17.5 FSCS Public Library Definition Y
17.6 Geographic Code CI1
SUGGESTED IMPROVEMENTS

Library Name: ROCHESTER PUBLIC LIBRARY

Library System: Monroe County Library System

Name of Person Completing Form: Jennifer Smathers

Phone Number: (585) 428-8051

I am satisfied that this resource (Collect) is meeting library needs: Agree

Applying this resource (Collect) will help improve library services to the public: Agree

Please share with us your suggestions for improving the Annual Report. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!