

Rochester Public Library

Annual Report For Public And Association Libraries - 2021

1. GENERAL LIBRARY INFORMATION

Library/Director Information

Please note: Bibliostat CollectConnect is now compatible with major browsers including Google Chrome, Mozilla Firefox, Safari and Internet Explorer.

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link [here](#) and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2021, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	4200265610
1.2	Library Name	ROCHESTER PUBLIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Rochester *
1.6	Beginning Fiscal Reporting Year	07/01/2020
1.7	Ending Fiscal Reporting Year	06/30/2021
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year.	N/A

Enter N/A if No was answered to Question 1.8.

- 1.10 Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8. N/A
- 1.11 Beginning Local Fiscal Year 07/01/2020
- 1.12 Ending Local Fiscal Year 06/30/2021
- 1.13 Address Status 00 (for no change from previous year)
- 1.14 Street Address 115 SOUTH AVENUE
- 1.15 City ROCHESTER
- 1.16 Zip Code 14604
- 1.17 Mailing Address 115 SOUTH AVENUE
- 1.18 City ROCHESTER
- 1.19 Zip Code 14604
- 1.20 Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number) (585) 428-7300
- 1.21 Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number) (585) 428-8535
- 1.22 E-Mail Address to Contact the Library (Enter N/A if no e-mail address) patricia.uttaro@libraryweb.org
- 1.23 Library Home Page URL (Enter N/A if no home page URL) <https://roccitylibrary.org/>
- 1.24 Population Chartered to Serve (per 2010 Census) 210,565

1.25 Indicate the type of library as stated in the library's charter (select one): PUBLIC

1.26 Indicate the area chartered to serve as stated in the library's charter (select one): City

1.27 During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No. N

1.28 Indicate the type of charter the library currently holds (select one): Absolute

1.29 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter 06/16/1989

1.30 Date the library was last registered 12/27/1917

1.31 Federal Employer Identification Number 223160973

Note: NYSL SDC changed on 5/24/22 as requested by MCLS.

1.32 County MONROE

1.33 School District Rochester City School District

1.34 Town/City City of Rochester

1.35 Library System Monroe County Library System

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a President/CEO Name N/A

1.36b President/CEO Phone Number N/A

1.36c President/CEO Email N/A

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

- | | | |
|------|---|--------------------------------|
| 1.37 | First Name of Library Director/Manager | Patricia |
| 1.38 | Last Name of Library Director/Manager | Uttaro |
| 1.39 | NYS Public Librarian Certification Number | 18640 |
| 1.40 | What is the highest education level of the library manager/director? | Master's Degree |
| 1.41 | If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science? | Y |
| 1.42 | Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note. | Y |
| 1.43 | E-mail Address of the Director/Manager | patricia.uttaro@libraryweb.org |
| 1.44 | Fax Number of the Director/Manager | (585) 428-8353 |
| 1.45 | Does the library charge fees for library cards to people residing outside the system's service area? | Y |

Public Votes/Contracts

- | | | |
|------|---|---|
| 1.46 | Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2021? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for | N |
|------|---|---|

the public vote from each funding source. If no, go to question 1.47.

- | | | |
|-----|--|-----|
| 1. | Name of municipality or district holding the public vote | N/A |
| 2. | Indicate the type of municipality or district holding the public vote | N/A |
| 3. | Date the vote was held (mm/dd/2021) | N/A |
| 4. | Was the vote successful? Y/N | N/A |
| 5. | What type of public vote was it? | N/A |
| 6a. | Most recent prior year approved appropriation from a public vote: | N/A |
| 6b. | Proposed increase in appropriation as a result of the vote held on the date reported in question number 3: | N/A |
| 6c. | Total proposed appropriation (sum of 6a and 6b): | N/A |

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

- 1.47 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2021) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48. N

- | | | |
|----|---|-----|
| 1. | Name of municipality or district holding the public vote | N/A |
| 2. | Indicate the type of municipality or district holding the public vote | |

- | | | |
|----|---|-----|
| 3. | Date the last successful vote was held (mm/dd/yyyy) | N/A |
| 4. | What type of public vote was it? | |
| 5. | What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote? | N/A |

Unusual Circumstances

- | | | |
|------|--|-----|
| 1.48 | Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for <i>each</i> contract. If no, go to question 1.49. | N |
| 1. | Name of contracting municipality or district | N/A |
| 2. | Is this a written contractual agreement? | N/A |
| 3. | Population of the geographic area served by this contract | N/A |
| 4. | Dollar amount of contract | N/A |
| 5. | Enter the appropriate code for range of services provided (select one): | N/A |
| 1.49 | For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the | Y |

circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

Note: The Rochester Public Library's Central Library and Branches closed to the public and instead provided curbside circulation and online programming due to a local spike in COVID cases during December 2020 and January 2021.

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please [read](#) general information instructions below before completing this section.

NOTE: This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	143,076
2.2	Adult Non-fiction Books	439,513
2.3	Total Adult Books (Total questions 2.1 & 2.2)	582,589
2.4	Children's Fiction Books	46,356
2.5	Children's Non-fiction Books	45,898
2.6	Total Children's Books (Total questions 2.4 & 2.5)	92,254
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	674,843

Note: Due to COVID additions to holdings were focused on E-books and Audio books in 2020. Staff returned to normal purchasing of print materials in 2021 as libraries reopened to the public.

Other Print Materials

2.8 Total Uncataloged Books 3,783

2.9 Total Print Serials 64,319

Note: Previous Year's report was based on title count in error not total number of volumes at Central and 10 RPL branch locations.

2.10 All Other Print Materials 123,975

2.11 Total Other Print Materials (Total questions 2.8 through 2.10) 192,077

2.12 Total Print Materials (Total questions 2.7 and 2.11) 866,920

ALL OTHER MATERIALS

Electronic Materials

2.13 Electronic Books 65,027

2.14 Local Electronic Collections 53

Note: in 2021 the Rochester Public Library did a deep investigation into available databases in each division at the Central Library as well as electronic collection developed by the Local History & Genealogy Division.

2.15 NOVEL_{NY} Electronic Collections 15

2.16 Total Electronic Collections (Total questions 2.14 and 2.15) 68

2.17 Audio - Downloadable Units 31,894

2.18 Video - Downloadable Units 4,994

2.19 Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.) 70

Note: Many of the items previously counted in this sections were reevaluated and were determined to be a part of the Rochester Digital Collection which is now counted as a Local Collection since it

was curated by Library Staff and has a new platform that patrons can access to search these materials.

2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	102,053
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Non-Electronic Materials

2.21	Audio - Physical Units	62,030
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2.22	Video - Physical Units	94,471
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2.23	Other Circulating Physical Items	3,786
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2.24	Total Physical Items in Collection (Total questions 2.21 through 2.23)	160,287
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Grand Total/Additions to Holdings

2.25	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.20 and 2.24)	1,129,260
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ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.26	Cataloged Books	30,260
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2.27	All Other Print Materials	3,667
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2.28	Electronic Materials	24,107
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2.29	All Other Materials	2,258
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2.30	Total Additions (Total questions 2.26 through 2.29)	60,292
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3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the fiscal year reported in Part 1; report information on questions 3.30 through 3.82 for the 2021 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	472,090
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
3.2	Registered resident borrowers	111,671
3.3	Registered non-resident borrowers	731

Please report information on WRITTEN POLICIES as of 12/31/21.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4	Does the library have an open meeting policy?	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y
3.6	Does the library have an Internet use policy?	Y
3.7	Does the library have a disaster plan?	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y
3.9	Does the library have a board-approved whistle blower policy?	Y
3.10	Does the library have a board-approved sexual harassment prevention policy?	Y

Please report information on ACCESSIBILITY as of 12/31/21.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11	Does the library provide service to	Y
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persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?

3.12 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)? Y

3.13 Does the library have large print books? Y

3.14 Does the library have assistive technology for people who are visually impaired or blind? Y

3.15 - If so, what do you have?

screen reader, such as JAWS, Windoweyes or NVDA Yes

refreshable Braille commonly referred to as a refreshable Braille display No

screen magnification software, such as Zoomtext No

electronic scanning and reading software, such as OpenBook No

3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)? Y

Library Sponsored Programs/Summer Reading Program

SYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE

For Questions 3.19, 3.19a, 3.19b,

- If you have broken out Synchronous Program Sessions for Children by age group, 0–5 and 6–11, please complete Q3.19a and Q3.19b. Enter the total in Q3.19.

- If you have not broken out Synchronous Program Sessions by age group, enter the Number of Children's Programs in Q3.19, and enter N/A in Q3.19a and Q3.19b.

For Questions 3.26, 3.26a, 3.26b,

- If you have broken out Synchronous Children's Program Attendance by age group, 0–5 and 6–11, please complete Q3.26a and Q3.26b. Enter that total in Q3.26.
- If you have not broken out Synchronous Children's Program Attendance by age group, enter the Children's Program Attendance in Q3.26, and enter N/A in Q3.26a and Q3.26b.

3.17 Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older 859

3.18 Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18 103

Note: Online schooling and other disruptions from the pandemic (e.g., reduced public bussing) significantly reduced YA programming.

3.19 Number of Children's Programs 1,122

3.19a Number of Synchronous Program Sessions Targeted at Children Ages 0-5 N/A

3.19b Number of Synchronous Program Sessions Targeted at Children Ages 6-11 N/A

3.20 Number of Synchronous General Interest Program Sessions 129

3.20a Total Number of Synchronous Program Sessions for those libraries who are not reporting the number of Children's Programs in Q3.19a and Q3.19b (Total questions 3.17, 3.18, 3.19, 3.20) 2,213

3.21 Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20). This is the Total Number for those libraries who are breaking out Children's Programming questions by age. 1,091

Note: In-person programming was significantly reduced due to COVID pandemic restrictions and

social health mandates.

3.21a Number of Synchronous In-Person Onsite Program Sessions 1,027

3.21b Number of Synchronous In-Person Offsite Program Sessions 257

3.21c Number of Synchronous Virtual Program Sessions 929

3.22 One-on-One Program Sessions 408

3.23 Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library? Yes

3.24 Attendance at Synchronous Programs Targeted at Adults Age 19 or Older 18,293

3.25 Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18 1,798

Note: Online schooling and other disruptions from the pandemic (e.g., reduced public bussing) significantly reduced YA programming.

3.26 Children's Program Attendance 15,124

3.26a Attendance at Synchronous Programs Targeted at Children Ages 0-5 N/A

3.26b Attendance at Synchronous Programs Targeted at Children Ages 6-11 N/A

3.27 Attendance at Synchronous General Interest Programs 1,360

3.27a **Total Attendance at Synchronous Programs for those libraries who are** 36,575

not reporting the Children's Program Attendance in Q3.26a and Q3.26b (Total questions 3.24, 3.25, 3.26, 3.27)

3.28	Total Attendance at Synchronous Programs (Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27). This is the Total Number for those libraries who are breaking out Children's Programming questions by age.	21,451
3.28a	Synchronous In-Person Onsite Program Attendance	14,659
3.28b	Synchronous In-Person Offsite Program Attendance	3,776
3.28c	Synchronous Virtual Program Attendance	18,140
3.29	One-on-One Program Attendance	6,528
Note: This includes a large increase in take-and-make style kits.		
3.29a	Total Number of Asynchronous Program Presentations	178
3.29b	Total Views of Asynchronous Program Presentations within 7 Days	19,900

Please report information on SUMMER READING PROGRAMS for the 2021 calendar year.

SUMMER READING PROGRAM

3.30 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2021 (check all that apply):

- | | | |
|----|--|-----|
| a. | Program(s) for children | Yes |
| b. | Program(s) for young adults | Yes |
| c. | Program(s) for Adults | Yes |
| d. | Summer Reading at New York Libraries name and/or logo used | Yes |

e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	Yes
f.	N/A	No
3.31	Library outlets offering the summer reading program	11
3.32	Children registered for the library's summer reading program	663
3.33	Young adults registered for the library's summer reading program	114
3.34	Adults registered for the library's summer reading program	73
3.35	Total number registered for the library's summer reading program (total 3.32 + 3.33 + 3.34)	850
3.36	Children's program sessions - Summer 2021	580
3.37	Young adult program sessions - Summer 2021	53
3.38	Adult program sessions - Summer 2021	11
3.39	Total program sessions - Summer 2021 (total 3.36 + 3.37 + 3.38)	644
3.40	Children's program attendance - Summer 2021	2,914
3.41	Young adult program attendance - Summer 2021	716
3.42	Adult program attendance - Summer 2021	57

3.43 Total program attendance - Summer 2021 (total 3.40 + 3.41 + 3.42) 3,687

COLLABORATORS

3.44	Public school district(s) and/or BOCES	7
3.45	Non-public school(s)	2
3.46	Childcare center(s)	11
3.47	Summer camp(s)	22
3.48	Municipality/Municipalities	6
3.49	Literacy provider(s)	2
3.50	Other (describe using the State note)	3
3.51	Total Collaborators (total 3.44 through 3.50)	53

Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2021 calendar year.

EARLY LITERACY PROGRAMS

3.52 Did the library offer early literacy programs? (Enter Y for Yes, N for No) Y

3.53 - Indicate types of programs offered (check all that apply)

a.	Focus on birth - school entry (kindergarten)	Yes
b.	Focus on parents & caregivers	No
c.	Combined audience	No
d.	N/A	No

3.54 - Number of sessions		
a.	Focus on birth - school entry (kindergarten)	373
b.	Focus on parents & caregivers	0
c.	Combined audience	0
d.	N/A	0
3.55	Total Sessions	373

3.56 - Attendance at sessions		
a.	Focus on birth - school entry (kindergarten)	5,595
b.	Focus on parents & caregivers	0
c.	Combined audience	0
d.	N/A	0
3.57	Total Attendance	5,595

3.58 - Collaborators (check all that apply):		
a.	Childcare center(s)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	Yes
d.	Health care providers/agencies	Yes
e.	Other (describe using the State note)	No

Please report information on ADULT LITERACY for the 2021 calendar year.

ADULT LITERACY

3.59	Did the library offer adult literacy programs?	Yes
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3.60	Total group program sessions	172
3.61	Total one-on-one program sessions	170
3.62	Total group program attendance	1,204
3.63	Total one-on-one program attendance	170

3.64 - Collaborators (check all that apply)

a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	No
c.	Non-Public Schools	No
d.	Other (see instructions and describe using Note)	No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2021 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.65	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.66	Children's program sessions	0
3.67	Young adult program sessions	0
3.68	Adult program sessions	110
3.69	Total program sessions (total 3.66 + 3.67 + 3.68)	110
3.70	One-on-one program sessions	136
3.71	Children's program attendance	0

3.72	Young adult program attendance	0
3.73	Adult program attendance	440
3.74	Total program attendance (total 3.71 + 3.72 + 3.73)	440
3.75	One-on-one program attendance	136
3.76 - Collaborators (check all that apply):		
a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	No
d.	Other (describe using the Note)	No

Please report information on DIGITAL LITERACY for the 2021 calendar year.

DIGITAL LITERACY

3.77	Did the library offer digital literacy programs?	Y
3.78	Total group program sessions	90
3.79	Total one-on-one program sessions	1,121
3.80	Total group program attendance	371
3.81	Total one-on-one program attendance	1,121
3.82	Did your library offer teen-led activities during the 2021 calendar year?	Y

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	107,409
4.2	Adult Non-fiction Books	143,172
4.3	Total Adult Books (Total questions 4.1 & 4.2)	250,581
4.4	Children's Fiction Books	31,710
4.5	Children's Non-fiction Books	22,271
4.6	Total Children's Books (Total questions 4.4 & 4.5)	53,981
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	304,562

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	191,627
4.9	Circulation of Children's Other Materials	69,153
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	260,780
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	565,342

ELECTRONIC USE

4.12	Use of Electronic Material	164,284
4.13	Successful Retrieval of Electronic Information	94,645
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	258,929

4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	729,626
4.16	Total Collection Use (Total questions 4.13 & 4.15)	824,271
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	123,134

REFERENCE TRANSACTIONS

4.18	Total Reference Transactions	105,822
4.18a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
4.19	Does the library offer virtual reference?	Y

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.20 TOTAL MATERIALS RECEIVED 27,070

Note: Previous Year's Reports did not include items received from town libraries in the Monroe County Library System

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.21 TOTAL MATERIALS PROVIDED 120,134

Note: Previous Year's Reports did not include items sent to town libraries with in the Monroe County Library System

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2021.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y

5.4	Annual number of visits to the library's web site	197,101
5.5	Does the library use Internet filtering software on any computer?	Y
5.6	Does your library use social media?	Y
5.7	Does the library file for E-rate benefits?	N
5.8	Is the library part of a consortium for E-rate benefits?	Y
5.9	If yes, in which consortium are you participating?	Monroe County Library System
5.10	Name of the person responsible for the library's Information Technology (IT) services	Brenda LaCrosse
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(585) 428-8034
5.12	IT contact's email address	Brenda.LaCrosse@libraryweb.org

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	37.5
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BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0

6.4	Librarian (certified)	46
6.5	Vacant Librarian (certified)	0
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	7.5
6.9	Vacant Library Specialist/Paraprofessional (not certified)	1.0
6.10	Other Staff	133
6.11	Vacant Other Staff	27.5
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	187.50
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	28.50

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	\$48,154
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	\$144,067
6.18	FTE - Library Manager (not certified)	0
6.19	Salary - Library Manager (not certified)	\$0

certified)

7. MINIMUM PUBLIC LIBRARY STANDARDS

As of January 1, 2021 all public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2021**. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website. Questions about the new standards should be directed to your library system.

1. Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed Y and re-approved by the board of trustees at least once every five years or earlier if required by law.

2. Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff. Y

3. Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service. Y

4. Has board-approved written policies for the operation of the library, which shall be reviewed and updated Y at least once every five years or earlier if required by law.

5. Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service. Y

6. Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as Y

outlined in the library's long-range plan of service.

7. Is open the minimum standard number of public service hours for population served. (see instructions) N

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:

8a. space Y

8b. lighting Y

8c. shelving Y

8d. seating Y

8e. power infrastructure Y

8f. data infrastructure Y

8g. public restroom Y

9. Provides programming to address community needs, as outlined in the library's long-range plan of service. Y

10. Provides

10a. a circulation system that facilitates access to the local library collection and other library catalogs Y

10b. equipment, technology, and internet connectivity to address community needs and facilitate access to information. Y

11. Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. Y

- | | | |
|-----|--|---|
| 12. | Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8. | Y |
| 13. | Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service. | Y |
| 14. | Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service. | Y |

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	10
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	11

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	55.00
8.7	Minimum Weekly Total Hours - Branch Libraries	400.00

8.8	Minimum Weekly Total Hours - Bookmobiles	0.00
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	455.00
8.10	Annual Total Hours - Main Library	1,441.50
8.11	Annual Total Hours - Branch Libraries	12,552.00
8.12	Annual Total Hours - Bookmobiles	0.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	13,993.50

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID-19 pandemic. Report all information in Part 8A from January 1, 2021 to December 31, 2021.

CV1	Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?	Yes
CV2	Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?	Yes
CV3	Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic?	Yes
CV4	Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?	Yes

- CV5 Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic? Yes
- CV6 Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic? Yes
- CV7 Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic? Yes
- CV8 Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic? No
- CV9 Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19 0

9. SERVICE OUTLET INFORMATION

Outlets should be arranged in alphabetical order if possible. br>

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking [here](#). Complete this form and email it to collectconnect@baker-taylor.com

1. Outlet Name Arnett Branch
2. Outlet Name Status 00 (for no change)

3. Street Address 310 Arnett Boulevard
4. Outlet Street Address Status 00 (for no change)
5. City Rochester
6. Zip Code 14619
7. Phone (enter 10 digits only) (585) 428-8214
8. Fax Number (enter 10 digits only) (585) 328-5294
9. E-mail Address bruce.tehan@libraryweb.org
10. Outlet URL <https://roccitylibrary.org/>
11. County Monroe
12. School District Rochester
13. Library System Monroe County Library System
14. Outlet Type Code (select one): BR
15. Public Service Hours Per Year for This Outlet 1,280
16. Number of Weeks This Outlet is Open 37
- 16a. Number of weeks an outlet closed due to COVID-19 0
- 16b. Number of weeks an outlet had limited occupancy due to COVID-19 0
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
18. Is the meeting space available for public use even when the outlet is N

closed?

19. Total number of non-library sponsored programs, meetings and/or 4 events at this outlet
20. Enter the appropriate outlet code (select one): LRF
21. Who owns this outlet building? City
22. Who owns the land on which this outlet is built? City
23. Indicate the year this outlet was initially constructed 1971
24. Indicate the year this outlet underwent a major renovation costing \$25,000 or more 2001
25. Square footage of the outlet 14,308
26. Number of Internet Computers Used by General Public 14
27. Number of uses (sessions) of public Internet computers per year 4,039
- 27a Reporting Method for Number of Uses of Public Internet Computers Per Year CT - Annual Count
28. Type of connection on the outlet's public Internet computers Fiber
29. Maximum download speed of connection on the outlet's public Internet computers 11 Greater than or equal to 100 mbps and less than 1 gbps
30. Maximum upload speed of connection on the outlet's public Internet computers 11 Greater than or equal to 100 mbps and less than 1 gbps
31. Internet Provider Crown Castle Fiber

32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	2,983
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your outlet have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Charlotte Branch
2.	Outlet Name Status	00 (for no change)
3.	Street Address	3557 Lake Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Rochester
6.	Zip Code	14612
7.	Phone (enter 10 digits only)	(585) 428-8216

8. Fax Number (enter 10 digits only) (585) 621-2443
9. E-mail Address dennis.williams@libraryweb.org
10. Outlet URL <https://roccitylibrary.org/>
11. County Monroe
12. School District Rochester
13. Library System Monroe County Library System
14. Outlet Type Code (select one): BR
15. Public Service Hours Per Year for This Outlet 1,219
16. Number of Weeks This Outlet is Open 20
- 16a. Number of weeks an outlet closed due to COVID-19 0
- 16b. Number of weeks an outlet had limited occupancy due to COVID-19 0
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
18. Is the meeting space available for public use even when the outlet is closed? N
19. Total number of non-library sponsored programs, meetings and/or 3 events at this outlet
20. Enter the appropriate outlet code (select one): LRF
21. Who owns this outlet building? City

22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1939
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	1995
25.	Square footage of the outlet	9,756
26.	Number of Internet Computers Used by General Public	6
27.	Number of uses (sessions) of public Internet computers per year	787
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	1,017
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible	Y

to a person in a wheelchair?

- | | | |
|-----|--|---|
| 35. | Is every public part of the outlet accessible to a person in a wheelchair? | Y |
| 36. | Does your outlet have a Makerspace? | N |
| 37. | <i>LIBID</i> | 4200265610 |
| 38. | <i>FSCSID</i> | NY0521 |
| 39. | <i>Number of Bookmobiles in the Bookmobile Outlet Record</i> | 0 |
| 40. | <i>Outlet Structure Status</i> | 00 (for no change from previous year) |
| 1. | Outlet Name | Frederick Douglass Community Library |
| 2. | Outlet Name Status | 00 (for no change) |
| 3. | Street Address | 971 South Avenue |
| 4. | Outlet Street Address Status | 00 (for no change) |
| 5. | City | Rochester |
| 6. | Zip Code | 14620 |
| 7. | Phone (enter 10 digits only) | (585) 428-8206 |
| 8. | Fax Number (enter 10 digits only) | (585) 271-5796 |
| 9. | E-mail Address | erin.clarke@libraryweb.org |
| 10. | Outlet URL | https://roccitylibrary.org/ |
| 11. | County | Monroe |
| 12. | School District | Rochester |

13.	Library System	Monroe County Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,332
16.	Number of Weeks This Outlet is Open	10
16a	Number of weeks an outlet closed due to COVID-19	2
16b	Number of weeks an outlet had limited occupancy due to COVID-19	5
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1986
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A

25.	Square footage of the outlet	4,618
26.	Number of Internet Computers Used by General Public	8
27.	Number of uses (sessions) of public Internet computers per year	215
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	1,092
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your outlet have a Makerspace?	N
37.	<i>LIBID</i>	4200265610

38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Lincoln Branch
2.	Outlet Name Status	00 (for no change)
3.	Street Address	851 Joseph Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Rochester
6.	Zip Code	14621
7.	Phone (enter 10 digits only)	(585) 428-8210
8.	Fax Number (enter 10 digits only)	(585) 266-2584
9.	E-mail Address	sarah.lehman@libraryweb.org
10.	Outlet URL	https://roccitylibrary.org/
11.	County	Monroe
12.	School District	Rochester
13.	Library System	Monroe County Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,239
16.	Number of Weeks This Outlet is Open	36

16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	73
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1994
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2006
25.	Square footage of the outlet	15,024
26.	Number of Internet Computers Used by General Public	15
27.	Number of uses (sessions) of public Internet computers per year	2,743
27a	Reporting Method for Number of Uses of Public Internet Computers	CT - Annual Count

Per Year

28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	5,657
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your outlet have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Lyell Branch

2.	Outlet Name Status	00 (for no change)
3.	Street Address	956 Lyell Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Rochester
6.	Zip Code	14606
7.	Phone (enter 10 digits only)	(585) 428-8218
8.	Fax Number (enter 10 digits only)	(585) 254-0303
9.	E-mail Address	shamika.fusco@libraryweb.org
10.	Outlet URL	https://roccitylibrary.org/
11.	County	Monroe
12.	School District	Rochester
13.	Library System	Monroe County Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,241
16.	Number of Weeks This Outlet is Open	20
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y

18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or 2 events at this outlet	
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1985
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A
25.	Square footage of the outlet	5,022
26.	Number of Internet Computers Used by General Public	7
27.	Number of uses (sessions) of public Internet computers per year	940
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public	11 Greater than or equal to 100 mbps and less than 1 gbps

Internet computers

31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	2,980
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your outlet have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Maplewood Branch
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1111 Dewey Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Rochester
6.	Zip Code	14613

7. Phone (enter 10 digits only) (585) 428-8220
8. Fax Number (enter 10 digits only) (585) 428-7365
9. E-mail Address johanna.buran@libraryweb.org
10. Outlet URL <https://roccitylibrary.org/>
11. County Monroe
12. School District Rochester
13. Library System Monroe County Library System
14. Outlet Type Code (select one): BR
15. Public Service Hours Per Year for This Outlet 1,292
16. Number of Weeks This Outlet is Open 36
- 16a. Number of weeks an outlet closed due to COVID-19 0
- 16b. Number of weeks an outlet had limited occupancy due to COVID-19 0
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
18. Is the meeting space available for public use even when the outlet is closed? N
19. Total number of non-library sponsored programs, meetings and/or events at this outlet 0
20. Enter the appropriate outlet code (select one): LRF

21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1959
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A
25.	Square footage of the outlet	7,548
26.	Number of Internet Computers Used by General Public	14
27.	Number of uses (sessions) of public Internet computers per year	3,398
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	6,175
33a	Reporting Method for Wireless Sessions	CT - Annual Count

- | | | |
|-----|---|---|
| 34. | Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? | Y |
| 35. | Is every public part of the outlet accessible to a person in a wheelchair? | Y |
| 36. | Does your outlet have a Makerspace? | N |
| 37. | <i>LIBID</i> | 4200265610 |
| 38. | <i>FSCSID</i> | NY0521 |
| 39. | <i>Number of Bookmobiles in the Bookmobile Outlet Record</i> | 0 |
| 40. | <i>Outlet Structure Status</i> | 00 (for no change from previous year) |
| 1. | Outlet Name | Monroe Branch |
| 2. | Outlet Name Status | 00 (for no change) |
| 3. | Street Address | 809 Monroe Avenue |
| 4. | Outlet Street Address Status | 00 (for no change) |
| 5. | City | Rochester |
| 6. | Zip Code | 14607 |
| 7. | Phone (enter 10 digits only) | (585) 428-8202 |
| 8. | Fax Number (enter 10 digits only) | (585) 271-0136 |
| 9. | E-mail Address | mary.scheg@libraryweb.org |
| 10. | Outlet URL | https://roccitylibrary.org/ |
| 11. | County | Monroe |

12.	School District	Rochester
13.	Library System	Monroe County Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,248
16.	Number of Weeks This Outlet is Open	4
16a	Number of weeks an outlet closed due to COVID-19	12
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	N
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1930
24.	Indicate the year this outlet	2004

underwent a major renovation
costing \$25,000 or more

25.	Square footage of the outlet	8,404
26.	Number of Internet Computers Used by General Public	6
27.	Number of uses (sessions) of public Internet computers per year	113
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	940
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your outlet have a Makerspace?	N

37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Rochester Public Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	115 South Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Rochester
6.	Zip Code	14604
7.	Phone (enter 10 digits only)	(585) 428-8045
8.	Fax Number (enter 10 digits only)	(585) 428-8353
9.	E-mail Address	puttaro@libraryweb.org
10.	Outlet URL	https://roccitylibrary.org/
11.	County	Monroe
12.	School District	Rochester
13.	Library System	Monroe County Library System
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	1,442

16.	Number of Weeks This Outlet is Open	37
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	124
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1936
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	1997
25.	Square footage of the outlet	330,000
26.	Number of Internet Computers Used by General Public	55
27.	Number of uses (sessions) of public Internet computers per year	8,383

27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	12 Greater than or equal to 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	12 Greater than or equal to 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	18,208
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your outlet have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

1. Outlet Name Sully Branch
2. Outlet Name Status 00 (for no change)
3. Street Address 530 Webster Avenue
4. Outlet Street Address Status 00 (for no change)
5. City Rochester
6. Zip Code 14609
7. Phone (enter 10 digits only) (585) 428-8208
8. Fax Number (enter 10 digits only) (585) 288-1318
9. E-mail Address maria.heeks-heinlein@libraryweb.org
10. Outlet URL <https://roccitylibrary.org/>
11. County Monroe
12. School District Rochester
13. Library System Monroe County Library System
14. Outlet Type Code (select one): BR
15. Public Service Hours Per Year for This Outlet 1,255
16. Number of Weeks This Outlet is Open 18
- 16a. Number of weeks an outlet closed due to COVID-19 0
- 16b. Number of weeks an outlet had limited occupancy due to COVID-19 0
17. Does this outlet have meeting space available for public use (non-library) Y

sponsored programs, meetings and/or events)?

- | | | |
|-----|---|---|
| 18. | Is the meeting space available for public use even when the outlet is closed? | N |
| 19. | Total number of non-library sponsored programs, meetings and/or events at this outlet | 0 |
| 20. | Enter the appropriate outlet code (select one): | LRF |
| 21. | Who owns this outlet building? | City |
| 22. | Who owns the land on which this outlet is built? | City |
| 23. | Indicate the year this outlet was initially constructed | 1953 |
| 24. | Indicate the year this outlet underwent a major renovation costing \$25,000 or more | N/A |
| 25. | Square footage of the outlet | 7,000 |
| 26. | Number of Internet Computers Used by General Public | 13 |
| 27. | Number of uses (sessions) of public Internet computers per year | 1,022 |
| 27a | Reporting Method for Number of Uses of Public Internet Computers Per Year | CT - Annual Count |
| 28. | Type of connection on the outlet's public Internet computers | Fiber |
| 29. | Maximum <u>download</u> speed of connection on the outlet's public Internet computers | 11 Greater than or equal to 100 mbps and less than 1 gbps |

30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	1,693
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your outlet have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Wheatley Branch
2.	Outlet Name Status	00 (for no change)
3.	Street Address	33 Dr Samuel McCree Way
4.	Outlet Street Address Status	00 (for no change)
5.	City	Rochester

6.	Zip Code	14608
7.	Phone (enter 10 digits only)	(585) 428-8212
8.	Fax Number (enter 10 digits only)	N/A
9.	E-mail Address	lfrankun@libraryweb.org
10.	Outlet URL	https://roccitylibrary.org/
11.	County	Monroe
12.	School District	Rochester
13.	Library System	Monroe County Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,198
16.	Number of Weeks This Outlet is Open	20
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0

20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1971
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2006
25.	Square footage of the outlet	11,306
26.	Number of Internet Computers Used by General Public	20
27.	Number of uses (sessions) of public Internet computers per year	1,251
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	2,262

33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your outlet have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Winton Branch
2.	Outlet Name Status	00 (for no change)
3.	Street Address	611 Winton Road North
4.	Outlet Street Address Status	00 (for no change)
5.	City	Rochester
6.	Zip Code	14609
7.	Phone (enter 10 digits only)	(585) 428-8204
8.	Fax Number (enter 10 digits only)	(585) 288-8243
9.	E-mail Address	kathy.wolf@libraryweb.org
10.	Outlet URL	https://roccitylibrary.org/

11.	County	Monroe
12.	School District	Rochester
13.	Library System	Monroe County Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,248
16.	Number of Weeks This Outlet is Open	35
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1967

24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A
25.	Square footage of the outlet	13,447
26.	Number of Internet Computers Used by General Public	8
27.	Number of uses (sessions) of public Internet computers per year	2,393
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	4,685
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y

36.	Does your outlet have a Makerspace?	N
37.	<i>LIBID</i>	4200265610
38.	<i>FSCSID</i>	NY0521
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2021. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings held during calendar year (January 1, 2021 to December 31, 2021) 10

NUMBER OF TRUSTEES AND TERMS

10.2 Does your library have a range of trustees stated in the library's charter documents (incorporation)? Yes

10.3 If yes, what is the range? 5-11

10.4 If your library has a range, how many voting positions are stated in the library's current by-laws? 11

10.5 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)?

10.6 Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note. Yes

10.7 If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)? 5 years

BOARD MEMBER SELECTION

10.8 Enter Board Member Selection Code (select one): A - board members are appointed by municipality(ies)

List Officers and Board Members as of February 1, 2022. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.9 First Name Donna

10.10 Last Name Benjamin

10.11 Mailing Address 770 Thurston Rd

10.12 City Rochester

10.13 Zip Code (5 digits only) 14619

10.14 Phone (enter 10 digits only) (585) 354-8092

10.15 E-mail Address donna.benjamin@excellus.com

10.16 Term Begins - Month January

10.17 Term Begins - Year (yyyy) 2019

10.18 Term Expires - Month December

10.19 Term Expires - Year (yyyy) 2023

10.20 Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of Yes

[name]'s term, which was to run from beginning date to ending date.

- 10.21 The date the Oath of Office was taken (mm/dd/yyyy) 03/26/2014
- 10.22 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 03/26/2014
- 10.23 Is this a brand new trustee? N

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (**but do not include the Board President—this information should still be entered directly into the survey**). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#). Complete this form and email it to collectconnect@baker-taylor.com.

1. Status Filled
2. First Name of Board Member Kathrine
3. Last Name of Board Member Baynes
4. Mailing Address 210 Dartmouth Street
5. City Rochester
6. Zip Code (5 digits only) 14607
7. E-mail address kbaynes@nixonpeabody.com
8. Office Held or Trustee Trustee
9. Term Begins - Month January
10. Term Begins - Year (year) 2020
11. Term Expires December
12. Term Expires - Year (yyyy) 2024
13. Is the trustee serving a full term? If No, add a Note. The Note should Yes

identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

- | | | |
|-----|--|---------------------------------|
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 02/22/2021 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 02/23/2021 |
| 16. | Is this a brand new trustee? | N |
| 1. | Status | Filled |
| 2. | First Name of Board Member | Carolee |
| 3. | Last Name of Board Member | Conklin |
| 4. | Mailing Address | 310 Exchange Blvd Apt 257 |
| 5. | City | Rochester |
| 6. | Zip Code (5 digits only) | 14608 |
| 7. | E-mail address | CaroleeConklin@rochester.rr.com |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Begins - Month | March |
| 10. | Term Begins - Year (year) | 2018 |
| 11. | Term Expires | December |
| 12. | Term Expires - Year (yyyy) | 2022 |

- | | | |
|-----|---|-------------------------|
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | No |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 03/28/2018 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 03/28/2018 |
| 16. | Is this a brand new trustee? | N |
| 1. | Status | Filled |
| 2. | First Name of Board Member | Alinda |
| 3. | Last Name of Board Member | Drury |
| 4. | Mailing Address | 430 Yarmouth Road |
| 5. | City | Rochester |
| 6. | Zip Code (5 digits only) | 14610 |
| 7. | E-mail address | AlindaDrury@hotmail.com |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Begins - Month | January |
| 10. | Term Begins - Year (year) | 2022 |
| 11. | Term Expires | December |
| 12. | Term Expires - Year (yyyy) | 2026 |

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes
14. The date the Oath of Office (mm/dd/yyyy) was taken 01/21/2020
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 01/22/2020
16. Is this a brand new trustee? N
1. Status Filled
2. First Name of Board Member Shawn
3. Last Name of Board Member Futch
4. Mailing Address 22 Parkwood Road
5. City Rochester
6. Zip Code (5 digits only) 14615
7. E-mail address shawnlorraine@gmail.com
8. Office Held or Trustee Trustee
9. Term Begins - Month June
10. Term Begins - Year (year) 2021
11. Term Expires December

- | | | |
|-----|---|---------------------------|
| 12. | Term Expires - Year (yyyy) | 2023 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | No |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 08/04/2021 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 08/05/2021 |
| 16. | Is this a brand new trustee? | Y |
| 1. | Status | Filled |
| 2. | First Name of Board Member | Glenn |
| 3. | Last Name of Board Member | Gardner |
| 4. | Mailing Address | 35 Coburg Street |
| 5. | City | Rochester |
| 6. | Zip Code (5 digits only) | 14612 |
| 7. | E-mail address | ggardner@rochester.rr.com |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Begins - Month | January |
| 10. | Term Begins - Year (year) | 2020 |
| 11. | Term Expires | December |

12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	01/21/2020
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/22/2020
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Richard
3.	Last Name of Board Member	Hamilton
4.	Mailing Address	230 Dartmouth
5.	City	Rochester
6.	Zip Code (5 digits only)	14607
7.	E-mail address	dick.hamilton@jpmorgan.com
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2020

- | | | |
|-----|---|----------------------|
| 11. | Term Expires | December |
| 12. | Term Expires - Year (yyyy) | 2024 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 02/18/2021 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 03/05/2021 |
| 16. | Is this a brand new trustee? | N |
| 1. | Status | Filled |
| 2. | First Name of Board Member | Daniel B |
| 3. | Last Name of Board Member | Karin |
| 4. | Mailing Address | 191 Highland Parkway |
| 5. | City | Rochester |
| 6. | Zip Code (5 digits only) | 14620 |
| 7. | E-mail address | dbkarin@yahoo.com |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Begins - Month | January |

- | | | |
|-----|---|----------------------|
| 10. | Term Begins - Year (year) | 2018 |
| 11. | Term Expires | December |
| 12. | Term Expires - Year (yyyy) | 2022 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 03/28/2018 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 03/28/2018 |
| 16. | Is this a brand new trustee? | N |
| 1. | Status | Filled |
| 2. | First Name of Board Member | John |
| 3. | Last Name of Board Member | Lovenheim |
| 4. | Mailing Address | 24 Grove Street |
| 5. | City | Rochester |
| 6. | Zip Code (5 digits only) | 14605 |
| 7. | E-mail address | theFuzbear@gmail.com |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Begins - Month | January |

- | | | |
|-----|---|--------------------|
| 10. | Term Begins - Year (year) | 2021 |
| 11. | Term Expires | December |
| 12. | Term Expires - Year (yyyy) | 2025 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 03/05/2021 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 03/09/2021 |
| 16. | Is this a brand new trustee? | N |
| 1. | Status | Filled |
| 2. | First Name of Board Member | Sharon |
| 3. | Last Name of Board Member | Salluzzo |
| 4. | Mailing Address | 211 Royal View |
| 5. | City | Pittsford |
| 6. | Zip Code (5 digits only) | 14534 |
| 7. | E-mail address | mssalluzzo@aol.com |
| 8. | Office Held or Trustee | Trustee |

9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2021
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	02/25/2021
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/05/2021
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Erick
3.	Last Name of Board Member	Stephens
4.	Mailing Address	499 Beach Avenue
5.	City	Rochester
6.	Zip Code (5 digits only)	14612
7.	E-mail address	erick.stephens@commongroundhealth.org
8.	Office Held or Trustee	Trustee

- | | | |
|-----|---|------------|
| 9. | Term Begins - Month | January |
| 10. | Term Begins - Year (year) | 2022 |
| 11. | Term Expires | December |
| 12. | Term Expires - Year (yyyy) | 2026 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 01/25/2022 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 02/01/2022 |
| 16. | Is this a brand new trustee? | Y |

Trustee Education

Complete one record for each person serving as a trustee as of December 31, 2021. These trustees will not be exactly the same as the trustees listed in the section above.

- | | | |
|----|---|-----------------|
| 1. | Trustee Name | Kathrine Baynes |
| 2. | Has the trustee participated in trustee education in the last calendar year (2021)? | N |
| 1. | Trustee Name | Donna Benjamin |
| 2. | Has the trustee participated in trustee | Y |

education in the last calendar year
(2021)?

1. Trustee Name Carolee Conklin

2. Has the trustee participated in trustee
education in the last calendar year N
(2021)?

1. Trustee Name Alinda Drury

2. Has the trustee participated in trustee
education in the last calendar year N
(2021)?

1. Trustee Name Shawn Futch

2. Has the trustee participated in trustee
education in the last calendar year Y
(2021)?

1. Trustee Name Glenn Gardner

2. Has the trustee participated in trustee
education in the last calendar year N
(2021)?

1. Trustee Name Richard Hamilton

2. Has the trustee participated in trustee
education in the last calendar year N
(2021)?

1. Trustee Name Daniel Karin

2. Has the trustee participated in trustee
education in the last calendar year N
(2021)?

1. Trustee Name John Lovenheim
2. Has the trustee participated in trustee education in the last calendar year (2021)? N

1. Trustee Name Sharon Salluzzo
2. Has the trustee participated in trustee education in the last calendar year (2021)? Y

1. Trustee Name Gary Brandt
2. Has the trustee participated in trustee education in the last calendar year (2021)? N

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.

- 11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. Y
1. Source of Funds City
2. Name of funding County, Municipality or School District CITY OF ROCHESTER
3. Amount \$5,298,652

4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	N
1.	Source of Funds	County
2.	Name of funding County, Municipality or School District	COUNTY OF MONROE
3.	Amount	\$6,683,162
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	Y

11.2 **TOTAL LOCAL PUBLIC FUNDS** \$11,981,814

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$97,648
11.4	Record all Central Library Services Aid monies received from system headquarters	\$285,352
11.5	Additional State Aid received from the System	\$138,043

Note: Coordinated Outreach 128,781 Interinstitutional Jail Aid 802 County Jail Aid 8,460

11.6	Federal Aid received from the System	\$0
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11.7	Other Cash Grants	\$150,918
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Note: FFRPL Bookstore CES & COS 20,000 Rippey -Early Childhood 30,000 Harold Hacker Grant 3,069 RRLC Tech Grant 2,400 RRLC 5,850 RRLC Medical Info 330 NY Council for the Humanities 500 KaBoom 32,000 FFRPL Maplewood Security 11,485 NYS Archives 2,784 Fenyvessy Literacy Aides 42,500

11.8 **TOTAL SYSTEM CASH** \$671,961

GRANTS (Add Questions 11.3,
11.4, 11.5, 11.6 and 11.7)

OTHER STATE AID

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants \$21,193

Note: Adult Literacy 8,293 Family Literacy 12,900

Federal Aid/Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10 LSTA \$0

11.11 Other Federal Aid \$0

11.12 **TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11) \$0

11.13 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** \$2,099,252

Note: The contractual obligation of Monroe County to support Rochester Public Library, based on actual operating expenses, was lower in 2021 due to Covid-19 and subsequent reduced operating hours/staffing. Normal operations resumed gradually across all branches by June 1, 2021 as mandated by NYS. Lower expenses for the first half of the year held steady accordingly. Current internal data trends reflect increasing expenses, reaching towards pre Covid year levels during second half of year. The latter half of the year was still impacted by less foot-traffic and employee absenteeism as we resume normalcy during the later portion of the pandemic.

OTHER RECEIPTS

11.14 Gifts and Endowments \$436,242

Note: FFRPL Beeney 4,549 Reynolds 186,728 Misc Gifts 715 Ken Jefferies clerical support 16,000 FFRPL Craig 2,574 FFRPL Lee 1,428 FFRPL Holtzman 1,329 FFRPL Vietnam 677 FFRPL Digitizing \$35,000.00 FFRPL Outreach 15,000 Safe to be Smart 120,700 FFRPL Business Innovation 40,000 FFRPL Gleason 11,542

11.15 Fund Raising \$94,975

11.16 Income from Investments \$95,814

Note: Income from investments is fluid and in alignment with market trends during the pandemic

11.17 Library Charges \$189,082

11.18 Other \$0

Note: All income had reported in the appropriate category, there is on "other income" for 2021

11.19 **TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) \$816,113

Note: Current year is lower for the following reason: Lower income from investments due to cyclical nature of markets and 0.00 "other" income

11.20 **TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) \$15,590,333

Note: The contractual obligation of Monroe County to support Rochester Public Library, based on actual operating expenses, was lower in 2021 due to Covid-19 and subsequent reduced operating hours/staffing. Normal operations resumed gradually across all branches by June 1, 2021 as mandated by NYS. Lower expenses for the first half of the year held steady accordingly. Current internal data trends reflect increasing expenses, reaching towards pre Covid year levels during second half of year. The latter half of the year was still impacted by less foot-traffic and employee absenteeism as we resume normalcy during the later portion of the pandemic.

11.21 **BUDGET LOANS** \$0

Transfers/Grant Total

TRANSFERS

11.22 From Capital Fund (Same as Question 14.8) \$0

11.23 From Other Funds \$0

11.24 **TOTAL TRANSFERS** (Add Questions 11.22 and 11.23) \$0

11.25 **BALANCE IN OPERATING FUND**
- Beginning Balance for Fiscal Year Ending 2021 (Same as Question 12.40 of previous year if fiscal year has not changed) \$1,224,780

11.26 **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40) \$16,815,113

12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1 Certified Librarians \$3,427,239

Note: Earnings are higher in 2021 due to the following: Staff classified by the City of Rochester as administrative, technical and professional (APT) and confidential/non-bargaining received a 2% retroactive cost of living increase for all earnings for the period July 1, 2020 to June 20, 2021, this retro was paid on July 1, 2021. These employees did not receive pay increases in the year 2020 due to COVID and the subsequent municipal restraints placed on the City budget

12.2 Other Staff \$4,225,890

Note: Earnings are higher in 2021 due to the following: Staff classified by the City of Rochester as administrative, technical and professional (APT) and confidential/non-bargaining received a 2% retroactive cost of living increase for all earnings for the period July 1, 2020 to June 20, 2021, this retro was paid on July 1, 2021. These employees did not receive pay increases in the year 2020 due to COVID and the subsequent municipal restraints placed on the City budget

12.3 **Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2) \$7,653,129

Note: Earnings are higher in 2021 due to the following: Staff classified by the City of Rochester as administrative, technical and professional (APT) and confidential/non-bargaining received a 2% cost of living increase for all earnings for the period July 1, 2020 to June 20, 2021 paid on July 1, 2021. These employees did not receive pay increases in the year 2020 due to COVID and the subsequent municipal restraints placed on the City budget

12.4 **Employee Benefits Expenditures** \$5,206,905

12.5 **Total Staff Expenditures (Add Questions 12.3 and 12.4)** \$12,860,034

Note: Earnings are higher in 2021 due to the following: Staff classified by the City of Rochester as administrative, technical and professional (APT) and confidential/non-bargaining received a 2% cost of living increase for all earnings for the period July 1, 2020 to June 20, 2021 paid on July 1, 2021. These employees did not receive pay increases in the year 2020 due to COVID and the subsequent municipal restraints placed on the City budget

COLLECTION EXPENDITURES

12.6 Print Materials Expenditures \$587,389

Note: Less was spent on print materials and more on e-content during COVID-19. Obvious consequences of the pandemic included building closures and increased patron demand for electronic/offsite materials

12.7 Electronic Materials Expenditures \$345,740

Note: Less was spent on print materials and more on e-content during COVID-19. Obvious consequences of the pandemic included building closures and increased patron demand for electronic/offsite materials

12.8 Other Materials Expenditures \$201,394

Note: Increase in "other category" due to investment in MiFi devices for patron use. Was a huge success and helped keep up patron demand for electronic content as patrons were able to access data to use said electronic content

12.9 **Total Collection Expenditures**
(Add Questions 12.6, 12.7 and 12.8) \$1,134,523

Note: Increased investment in electronic materials and MiFi devices for circulation to patrons is reflected in the 2021 collection expenditure.

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10 From Local Public Funds (71PF) \$70,318

Note: Kone Inc \$16,905 for elevator maintenance GP Flooring \$47,736 for flooring installation for Children's room renovation Davis Ulmer \$5434 for fire protection/sprinkler for both Central Children's room renovation and Winton Branch Children's room Interstate Batteries \$243.13 for fire panel backup at Central

12.11 From Other Funds (71OF) \$0

12.12 **Total Capital Expenditures** (Add
Questions 12.10 and 12.11) \$70,318

Note: There was no use of capital expenditures from operating funds in 2020, during pandemic

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13 From Local Public Funds (72PF) \$153,455

Note: 605120 TOOLS/PARTS 16,070 605150 LIGHTING 75,557 607030 EQUIPMENT MAINTENANCE 44,855 607040 BUILDING MAINTENANCE 77,873 608100 PLOWING 9,100

12.14 From Other Funds (72OF) \$0

12.15 **Total Repairs** (Add Questions 12.13
and 12.14) \$153,455

12.16 Other Disbursements for Operation
& Maintenance of Buildings \$677,822

Note: 605070 CLEANING SUPPLIES 32,486 605080 WEARING APPAREL 2,981 605200 MISC SUPPLIES 1,604 606060 REFUSE 27,047 606080 MUNICIPAL WATER 19,917 607010 UTILITIES 534,816 607020 EQUIPMENT RENTAL 42,505 607050 SECURITY SERVICES 9,121 608030 CLEANING 7,344 Expense is lower due to building closure first half of year, less wear and tear and some usual items considered non-essential for 2021 as a cost saving measure such as contractual exterior window washing

12.17 **Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16) \$831,277

MISCELLANEOUS EXPENSES

12.18 Office and Library Supplies \$80,960

12.19 Telecommunications \$31,283

Note: This year includes City of Rochester IT department charge-back for telecommunications . Charge was not posted at time of reporting for year 2020.

12.20 Postage and Freight \$0

12.21 Professional & Consultant Fees \$138,121

Note: Freed Maxick for performing fiscal year audit \$11,810 Remaining increase is for services rendered by contracted vendors to support library programs to the public such as drawing classes, literature workshops, children's activities etc. all under \$10k. Referred to as virtual artists program (VAP), due to covid, VAP programming was minimized to meet social distancing requirements and/or not paid for due to building closures in 2020

12.22 Equipment \$12,226

Note: No single expense exceeds \$10,000 or 5% of the library's budget

12.23 Other Miscellaneous \$518,619

Note: Rochester Public Libraries contributed \$327,726 to Monroe County Library System for its portion of using the System's automation system. Miscellaneous expenses decreased largely due to limitations on travel expenditures. Staff encouraged to participate in web based training during pandemic. More expenses were charged to miscellaneous in 2020 due to restraints in early phase of pandemic before recovery of funds through aid was known.

12.24 **Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23) \$781,209

Contracts/Debt Service/Transfers/Grand Total

12.25 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC** \$0

**LIBRARY SYSTEMS IN NEW
YORK STATE**

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26 From Local Public Funds (73PF) \$0

12.27 From Other Funds (73OF) \$0

12.28 **Total** (Add Questions 12.26 and
12.27) \$0

Other Loans

12.29 Budget Loans (Principal and
Interest) \$0

12.30 Short-Term Loans \$0

12.31 **Total Debt Service** (Add Questions
12.28, 12.29 and 12.30) \$0

12.32 **TOTAL OPERATING FUND
DISBURSEMENTS** (Add
Questions 12.5, 12.9, 12.12, 12.17,
12.24, 12.25 and 12.31) \$15,677,361

TRANSFERS

Transfers to Capital Fund

12.33 From Local Public Funds (76PF) \$0

12.34 From Other Funds (76OF) \$0

12.35 **Total Transfers to Capital Fund**
(Add Questions 12.33 and 12.34;
same as Question 13.8) \$0

12.36 **Transfer to Other Funds** \$0

12.37 **TOTAL TRANSFERS** (Add
Questions 12.35 and 12.36) \$0

12.38 **TOTAL DISBURSEMENTS AND** \$15,677,361

TRANSFERS (Add Questions 12.32 and 12.37)

12.39 BALANCE IN OPERATING FUND
- Ending Balance for the Fiscal Year Ending 2021 \$1,137,752

12.40 **GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.38 and 12.39; same as Question 11.26)** \$16,815,113

ASSURANCE

12.41 The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 01/26/2022

FISCAL AUDIT

12.42 Last audit performed (mm/dd/yyyy) 12/31/2021

12.43 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 07/01/2020-06/30/2021

12.44 Indicate type of audit (select one): Private Accounting Firm

CAPITAL FUND

12.45 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. Y

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1 Revenues from Local Government Sources \$0

13.2 All Other Revenues from Local Sources \$0

13.3 **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) \$0

STATE AID FOR CAPITAL PROJECTS

13.4 State Aid Received for Construction \$603,651

Note: Ordinance No. 2020-339 relating to the Central Library Bausch & Lomb Building HVAC Project

13.5 Other State Aid \$0

13.6 **Total State Aid** (Add Questions 13.4 and 13.5) \$603,651

FEDERAL AID FOR CAPITAL PROJECTS

13.7 **TOTAL FEDERAL AID** \$0

INTERFUND REVENUE

13.8 Transfer from Operating Fund (Same as Question 12.35) \$0

13.9 **TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8) \$603,651

13.10 **NON-REVENUE RECEIPTS** \$0

13.11 **TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10) \$603,651

13.12 BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2021 (Same as Question 14.11 of previous year, if fiscal year has not changed) \$0

13.13 **TOTAL CASH RECEIPTS AND BALANCE**(Add Questions 13.11 and 13.12; same as Question 14.12) \$603,651

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1 Construction \$603,651

Note: Ordinance No. 2020-339 relating to the Central Library Bausch & Lomb Building HVAC Project

14.2 Incidental Construction \$0

Other Disbursements

14.3 Purchase of Buildings \$0

14.4 Interest \$0

14.5 Collection Expenditures \$0

14.6 Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5) \$0

14.7 **TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6) \$603,651

14.8 **TRANSFER TO OPERATING FUND** (Same as Question 11.22) \$0

14.9 **NON-PROJECT EXPENDITURES** \$0

14.10 **TOTAL CASH DISBURSEMENTS AND TRANSFERS** (Add Questions 14.7, 14.8 and 14.9) \$603,651

14.11 **BALANCE IN CAPITAL FUND -** Ending Balance for the Fiscal Year Ending 2021 \$0

14.12 **TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13) \$603,651

15. CENTRAL LIBRARIES

CENTRAL LIBRARY SERVICES AID (CLSA)

CENTRAL LIBRARY SERVICES AID (CLSA)

Statutory Education Law § 273(1)(b)

Reference: Commissioners Regulations 90.4

Central Library Services Aid is a flat sum of \$0.32 cents per capita of population within the chartered area of service of such library system with a minimum amount of \$105,000, and an additional \$71,500 to each library system for the purchase of books and materials including nonprint materials, as defined in regulations of the commissioner, for its central library.

The fiscal year for Central Library Services Aid is the calendar year. Please see the Central Library Program Guidelines at <http://www.nysl.nysed.gov/libdev/clda/index.html> for more information.

Library expenditures from Central Library Services Aid may only be used for adult non-fiction and foreign language library materials, including electronic content. Record the central/co-central library's actual disbursement of these State Aid funds as allocated to the Library by the public library system. Report here only those funds actually expended by the Library during the calendar year ending December 31, 2021. Do not report funds spent by the public library system on the Library's behalf.

15.1.1 - 15.1.2 **Professional Salaries:** Indicate total FTE and salaries for all professional central/co-central library employees (paid from CLDA funds).

15.1.1 Total Full-Time Equivalents (FTE) 0

15.1.2 Total Expenditure for Professional Salaries \$0

15.1.3 - 15.1.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other central/co-central library employees (paid from CLDA funds).

15.1.3 Total Full-Time Equivalents (FTE) 0

15.1.4 Total Expenditures for Other Staff Salaries \$0

15.1.5 **Employee Benefits:** Indicate the total expenditures for all central/co-central library employee benefits (paid from CLDA funds). \$0

15.1.6 **Purchased Services:** Did the central/co-central library expend CLDA funds for purchased services? N
Enter Y for Yes, N for No.

Note: NOT IN 2021

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Expenditure Category N/A
2. Provider of Services N/A
3. Expenditure N/A

15.1.7 **Total Expenditure - Purchased Services** \$0

15.1.8 **Supplies and Materials:** Did the central/co-central library expend funds for supply items, postage, adult nonfiction and foreign language library materials, or equipment and furnishings with a unit cost less than \$5,000? Enter Y for Yes, N for No. Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Expenditure Category Books and other print materials
2. Expenditure \$55,500

Note: REFERENCE MATERIALS FROM EBSCO

1. Expenditure Category Non-print resources (electronic content)
2. Expenditure \$108,000

Note: ELECTRONIC MATERIALS FROM OVERDRIVE

1. Expenditure Category Books and other print materials
2. Expenditure \$19,000

Note: NON-FICTION MATERIALS FROM OVERDRIVE, FINDAWAY, INGRAM

1. Expenditure Category Non-print resources (electronic content)
2. Expenditure \$35,471

Note: RESEARCH DATABASES: PITCHBOOK FINANCIAL DATABASE FOR INVESTORS
HISTORICAL INFORMATION GATHERERS, INC FOR HISTORICAL MAPS, AERIAL
PHOTOS PRONUNCIATOR, LLC FOREIGN LANGUAGE LEARNING SUITE

1. Expenditure Category Equipment and furnishings (cost less than \$5,000)
2. Expenditure \$4,850

1. Expenditure Category Non-print resources (excluding electronic content)
2. Expenditure \$1,500

Note: ILL SOFTWARE

1. Expenditure Category Office/library supplies and postage
2. Expenditure \$21,687

Note: OFFICE SUPPLIES FROM WB MASON POSTAGE METER FROM QUADIENT
AMOUNT REFLECTED DOES NOT CONTAIN ANY ON ITEM EXCEEDING \$5K

1. Expenditure Category Non-print resources (electronic content)
2. Expenditure \$39,344

Note: PROQUEST RESEARCH

15.1.9 **Total Expenditure - Supplies and Materials** \$285,352

15.1.10 **Travel Expenditures:** Did the central/co-central library expend funds for travel? Enter Y for Yes, N for No. N

If yes, complete one record for each type of travel; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Type of travel N/A

2. Expenditure N/A

15.1.11 **Total Expenditures - Travel** \$0

15.1.12 **Equipment and Furnishings:** Did the central/co-central library expend funds for equipment and furnishings with a unit cost of \$5,000 or more and having a useful life of more than one year? Enter Y for Yes, N for No. N

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3 and 4 of one repeating group.

1. Type of item N/A

2. Quantity N/A

3. Unit cost N/A

4. Expenditure N/A

15.1.13 **Total Expenditure - Equipment and Furnishings** \$0

15.1.14 **Total Expenditure (total 15.1.2, 15.1.4, 15.1.5, 15.1.7, 15.1.9, 15.1.11 and 15.1.13)** \$285,352

- 15.1.15 **Cash Balance at the Opening of the Fiscal Year (total 15.1.15a + 15.1.15b)** \$0
 NOTE: The opening balance must be the same as the closing balance of the previous year.
- 15.1.15a CBA Cash Balance at the Opening of the Fiscal Year \$0
- 15.1.15b CLDA Cash Balance at the Opening of the Fiscal Year. \$0
- 15.1.16 **Total Allocation received from the system:** \$285,352
- 15.1.17 **Cash Balance at the end of the Current Fiscal Year (total 15.1.16 - 15.1.14 + 15.1.15)** \$0
- 15.1.18 **Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds. Increased membership by paid non-Monroe County residents in addition to overall continued patron interest in electronic content and related support for those services, substantiated using more funds towards electronic content in lieu of printed. These funds were used to purchase Overdrive, CLIO, Cambridge Scientific, Cengage Learning, EBSCO and Ingram Library Services content to expand the depth and breadth of the collection and help fill out hold lists.

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	44.06
16.2	Total Librarians	52.03
16.3	All Other Paid Staff	150.47
16.4	Total Paid Employees	202.50
16.5	State Government Revenue	\$542,236

16.6	Federal Government Revenue	\$0
16.7	Other Operating Revenue	\$3,066,283
16.8	Total Operating Revenue	\$15,590,333
16.9	Other Operating Expenditures	\$1,612,486
16.10	Total Operating Expenditures	\$15,607,043
16.11	Total Capital Expenditures	\$673,969
16.12	Print Materials	742,945
16.13	Total Registered Borrowers	112,402
16.14	Other Capital Revenue and Receipts	\$0
16.15	Number of Internet Computers Used by General Public	166
16.16	Total Uses (sessions) of Public Internet Computers Per Year	25,284
16.17	Wireless Sessions	47,692
16.18	Total Capital Revenue	\$603,651

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	<i>LIB ID</i>	4200265610
17.2	<i>Interlibrary Relationship Code</i>	ME
17.3	<i>Legal Basis Code</i>	CI
17.4	<i>Administrative Structure Code</i>	MO
17.5	<i>FSCS Public Library Definition</i>	Y
17.6	<i>Geographic Code</i>	CI1

17.7	<i>FSCS ID</i>	NY0521
17.8	<i>SED CODE</i>	261600700040
17.9	<i>INSTITUTION ID</i>	800000050219

SUGGESTED IMPROVEMENTS

Library Name: ROCHESTER PUBLIC LIBRARY

Library System: Monroe County Library System

Name of Person Completing Form: Jennifer Smathers

Phone Number: (585) 428-8051

I am satisfied that this resource
(Collect) is meeting library needs: Agree

Applying this resource (Collect) will
help improve library services to the
public: Agree

Please share with us your
suggestions for improving the
Annual Report. When providing
feedback, if applicable please
indicate the question number each
comment/suggestion refers to. Thank
you!