

**Rochester Public Library
Financial Report Summary
November 2021**

Central Financial Report, October 2021

Salary & Benefits: Salaries and wages are within budget; Saturday hours/wages begin in September. Overtime is primarily due to staff shortages in Facilities.

Equipment & Supplies: Materials purchases are at budget; other expenses are projected within budget.

Services & Charges: Utilities charges include prior month. Professional Fees are within budget projections. Service Charges are billed for the first quarter.

Cash Capital: Funds are reserved for planned card reader access systems upgrades, with minor fire protection expense currently reflected.

Community Financial Report, October 2021

Salary & Benefits: Salaries and wages are within budget; Overtime includes several Cool Sweep days in August.

Equipment & Supplies: Materials purchases and supplies are within budget.

Services & Charges: Full utility charges include prior month. Professional Fees do not include first billing for MCLS cost share expenses. Service Charges are now billed for the first quarter.

Cash Capital: Facilities expenses are underway with some encumbrances for priority carpet replacement. Payment was made to the MCLS for branch wireless access point replacements (85% funded through E-rate).