The RPL’s capital improvement program requests fall into two categories; library operations requests and building repair and renovation requests, which we submit in collaboration with the City’s Department of Environmental Services (DES), Architectural Services Division. Library operations requests [included in the Director’s Report and Action Items] are as follows:

1. **Branch Library Computer Replacements:** The Library’s five-year cycle for server, large equipment, network/telephony and computer replacements is as follows:

<table>
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<tr>
<th>Year</th>
<th>2019-20</th>
<th>2020-21</th>
<th>2021-22</th>
<th>2022-23</th>
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<td>10,000</td>
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   2. **Branch Facilities Annual Allocation:** This is the fourth year we are requesting a capital allocation for general maintenance of our ten branch facilities; our requested allocation for FY20 is $50,000 and we incorporate an inflationary increase of $2,000 for proceeding years.

   3. **Branch Furniture and Equipment:** We request an annual allocation of $20,000 to replace chairs, tables, shelving and equipment as needed in each branch, with an increase to $22,000 annually in FY22 through FY24.

   4. **Central Facilities Annual Allocation:** Each year the City provides an allocation for the general upkeep of the Central Library. Our requested allocation for FY20 is $88,000 and we incorporate an inflationary increase of $2,000 for proceeding years.

Library facility repair and renovation requests are prioritized by Department of Environmental Services (DES) Architectural Services, in consultation with RPL staff. Estimated costs are developed by Architectural Services and include design, construction and a contingency allocation. A summary of requests for Community and Central funding in FY19-20 through FY21-22 is as follows:

**Community Library Requests**

**Design Allocation, Branch Library Facility and Operations Plan:** The Library will complete its branch operations and facilities master plan by November 2018; while many recommendations are incorporated, the Library seeks movement on its top tier (Tier 1) recommendations, which includes an interior reconfiguring and exterior improvements for the Lincoln branch. The Lincoln branch is the only Tier 1 recommendation to renovate the existing footprint. Remaining Tier 1 recommendations (Lyell Branch and Maplewood Community) include exploration of partner programs that may incorporate changes to location and/or sub-lease opportunities that require additional input from stakeholders and evaluation of efficacy.

Architectural design services are requested for programming through schematic design, to be managed by the Library. Design development, construction documents and future construction administration will be coordinated through DES Architectural Services. This allocation will develop programming and schematic options for interior modifications and exterior signage, and will provide estimates of
probable cost, to enable a future NYSED Library Construction grant application. The request is for $60,000.

**Arnett Roof Restoration**: This roof, installed in 1997, has completed its 15-year warranty period. City Architectural Services is recommending replacement of insulation, restorative coatings, new flashings and roof drain reinforcements, which will enable the manufacturer to issue an extended 10-year warranty, protecting the City and RPL. A preliminary cost estimate is $159,000.

**Winton Renovations**: A series of interior and exterior repairs and replacements are recommended by DES Architectural Services. A complete flooring replacement is recommended, including removal of some asbestos tile flooring. The existing light fixtures are the least efficient of all branches and are recommended to be replaced with a new acoustical tile ceiling with integrated light fixtures. Electrical upgrades will enable outlets and charge stations for patrons. Painting is recommended throughout. For the exterior of the building, masonry repairs, window replacements, and entry vestibule reconstruction for improved access is necessary. Given the scale of needed repairs, the interior floorplan should be reviewed during design, with modifications as recommended to collection and circulation areas. A preliminary cost estimate is $1,256,000.

**Central Library Requests**

**Bausch & Lomb HVAC Upgrades**: Necessary upgrades of the building’s original HVAC equipment began in 2012, and shall continue in phases for the next several years. Planned work in FY19-20 will be incorporated in the Master Space Plan, which includes lower link level replacement of heat pumps. The requested allocation for FY20 is $58,000.

**Bausch & Lomb Roof Replacement**: This roof is original to the 1997 building construction and has consistent leakage over the last several years requiring ongoing temporary repair and maintenance. Replacement of the roof is required with a single-ply roofing system, as well as repairs to plumbing and improvements to insulation to meet current building and energy code. A preliminary cost estimate is $370,000.

**Board Action Requested**: Approval of the FY20-FY24 CIP Request.