

Free Tax Preparation Site Opens

January 27

By appointment only*

CASH
Creating Assets, Savings & Hope
VITA
Volunteer Income Tax Assistance

**STARTING JANUARY 6TH, SCHEDULE YOUR APPOINTMENT AT
SURVEYMONKEY.COM/R/CASHTY2025, OR CALL AND LEAVE A VOICEMAIL AT
(585)900-1004 (WE CAN ONLY RETURN A CALL IF YOU LEAVE A MESSAGE)**

TAX SITE HOURS

MONDAY	9:15AM – 5:15PM
TUESDAY	9:15AM – 5:15PM
WEDNESDAY	9:15AM – 5:15PM
THURSDAY	11:15AM – 5:15PM
FRIDAY	9:15AM – 3:15PM
SATURDAY	10:15AM – 3:15PM

MAIN SITE LOCATION

**Central Library, 4th Floor
115 South Avenue**

****ONLY 2 hours of parking will be
Validated by CASH****

TO FIND A CASH PARTNER SITE AND MORE INFORMATION VISIT
EMPIREJUSTICE.ORG/CASH. OR IRS.TREASURY.GOV/FREETAXPREP
OR CALL 1-800-906-9887



PRINTED DOCUMENTS REQUIRED TO HAVE TAXES DONE

- Social Security **Card** and birth dates for each family member
- Picture IDs for you (and your spouse, if applicable)
- All 1098T forms **and** college billing statements
- Wage and earning statements from all employers
(W-2, W-2G, 1099-R, 1099-Misc)
- Bank interest and dividend statements (1099-INT, 1099-DIV)
Property tax bill (if you own your home)
- 2024 Federal and New York State returns
- Printed bank account and routing numbers for direct deposit
(ex. blank check, letter from bank or print-out)
- Childcare expenses
- Health coverage statements (Forms 1095-A, B and C)
- If filing married and filing a joint tax return, both spouses must be present to sign documents
- For NEW passenger vehicles purchased in 2025, bring a printed VIN*
- If you received overtime compensation in 2025 bring last paystub of the year for each employer

ELIGIBILITY

- \$69,000 or less with dependents **or** \$39,000 without dependents
- Worked and lived only in New York State
- No rental property income or sale of digital assets (such as NFTs)
- Self-employed must report no loss, no employees, no inventory and business expenses under \$35,000

**EMPIRE
JUSTICE CENTER**



ASL & Language interpretation available upon request.